

FINAL

Rule 3.12 Retention of Applications

1. Retention Schedule - In accordance with the following retention schedule, the following records will be maintained on file in the Board office for the period shown:
 - a. Professional Engineer or Surveyor - microfilmed files retained for 75 years or until 7 years after death, whichever occurs sooner.
 - b. Engineer or Surveyor Intern – records retained for 75 years or until 7 years after death, whichever occurs sooner.
 - c. Closed or denied - two (2) years
2. Any application that involved disciplinary action or violations will be retained indefinitely.

Source: *Miss. Code Ann.* §73-13-15