Policy Title: Licensure and Certification

Scope: All programs developed by the Professional Licensure and Certification Division of the Department of Mental Health shall be in compliance with this regulation.

Purpose: To meet the obligations of Section 41-4-7 (n) The Division of Professional Licensure and Certification shall develop and maintain the rules, regulations, and application guidelines for case managers, mental health therapists, mental retardation therapists, mental health/retardation program administrators, addition counselors and others as deemed appropriate by the Board of Mental Health.

Procedure: The following shall be the policy for development and approval of the programs developed by the Professional Licensure and Certification Division of the Department of Mental Health.

I. Name

The rules, regulations, requirements and application guidelines shall be delineated in booklet form and shall be entitled:

Mental Retardation Therapist Program

Mental Health Therapist Program

Licensed Mental Health/Mental Retardation Administrator Program

Case Management Certification Program

Addiction Counselor Program

II. Content

The Division of Professional Licensure and Certification shall select a standard format to be utilized in all booklets and a standard outline of topics to be addressed in each program booklet.

III. Development

The Director of the Division of Professional Licensure and Certification will be responsible for development of certification and licensure rules, regulations, and application guidelines utilizing input from appropriate sources.

IV. Review

All program booklets shall be reviewed for changes/modifications every two years, or more often if needed

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V. Dissemination

Copies of the program booklets shall be available to anyone by request from the Division of Professional Licensure and Certification by calling (601) 359-1288 or writing to Department of Mental Health, Division of Professional Licensure and Certification, 239 N. Lamar, Jackson, Mississippi, 39201.