SOS APA Form 001

Mississippi Secretary of State
700 North Street P. O. Box 136, Jackson, MS 39205-0136

ADMINISTRATIVE PROCEDURES NOTICE FILING

AGENCY NAME		CONTACT PERSON	TELEPHONE NUMBER	
Mississippi Emergency Management Agency		Allison Killebrew	601-933-6384	
ADDRESS		CITY	STATE	ZIP
#1 MEMA Drive		Pearl	MS	39208
EMAIL	SUBMIT DATE	Name or number of rule(s):		
akillebrew@mema.ms.gov	Jan 28, 2013	31 Mississippi Administrative Code, Pt. 201, R. 3.1 – 3.11		

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: To amend the agency's existing administrative rule regarding Public Records Requests to incorporate an Official Public Records Request Form that will aid in readily identifying a public records request and more efficiently processing said requests.

Specific legal authority authorizing the promulgation of rule: Miss. Code Ann. §§ 25-43 et al, §§ 33-15 et al, §§ 25-61 et al

List all rules repealed, amended, or suspended by the proposed rule: 31 Mississippi Administrative Code, Pt, 201, R. 3.1 – 3.7

ORAL PROCEEDING:

X ☐ An oral proceeding is scheduled for this rule on Date: 2/19/2013 Time: 10:00 a.m. Place: #1 MEMA Drive, Pearl, MS 39208

☐ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

ECONOMIC IMPACT STATEMENT:

X ☐ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
_____ Original filing	**Action proposed:**	**Date Proposed Rule Filed:** _____
_____ Renewal of effectiveness	_____ New rule(s)	**Action taken:**
To be in effect in _____ days	X Amendment to existing rule(s)	_____ Adopted with no changes in text
Effective date:	_____ Repeal of existing rule(s)	_____ Adopted with changes
_____ Immediately upon filing	_____ Adoption by reference	_____ Adopted by reference
_____ Other (specify): _____	**Proposed final effective date:**	_____ Withdrawn
	X 30 days after filing	_____ Repeal adopted as proposed
	_____ Other (specify): _____	**Effective date:**
		_____ 30 days after filing
		_____ Other (specify): _____

Printed name and Title of person authorized to file rules: Robert R. Latham, Jr., Executive Director

Signature of person authorized to file rules: William R. Brown

OFFICIAL FILING STAMP	DO NOT WRITE BELOW THIS LINE OFFICIAL FILING STAMP	OFFICIAL FILING STAMP
	FILED JAN 28 2013 MISSISSIPPI SECRETARY OF STATE	
Accepted for filing by	Accepted for filing by	Accepted for filing by

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.