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Revenues (VOCATIONAL EDUCATION)	**9205**
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STATE BOARD POLICY

Local Reimbursable Expense Items - Salaries

The Office of Vocational and Technical Education shall reimburse local public secondary and community/junior college school districts and certain state institutions for specific approved salary expenses necessary for the provisions of vocational and technical education according to the following, unless limited by law, appropriations language or insufficient funds.

A. Vocational Non-Project Funds

The Office of Vocational and Technical Education will participate in the reimbursement of salaries of approved ongoing vocational and technical instructors, counselors, and administrators who are employed by a local public secondary or community/junior college and special state institutions in a State Board of Education approved program and/or complex.

1. Public Secondary Institutions

a. Forty-nine percent (49%) of the actual salary or of the secondary vocational salary schedule (whichever is the least) for 9.25 to 10 months' employment (187 to 200 Duty Days) for skill program instructors, diversified technology instructors, and vocational center counselors as approved by the Office of Vocational and Technical Education.

b. Forty percent (40%) of the actual salary or of the secondary vocational salary schedule (whichever is least) for 9.25 to 10 months' employment (187 to 200 Duty Days) for discovery program instructors, and Family & Consumer Sciences program instructors and Other Programs as approved by the Office of Vocational and Technical Education.

c. Twenty percent (20%) of the actual salary or of the secondary vocational salary schedule (whichever is the least) for 9.25 to 10 months' employment (187 to 200 Duty Days) for enrichment program instructors as approved by the Office of Vocational and Technical Education.

d. One hundred percent (100%) of the actual salary or of the secondary vocational salary schedule (whichever is the least) for 10 months' employment (200 Duty Days)

for vocational directors and assistant directors as approved by the Office of Vocational and Technical Education.

e. Forty-nine percent (49%) of the actual salary or of the secondary vocational salary schedule extended forty (40) days in compliance with MS Code 37-31-13 for secondary vocational programs that contribute to economic development.

2. Public Community/Junior College Institutions

a. Eighty-nine percent (89%) of the actual salary or of the community/junior college vocational salary schedule (whichever is the least) for secondary, postsecondary, and long-term adult instructors and counselors for 9 to 12 months' employment (180 to 240 Duty Days) as approved by the Office of Vocational and Technical Education.

b. Eighty-nine percent (89%) of the actual salary of the community/junior college vocational salary schedule (whichever is the least) for vocational administrators for 12 months' employment (240 Duty Days) as approved by the Office of Vocational and Technical Education.

3. Certain State Institutions

a. Department of Corrections - The Office of Vocational and Technical Education will participate in salary reimbursement of approved vocational instructors, vocational counselors, and vocational administrators on eighty-nine percent (89%) of the actual salary or the community/junior college salary schedule (whichever is the least) for 12 months' employment (240 Duty Days).

b. State School for the Deaf, State School for the Blind, and Youth Detention Schools - The Office of Vocational and Technical Education will participate in salary reimbursement of approved vocational instructors, vocational counselors, and vocational administrators at one hundred percent (100%) of the actual salary or secondary vocational salary schedule (whichever is the least) extended up to 12 months' employment (240 Duty Days).

4. Public Secondary, Public Community/Junior College, and Certain State Institutions

a. One hundred percent (100%) of the salary for the instructor in an Office of Vocational and Technical Education approved part-time adult class not to exceed State Board set rates for actual instruction time.

b. Full-time instructional personnel employed in the teaching of short-term adult

classes will be funded at the option of the Office of Vocational and Technical Education under the preceding A.1.a. or A.2.a. with the option of an eighty-nine percent (89%) plus or minus limitation on either.

B. Vocational Project Funds

1. Public Secondary Institutions

a. Eighty-five percent (85%) Carl Perkins III funds limited to fifty percent (50%) of the actual salary or of the minimum program salary schedule extended (whichever is the least) for instructors and counselors.

b. Special funds limited to one hundred percent (100%) of the actual salary or of the minimum program salary schedule extended (whichever is the least) for instructors, special personnel, and counselors.

2. Public Community/Junior College Institutions

a. Eighty-five percent (85%) Carl Perkins III funds limited to one hundred percent (100%) of the actual salary or of the Minimum Program salary schedule extended (whichever is the least) for instructors and counselors.

b. Special funds limited to one hundred percent (100%) of the actual salary or of the Minimum Program salary schedule extended (whichever is the least) for instructors, special personnel, and counselors.

c. Tech Prep federal funds limited to one hundred percent (100%) of the actual salary or of the Minimum Program salary schedule extended (whichever is the least) for tech prep coordinators with a limitation of no more than forty percent (40%) of the total project to be expended for this purpose. The maximum allowable reimbursement for tech prep coordinators' support staff salaries can be no more than $6,000.

C. Special Funds

Special project personnel approved and funded by funds administered by the Office of Vocational and Technical Education in all institutions may be reimbursed one hundred percent (100%) not to exceed those of like positions not funded by the special funds for that school district unless restricted by funding regulations.

Legal Reference: MS Code 37-31-11; Current Draft State Plan for Vocational and Technical Education (1999-2003) as submitted to USOE under Public Law 105-332 Sec. 122(c)(1-21)

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