

**TO: School District Superintendents**

**FROM: Regina Ginn, Director  
Office of Healthy Schools**

**DATE: January 20, 2006**

**RE: A Guide for the Development of HIV Policies and Procedures for  
Local Education Agencies**

On January 20, 2006, the Mississippi Board of Education authorized the Office of Healthy Schools to begin the Administrative Procedures Act Process to revise the guidelines for developing district policies regarding HIV infection and communicable disease control as required by State Board Policy JGCC. Please note that this board policy does not require school districts to have a policy in place but does require the State Board to provide guidance if the school district chooses to adopt a policy.

Enclosed is a copy of the *Guide for the Development of HIV Policies and Procedures for Local Education Agencies*. Please disseminate a copy of the attached revision to interested individuals within your school district. All comments are welcome and should be submitted to the Office of Healthy Schools no later than 5:00 p.m. on Tuesday, February 14, 2006.

Please send all written comments to:

Regina Ginn, Director  
Office of Healthy Schools  
MS Department of Education  
PO Box 771  
Jackson, MS 39205

If you have any questions regarding this information, please contact me at (601) 359-1737 or [rginn@mde.k12.ms.us](mailto:rginn@mde.k12.ms.us).

Enclosure

