

Mississippi Secretary of State
700 North Street P. O. Box 136, Jackson, MS 39205-0136

ADMINISTRATIVE PROCEDURES NOTICE FILING

AGENCY NAME Mississippi State Personnel Board		CONTACT PERSON Sara DeLoach Special Assistant Attorney General Mississippi State Personnel Board		TELEPHONE NUMBER 601-359-2708	
ADDRESS 210 East Capitol Street, Suite 800		CITY Jackson		STATE MS	ZIP 39201
EMAIL Sara.DeLoach@mspb.ms.gov	SUBMIT DATE 12/12/12	Name or number of rule(s): MSPB Policy and Procedures Manual			

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: The MSPB Policy and Procedures Manual has been revised regarding: Performance Development System; Reduction In Force; Educational Benchmarks; Grievances; Recruitment; Reclassification; Workplace Harassment; Background Checks; Discipline; Influenza Pandemic Policy; Deadlines; and, for clarification and consistency. For final action, formatting changes were made but no substantive changes were made.
Specific legal authority authorizing the promulgation of rule: Miss. Code Ann. § 25-9-103, 119

List all rules repealed, amended, or suspended by the proposed rule: MSPB Policy & Procedures Manual

ORAL PROCEEDING:

- An oral proceeding is scheduled for this rule on Date: _____ Time: _____ Place: _____
- Presently, an oral proceeding is not scheduled on this rule.

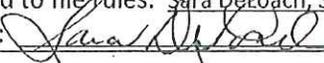
If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

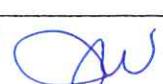
ECONOMIC IMPACT STATEMENT:

- Economic impact statement not required for this rule. Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
<input type="checkbox"/> Original filing <input type="checkbox"/> Renewal of effectiveness To be in effect in _____ days Effective date: <input type="checkbox"/> Immediately upon filing <input type="checkbox"/> Other (specify): _____	Action proposed: <input type="checkbox"/> New rule(s) <input type="checkbox"/> Amendment to existing rule(s) <input type="checkbox"/> Repeal of existing rule(s) <input type="checkbox"/> Adoption by reference Proposed final effective date: <input type="checkbox"/> 30 days after filing <input type="checkbox"/> Other (specify): _____	Date Proposed Rule Filed: <u>11/16/2012</u> Action taken: <input checked="" type="checkbox"/> Adopted with no changes in text <input type="checkbox"/> Adopted with changes <input type="checkbox"/> Adopted by reference <input type="checkbox"/> Withdrawn <input type="checkbox"/> Repeal adopted as proposed Effective date: <input type="checkbox"/> 30 days after filing <input checked="" type="checkbox"/> Other (specify): <u>1/15/2013</u>

Printed name and Title of person authorized to file rules: Sara DeLoach, Special Assistant Attorney General

Signature of person authorized to file rules: 

OFFICIAL FILING STAMP	DO NOT WRITE BELOW THIS LINE OFFICIAL FILING STAMP	OFFICIAL FILING STAMP
<div style="border: 1px solid black; height: 100px; width: 100%;"></div> Accepted for filing by _____	<div style="border: 1px solid black; height: 100px; width: 100%;"></div> Accepted for filing by _____	<div style="border: 1px solid black; padding: 10px; text-align: center;">  </div> Accepted for filing by 

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.