

Policy Title: Visitor Policy

Scope: All facilities operated by the Mississippi Department of Mental Health shall utilize the stated policy governing access by visitors to such facilities.

Policy: To assure the privacy and protection of patients/-residents/clients of the Department of Mental Health and to provide an orderly procedure for campus visits, it shall be the policy of the Department of Mental Health to delineate regulations for requests for visitation.

Procedure: The following shall be the procedure for persons desiring to visit facilities operated by the Department of Mental Health:

- I. All visitors must check in at the facility's designated location.
- II. Visitors will be required to sign in and provide pertinent data as required on the visitor registration form.
- III. A visitor pass will be issued to authorized visitors.
- IV. Visitors functioning in an official

D-0012  
09/27/03

capacity for the purpose of monitoring, compliance, or licensure, may be escorted by facility staff while on facility grounds.

- V. Other visitors may be escorted by facility staff while on facility grounds as deemed necessary to protect the therapeutic environment or confidentiality of residents.
- VI. Visitation with patients/residents/clients may be terminated at any time such visits are deemed disruptive to the resident or to other residents.
- VII. Visitors will comply with all rules and regulations promulgated by Department of Mental Health facilities.
- VIII. Unauthorized visitors will not be permitted on campus.

D-0012  
03/04/88  
07/26/91  
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D-0012  
03/04/88  
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D-0012  
03/04/88  
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