

Sub-part 7501 – Maintenance

Chapter 22001 Procedures for House Moves on State Highways

Purpose

- 100 To provide the procedures for moving houses on the State Maintained Highway System.
- 101 To permit those house moves that can be accomplished within the regulations and operational procedures for house moves as established by the Department. No house move will be permitted, which in the opinion of the Department, will conceivably cause damage to public property, adversely affect the safety or cause undue delays to the traveling public.
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REGULATION

- 200 The maximum width, heights, or distance moved shall be approved by the District Engineer or his representative taking into consideration the roadway geometrics, overhead obstructions, traffic volumes, etc., on the specific routes involved.
- 201 A multi-unit manufactured or modular home that has been installed and used as a residence may be transported as a single unit as covered in this rule.
- 202 The Department will require reasonable time to inspect intended haul routes.
- 203 The house mover shall furnish the Department with a thorough description (to include pictures of the front, two sides, and the back) of the load to be moved on the Department's HOUSE MOVE INFORMATION FORM (MND-210). The form can be found at: www.gomdot.com/business/permits/maintenance-permits/house-moving/information-application.
- 204 The description of the load shall include an estimated weight based upon the Department's HOUSE MOVERS STANDARD WEIGHT CHART. Refer to Section 400 of this Rule.
- 205 The house mover is responsible for any additional permits, notifications or clearances that are required from any City, or Municipality, or Utility Company, or any other jurisdictional agency or regulation.
- 206 The house mover shall provide a copy of all such additional permits, notifications and clearances along with his submission of the Department's HOUSE MOVE INFORMATION FORM (MND-210).
- 207 Movements shall be made between one-half (1/2) hour before sunrise to one-half (1/2) hour after sunset Monday through Saturday. Movements must be timed to avoid urban areas during peak traffic periods.

- 208 Movements will not be allowed on Sundays, New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas, or after 12:00 noon on days proceeding the listed holidays.
- 209 Movements may be prohibited on other days when specific events may generate unusually heavy traffic in the vicinity of the move.
- 210 House moves shall not be made during times of rain, snow, and sleet or during other hazardous weather conditions.
- 211 House movers shall make provisions to allow passing of all emergency vehicles during the move. All necessary provisions will be made to assure that traffic will not be held up more than fifteen (15) minutes where conditions permit. Under NO conditions will traffic be held up more than thirty (30) minutes. When available, house movers shall secure the use of law enforcement officers to facilitate the safe movement of a load.
- 212 House moves will be allowed only on routes specified on the permit. House moves will not be allowed on Interstate Highways. Houses cannot be moved using farm tractors, or other non-commercial or non-licensed motor vehicles.
- 213 No Traffic control signals shall be removed or altered. Just prior to the house passing their location a bucket truck shall be required to manually raise any signal support cables and hardware. The bottom tether cable may be disconnected but shall be reconnected immediately after the house passes the location of the traffic control signal.
- 214 Other traffic control devices (signs, etc.) may be removed just prior to the house passing their location, and shall be re-erected immediately after the house passes the location of the traffic control device. Re-erecting a sign and sign post requires the house mover to drive the sign post(s) immediately adjacent to its previous location and attaching the sign(s) at the required mounting height.
- 215 Escort vehicles shall be equipped with 18" x 18" red flags mounted on 7 foot staffs on each side of the front bumper or the equivalent height mounted to the revolving light bracket on top of the escort vehicles' cab. An oversize load sign 84" x 18" with wording "OVERSIZE LOAD" in 10" black letters with 1 5/8" brush stroke on yellow or orange background will be mounted on the front of the lead escort vehicle and towing vehicle on the rear of the rear escort vehicle.
- 216 Escort vehicles also shall be equipped with an AMBER revolving or flashing light of sufficient size to be visible to all traffic within a safe distance of the vehicle or load being escorted by mounting it on top of the cab and shall operate the lights during the entire course of the movement. Escorts and towing vehicles shall both be equipped with radios such that inter-vehicle communication is possible. The escort vehicles are responsible for advising the towing of any conditions arising that may require responsive actions.
- 217 Applicants shall provide a valid Federal DOT number or a Certificate of Insurance with the Department listed as the certificate holder with no less than Five Hundred Thousand Dollars (\$500,000) single limit liability on file with the Department. Exceptions may be made when in the opinion of Department a movement is not of a nature likely to cause damage to the highway or one time personal movements. Applicant must have in force the minimum motor vehicle liability insurance coverage as required by state law.
- 218 It is noted that Section 63-5-53, Mississippi Code of 1972, places damage liability upon the permit holder. This also includes any damage to all public and private utilities involved during the house move.

- 219 The house mover shall post a performance bond at the discretion of the District Engineer to insure compliance of the terms of the permit. The Department's BOND FORM (MND-211) shall accompany the bond. Upon completion of the move and cancellation of the permit, the District Engineer will cancel and release the Bond. The Bond form can be found at: www.gomdot.com/business/permits/maintenance-permits/house-moving/bond-application.
- 220 Applicant must abide by all Federal, State, and Local Laws.
- 221 A copy of the approved PERMIT and a copy of the approved HOUSE MOVE INFORMATION FORM (MND-210), shall be carried in the vehicle to which it refers at all times during the move.
- 222 Failure of a house mover to comply with the terms of the permit, these regulations or the Department's Operational Procedures may be caused for cancellation of all permits issued and a suspension period for obtaining additional permits as determined by the District Engineer. The mover may appeal penalties to the Director and/or the Transportation Commission.
- 223 Any vehicle and/or load in violation of the permitting rules or regulations, or apprehended on prohibited sections of highway may be fined \$250.00 and/or a 6-month permit suspension.

OPERATIONAL PROCEDURES

- 300 The house mover shall contact the District Office of the Mississippi Department of Transportation, having jurisdiction over the proposed move routes, prior to the move. The house mover shall furnish all the requested information on the Department's HOUSE MOVE INFORMATION FORM (MND-210).
- 301 The District Permit Officer will record the required information and assign the move an authorization number. Any further reference to the house move shall include the authorization number which shall be indicated on the permit under remarks.
- 302 The District Permit Officer will submit the HOUSE MOVE INFORMATION FORM (MND-210) to the Bridge Engineer for review and approval of the vehicle axle loads, routes and structures crossed. If the vehicle axle loads and routes are not approved by the Bridge Engineer, the HOUSE MOVE INFORMATION FORM (MND-210) will be returned to the District Permit Officer as disapproved with applicable comments. If the house mover wishes to change the vehicle axle loads or routes, a new HOUSE MOVE INFORMATION FORM (MND-210) must be submitted by the house mover with the new information to the District Office.
- 303 The District Permit Officer will contact the appropriate District Maintenance Engineer and District Construction Engineer, or their designee(s) to obtain their approval for the move. Information obtained from the house mover will be faxed to the adjacent District(s) as needed.
- 304 The District will discuss or review the information furnished by the house mover. Upon completion of the review process, the District will advise the District Permit Officer of their recommendation. The review process may include inspection of the route(s), the load, and the vehicle that will be used to carry the load.
- 305 If any changes are made to the HOUSE MOVE INFORMATION FORM by the District, the District shall return the FORM to the House Mover for his signature to acknowledge

the changes. The mover shall sign the FORM in the place provided and return it to the District.

- 306 Upon approval of the move by the District, the District Permit Officer will enter the information from the HOUSE MOVE INFORMATION FORM (MND-210) into the State Permit computer system. The State Permit Division will review the house move application, verify insurance coverage, verify payment, and issue the permit for the move. The permit shall be valid for fourteen days.
- 307 The District Permit Officer shall print the approved permit and forward the approved PERMIT and the approved HOUSE MOVE INFORMATION FORM (MND-210) to the house mover.
- 308 The District will advise the District Maintenance Engineer of any damage to public property. If damage occurs to State Property, the District may recover damage costs through the maintenance repair project (MRP) process as provided in SOP MND-13-01-00-000 Repair of Damaged Highways and Recovery of Cost. The Department may take disciplinary action appropriate with the performance record of the house mover and/or the severity of actions.
- 309 If a Bond was required, upon completion of the move and complete recovery of costs for any damages caused by the house mover, the District shall cancel and release the Bond.

HOUSE MOVERS STANDARD WEIGHT CHART

- 400 Type "A" – Conventional Frame with Sheetrock (32 #/S.F.)
 Type "B" – Conventional Frame with Plaster (41 #/S.F.)
 Type "C" – Concrete Slab with Frame and Sheetrock (76 #/S.F.)

401 If the house to be moved has a brick exterior, add 193 pounds per linear foot of exterior wall to the weight indicated in the chart.

402 For estimating the weight of Carports use (20 #/S.F.)

<u>SQ. FT.</u>	<u>TYPE "A"</u> <u>(LBS.)</u>	<u>TYPE "B"</u> <u>(LBS.)</u>	<u>TYPE "C"</u> <u>(LBS.)</u>
900	28,800	36,900	68,400
950	30,400	38,950	72,200
1000	32,000	41,000	76,000
1050	33,600	43,050	79,800
1100	35,200	45,100	83,600
1150	36,800	47,150	87,400
1200	38,400	49,200	91,200
1250	40,000	51,250	95,000
1300	41,600	53,300	98,800
1350	43,200	55,350	102,600
1400	44,800	57,400	106,400
1450	46,400	59,450	110,200
1500	48,000	61,500	114,000
1550	49,600	63,550	117,800
1600	51,200	65,600	121,600
1650	52,800	67,650	125,400
1700	54,400	69,700	129,200
1750	56,000	71,750	133,000
1800	57,600	73,800	136,800
1850	59,200	75,850	140,600
1900	60,800	77,900	144,400
1950	62,400	79,950	148,200
2000	64,000	82,000	152,000
2050	65,600	84,050	155,800
2100	67,200	86,100	159,600
2150	68,800	88,150	163,400
2200	70,400	90,200	167,200
2250	72,000	92,250	171,000
2300	73,600	94,350	174,800
2350	75,200	96,350	178,600
2400	76,800	98,400	182,400
2450	78,400	100,450	186,200
2500	80,000	102,500	190,000
2550	81,600	104,550	193,800
2600	83,200	106,600	197,600

2650	84,800	108,650	201,400
2700	86,400	110,700	205,200
2750	88,000	112,750	209,000
2800	89,600	114,800	212,800

HOUSE MOVING FORMS

500 **FORM MND-210**, HOUSE MOVE INFORMATION FORM.

501 **FORM MND 211**, BOND FORM

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
HOUSE MOVE INFORMATION FORM

Applicant Name: _____

Address: _____

Telephone: _____

Permit Fee \$ 10.00 Please Bill To: _____ Charge Acct _____

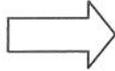
Credit Card _____ Enclosed Check/Money Order _____

Email Address: _____

Contact Person: _____ Phone: _____

Load Description: _____

CHECK ALL
THAT APPLY



- Conventional with Sheetrock
- Concrete Slab with Frame and Sheetrock
- Conventional with Plaster
- Brick Exterior

Estimated Weight: _____ (based upon the Department's Standard Weight Chart)

Width: _____ Ft _____ Inches (Wall to Wall) _____ Ft _____ Inches (Eave to Eave)

Height: _____ Ft _____ Inches

Overall Length: _____ Ft _____ Inches (Truck, Trailer, and Load)

Truck Make: _____ Tag # _____ State _____ No. of Axles _____

Axle Spacing: 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____ 9 _____

No. of Tires per Axle: 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____ 9 _____

Tire Sizes: 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____ 9 _____

Weight Per Axle *: 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____ 9 _____

* Office of Enforcement will weigh axles upon request.

Origin: _____

Destination: _____

Routing: _____

Mileage: 4 Lane _____ 2 Lane _____ Total _____

Beginning Date: _____ Ending Date _____

City Notification: Yes No N/A Utility Co Notification: Yes No N/A

(If you checked YES to any of the above, a copy of all such notifications or approvals must be attached to this form)

Remarks: _____

House Movers Signature

OFFICIAL USE ONLY:		Approved Permit Number: _____	
Authorization Number: _____	Date: _____	Time: _____	
Bridge Division: Accept _____ Deny _____	Contact Person _____		
Maintenance Office: Accept _____ Deny _____	Contact Person _____		
Construction Office: Accept _____ Deny _____	Contact Person _____		
Special Instructions: _____			
I hereby acknowledge MDOT's changes or additions to this request: _____			
			House Movers Signature

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
HOUSE MOVING PERFORMANCE BOND

_____ SURETY

STATE OF MISSISSIPPI

COUNTY OF _____

KNOW ALL MEN BY THESE PRESENTS: That we, the _____
of _____ as Principal, and _____
Company, as surety are held and firmly bound in solido to the Mississippi Transportation Commission,
hereinafter "Commission", Jackson, Mississippi, in the full sum of \$ _____ lawful money of the
United States of America for payment of which we bind ourselves, in solido, and our respective
successors, assigns, executors and administrators.

The condition of this obligation is such that, whereas the said _____
_____, hereinafter called the Principal, has applied to the Commission for Permit
Number _____, dated _____ to move a house on the State Highway
system, and

WHEREAS, the said Principal has agreed to perform all operations of the house move in
accordance with all the regulations and restrictions as shown on the permit; and has provided
documentation that he has secured any other permits from any City, or Municipality, or Utility Company,
or any other Entity that would also be required for this house move; and further agrees to be held strictly
liable for any highway right of way damage, property damage, public utility damage, or any other damage
or destruction to portions of the presently maintained highway right of way as a result of the house
moving operation.

NOW, THEREFORE, if the said Principal faithfully complies with the terms of said permit, then
this obligation shall be null and void; however, in the event of a violation of the conditions enumerated in
the permit, or a failure to leave the highway right of way, or any portion thereof, in an acceptable condition
as provided for in the permit, the full sum of the bond shall be forfeited immediately.

The bond shall be effective from this ___ day of _____ 20___ and
expire on the ___ day of _____, 20___.

SIGNED, SEALED AND DELIVERED this _____ day of _____ 20___

_____ PRINCIPAL

COUNTERSIGNED

BY _____

BY _____

_____ COMPANY.

ADDRESS _____

BY _____

ADDRESS _____
