



DELBERT HOSEMANN
Secretary of State

ECONOMIC IMPACT STATEMENT

An Economic Impact Statement is required for this proposed rule by Section 25-43-3.105 of the Administrative Procedures Act. An Economic Impact Statement must be attached to this Form and address the factors below. A PDF document containing this executed Form and the Economic Impact Statement must be filed with any proposed rule, if required by the aforementioned statute.

AGENCY NAME Mississippi State Port Authority at Gulfport	CONTACT PERSON Mathew Wypyski	TELEPHONE NUMBER 228-865-4300
ADDRESS P.O. Box 40	CITY Gulfport	STATE MS
EMAIL mwypyski@shipmspa.com	DESCRIPTIVE TITLE OF PROPOSED RULE Part 301 – MSPA Operations and Procedures Manual	
Specific Legal Authority Authorizing the promulgation of Rule: Miss. Code Ann. 59-5-1, et seq.	Reference to Rules repealed, amended or suspended by the Proposed Rule: Part 301 – MSPA Operations and Procedures Manual	

SIGNATURE 	TITLE Interim Executive Director
DATE 4-11-13	PROPOSED EFFECTIVE DATE OF RULE June 6, 2013

1. Describe the need for the proposed action: This proposed rule is necessary to bring the MSPA Operations and Procedures Manual up to date with current practice at the MSPA. Furthermore, this proposed rule is submitted to the Mississippi Secretary of State for eventual publication in the Administrative Code.
2. Describe the benefits which will likely accrue as the result of the proposed action: The proposed amendments to the MSPA Operations and Procedures Manual will primarily benefit and instruct MSPA directors, officers and employees as to the current operational and procedural practices of the MSPA.
3. Describe the effect the proposed action will have on the public health, safety, and welfare: The proposed action will marginally impact the public health, safety and welfare. The MSPA Operations and Procedures Manual will serve to educate the public as to current operational and procedural practices of the MSPA. Some practices contained herein do require public participation and compliance. All rules requiring public participation are designed to promote health, safety and/or welfare.
4. Estimate the cost to the agency and to any other state or local government entities, of implementing and enforcing the proposed action, including the estimated amount of paperwork, and any anticipated effect on state or local revenues: Minimal.
5. Estimate the cost or economic benefit to all persons directly affected by the proposed action: Minimal.
6. Provide an analysis of the impact of the proposed rule on small business:
 - a. Identify and estimate the number of small businesses subject to the proposed regulation: All small businesses which conduct business with the MSPA.
 - b. Provide the projected reporting, recordkeeping, and other administrative costs required for compliance with the proposed regulation, including the type of professional skills necessary for preparation of the report or record: Minimal.

- e. State the probable effect on impacted small businesses: The MSPA Operations and Procedures Manual directs small businesses as to standard operating and procedural guidelines of the MSPA. Small businesses are directed to be familiar with the contents of each relevant provision and abide by its terms and conditions where appropriate.
- d. Describe any less intrusive or less costly alternative methods of achieving the purpose of the proposed regulation including the following regulatory flexibility analysis: There are no less costly alternative methods of achieving the purpose of the proposed regulation.
 - i. The establishment of less stringent compliance or reporting requirements for small businesses;
 - ii. The establishment of less stringent schedules or deadlines for compliance or reporting requirements for small businesses;
 - iii. The consolidation or simplification of compliance or reporting requirements for small businesses;
 - iv. The establishment of performance standards for small businesses to replace design or operational standards required in the proposed regulation; and
 - v. The exemption of some or all small businesses from all or any part of the requirements contained in the proposed regulations;
7. Compare the costs and benefits of the proposed rule to the probable costs and benefits of not adopting the proposed rule or significantly amending an existing rule: The proposed costs of adopting the rule are minimally more than that compared to not adopting the rule or significantly amending an existing rule. The proposed benefits of adopting the rule are substantially more than that compared to not adopting the rule or significantly amending the existing rule.
8. Determine whether less costly methods or less intrusive methods exist for achieving the purpose of the proposed rule where reasonable alternative methods exist which are not precluded by law: None.
9. Describe reasonable alternative methods, where applicable, for achieving the purpose of the proposed action which were considered by the agency: None.
10. State reasons for rejecting alternative methods that were described in #9 above: None.
11. Provide a detailed statement of the data and methodology used in making estimates required by this subsection: The data and methodology used in making the estimates required by this form was information obtained from designated Port directors and/or employees familiar with the designated current operational and procedural practices of the MSPA.