

SUBPART 2 – ADMINISTRATIVE RULES
CHAPTER 03 – Public Records Request Procedure

110 Market Response. All records in the possession of the Market not specifically exempt as a public record by the Act, or this Regulation, shall be made available upon written request within seven (7) working days from the date of receipt of said request.

All requests must include a specific description, identity and name of the records requested. If the Market is unable to produce a public record by the seventh working day after the request is made, the Market must provide a written explanation to the requestor stating that the record requested will be produced, unless exempt by law, and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the requestor and the Market, in no event shall the date for the Market's production of the requested records be any later than fourteen (14) working days from the receipt by the Market of the original request. If the requestor and the Market agree, a response period of longer than fourteen (14) working days from the receipt of the request shall be allowed. If the request is denied, the Market shall notify the requestor in writing that the request is denied and provide the specific reason or exemption relied upon by the Market for the denial.

(Adopted May 8, 2007; Revised January 20, 2011.) Source: *Miss. Code Ann.* §69-7-109.