SOS APA Form 001

**Mississippi Secretary of State**
700 North Street P. O. Box 136, Jackson, MS 39205-0136

# ADMINISTRATIVE PROCEDURES NOTICE FILING

| AGENCY NAME | | CONTACT PERSON | TELEPHONE NUMBER | |
|---|---|---|---|---|
| Mississippi Department of Human Services | | Don Thompson | 601-359-4457 | |
| ADDRESS<br>750 N. State Street | | CITY<br>Jackson | STATE<br>MS | ZIP<br>39202 |
| EMAIL<br>Don.Thompson@mdhs.ms.gov | SUBMIT DATE<br>8/2/2010 | Name or number of rule(s)<br>Personnel Policies & Practices | | |

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: The agency shall have a personnel file for each employee which shall include the listed information was added to included the finger printing process. The changes are due to the Residential and child Placing Licensing Standards being updated.

Specific legal authority authorizing the promulgation of rule: Mississippi Code 43-15-6

List all rules repealed, amended, or suspended by the proposed rule: Policies and Practices

ORAL PROCEEDING:

☒ An oral proceeding is scheduled for this rule on Date: September 10, 2010 Time: 10:00 a.m. Place: MDHS, 2nd floor training room

☐ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

ECONOMIC IMPACT STATEMENT:

☒ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

| TEMPORARY RULES | PROPOSED ACTION ON RULES | FINAL ACTION ON RULES |
|---|---|---|
| ____ Original filing<br>____ Renewal of effectiveness<br>To be in effect in ____ days<br>Effective date:<br>____ Immediately upon filing<br>____ Other (specify): ____ | **Action proposed:**<br>____ New rule(s)<br>__x__ Amendment to existing rule(s)<br>____ Repeal of existing rule(s)<br>____ Adoption by reference<br>**Proposed final effective date:**<br>X 30 days after filing<br>____ Other (specify): ____ | **Date Proposed Rule Filed:** ____<br>**Action taken:**<br>____ Adopted with no changes in text<br>____ Adopted with changes<br>____ Adopted by reference<br>____ Withdrawn<br>____ Repeal adopted as proposed<br>**Effective date:**<br>____ 30 days after filing<br>____ Other (specify): ____ |

Printed name and Title of person authorized to file rules: Denetra Taylor, DDH Congregate Care
Signature of person authorized to file rules: [signature]

| OFFICIAL FILING STAMP | DO NOT WRITE BELOW THIS LINE<br>OFFICIAL FILING STAMP | OFFICIAL FILING STAMP |
|---|---|---|
| | FILED<br>AUG 0 2 2010<br>MISSISSIPPI<br>SECRETARY OF STATE | |
| Accepted for filing by | Accepted for filing by [signature] | Accepted for filing by |