

**NOTICE OF RULE ADOPTION—FINAL RULE**

**STATE OF MISSISSIPPI  
Department of Finance & Administration  
Public Information Office**

**Department of Finance & Administration  
c/o Public Information Officer  
501 North West Street  
Suite 1301A  
Jackson, Mississippi 39201  
(601) 359-3402  
[publicinformation@dfa.state.ms.us](mailto:publicinformation@dfa.state.ms.us)**

**Specific Legal Authority Authorizing the promulgation of  
Rule: {Mississippi Code §25-61-1. Rules and regulations}  
Reference to Rules repealed, amended or suspended by the  
Proposed Rule : {Public Records Amendment}**

**Date Rule Proposed:** September 18, 2008

**Explanation of the Purpose of the Proposed Rule and the reason(s) for proposing the rule:** Per Miss. Code Ann. §25-61-1 et seq. certain electronic documents, including email are legally discoverable and accessible under the Mississippi Public Records Law. The guidelines set forth in this policy of the MS Department of Finance & Administration ensure DFA's full compliance with any records request made under this section and in accordance with this policy.

**The Agency Rule Making Record for this rule including any written comments received during the comment period and the record of any oral proceeding is available for public inspection by contacting the Agency at the above address.**

An oral proceeding was held on this rule:

Date: {Insert Date}  
Time: {Insert Time}  
Place: {Insert Place}

An oral proceeding was not held on this rule.

**The Agency has considered the written comments and the presentations made in any oral proceedings, and**

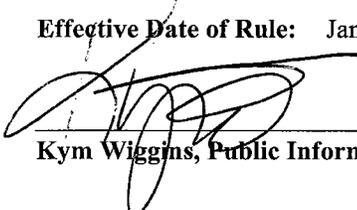
This rule as adopted is without variance from the proposed rule.

This rule as adopted differs from the proposed rule as there are minor editorial changes which affect the form rather than the substance of the rule.

The rule as adopted differs from the proposed rule. The differences however are:  
Within the scope of the matters in the Notice of Proposed Rule Adoption, the logical outgrowth of the contents of the Notice of Proposed Rule Adoption and the comments submitted in response thereto, and  
The Notice of Proposed Rule Adoption provided fair warning that the outcome of the proposed rule adoption could be the rule in question.

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.

**Effective Date of Rule:** January 2009

  
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**Kym Wiggins, Public Information Officer**