Title 30: Professions and Occupations

Part 1801 Chapter 1: Rules and Regulations Governing Schools of Barbering

SUMMARY: The barber schools rules and regulations pertain to licensing of schools, sanitary conditions necessary for facilities, operators, staff and students, students enrollment and instructors.

Rule 1.1 Definitions

A. Board- The "Board" is the State Board of Barbers as established by Mississippi Code of 1972, Section 5-73-5-1, as amended.
B. School- A "school" is any establishment licensed by the Board where students are engaged in learning and acquiring a knowledge of the practice of barbering.
C. Student- A "student" is any person registered with the Board of Barbers to pursue a course of study in barbering.
D. Instructor-An "instructor" is one who is licensed by the Board of Barbers to teach students barbering.

Source: Mississippi Code of 1972, 73-5-1

Rule 1.2 Application

A. Each school shall submit, for approval by the Board with its application, a copy of its daily class schedule. Any changes must be approved by the Board. Schools shall maintain regular class hours in accordance with said daily schedule.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 1.3 Schools

A. Any establishment licensed by the Board where ten (10) or more students can be accommodated while engages in learning and acquiring a knowledge of the practice of barbering shall be considered a school of barbering.
B. Each school of barbering shall operate in accordance with any or all federal requirements and laws of the State of Mississippi.
C. Each school of barbering shall at all times be under the direct supervision of a registered instructor.
D. There shall be at least one instructor for every twenty-five (25) students based on average daily attendance or any portion thereof.
E. No school shall have more than one (1) student per barber chair at one shift.

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F. Each school must be a building separate from any other barbering establishment owned or operated by the same management.

G. A school of barbering may advertise as a school but not as a barber shop.

H. Each school shall display, in a conspicuous place, a sign in display lettering, not less than one (1) inch of height as follows: "ALL WORK IN THIS SCHOOL IS DONE BY STUDENTS". The Board will recognize guest artists for demonstration purposes with no charge.

I. The establishment shall be clearly designated as a school of barbering at the entrance.

J. No service price sign shall be posted in or on the front window, or any outside door, nor on the exterior of the premises. The school shall not advertise the prices for services to the public by any media off the premises of the school.

K. There shall be a school library consisting of a medical dictionary, an English dictionary, two books on barbering. At least one (1) trade magazine pertaining to barbering shall be available at all times on a current basis.

L. Schools shall not give correspondence courses.

M. An enrollment record of each student shall be sent to the board on or prior to the date the student enters school.

N. A systematic report for each student's attendance shall be sent to the board on the first day of the succeeding month on a form furnished by the board and signed by an authorized person of the school and the student involved.

O. Schools of barbering shall keep a record of the amount of instruction each student received in each subject.

P. All records kept by a school shall be available for inspection by the board or its representative.

Q. Schools shall keep the essential records of the students in individual folders alphabetically in a file cabinet.

R. A classroom roll book shall be maintained showing the presence, absence, and tardiness of students at the convening of each class.

S. The school shall keep a permanent record of each student's attendance as reflected on the clock punch card or classroom roll book and maintained on a current basis. This record will also show the student's grades, progress, and conduct, periodically; based on the instructor's evaluation.

T. Schools shall have adequate facilities for filing and storing business records. They shall have a general ledger or recording of all income and expenditures.

U. School attendance and scholarship records of individual students may be destroyed after five (5) years from the date a student is a licensed barber.

V. All students must be given a definite schedule of attendance.

W. The school shall use not less than two (2) visual aids, such as motion pictures, charts, etc.

X. Each student shall receive, upon enrollment, a copy of the school's rules and regulations governing students.

Y. Contracts or receipts between the school and students relating to tuition and implements shall be in writing, students to receive a copy of contract>

Z. Not less than 10% of the required hours for completion of the course of study shall be devoted to classroom study, demonstrations, and lectures.

AA. Examinations shall be given on at least ten (10) subjects, and the grades therefore, shall be permanently recorded.

BB. A final examination shall be required for completion of the course of study.

CC. For the completion of the course of study, students shall be required to have performed the following minimum hours of study: Haircut (tapered and long) 500; Hair coloring (10); Shaving (25); Facial treatment (35); Razor cutting, styling and permanent waving, chemical hair relaxing (200); Scalp treatment, shampoo (75); Hair pieces and fitting (5).

DD. A copy of the rules and regulations relating to the sanitation of barber shops shall be given to every student, and the instructor must make sure that they are observed.

EE. The school shall forward to the board an affidavit pertaining to the instruction and training of all students at the completion of the course or withdrawal of a student. This affidavit must be signed by someone authorized to sign for the school.

FF. Receptacles containing face or talcum powder shall have tops.

GG. The school shall provide a clean cupboard or cabinet in which to keep all linen or paper towels free from dust.

HH. All schools shall offer advanced training courses for registered barbers on the following subjects:

1. 40 hour course-Teaching the latest haircut on male and female plus styling.
2. 600 hour course-Teaching the latest haircut on male and female with the help of video film, all phases of hair styling, hair coloring, and hair piece fitting.
3. The above courses shall be taught by instructors qualified to teach each course.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 1.4 Physical Facilities

A. A school shall consist of not less than two (2) rooms, one for the clinic or service department, and one (1) for the classroom with adequate space for students. A single room divided by partitions in such a manner that one part is used for study, examinations and lectures, and one part for clinic or service department may be used.

B. A barber school or college shall consist of a minimum of 1200 square feet.

C. There shall be not less than 720 square inches of mirror behind each barber chair.

D. There shall be one (1) laboratory with hot and cold running water behind each barber chair that is used to teach shaves and facials and at least one (1) shampoo bowl for every three (3) students.

E. The classroom or study hall shall be equipped with at least one individual chair with adequate desk space for the maximum number of pupils occupying the classroom at one time or, if desks are not provided, each chair shall be provided with a table arm rest.

F. The lighting in the barber chair area shall be not less than 35 candle power.

G. The floor of the service or clinic room shall be covered with linoleum, asphalt tile or its equivalent.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 1.5 Student Permits

All applicants entering barber school and or colleges must file an application with the Board of Barber Examiners not later than ten (10) days upon entering barber school and proof of at least a high school education or its equivalent must be attached to the application along with two 3 x 5photographs showing clearly the face. Any applicant failing to obtain his or her student permit within the prescribed period will not be given credit for hours obtained in school.

Source: Mississippi Code of 1972, 73-5-15 (9)

Rule 1.6 Application for Examination

A. All applicants for the State Board examination for a Registered Barber Certificate must be filed with the office of the Board of Barber Examiners not later than fifteen (15) days prior to examination date. If the applicant fails to comply with this regulation, or the applicant fails to pay the required fees, he or she will not be permitted to take that scheduled examination.

B. At the time of application for examination, students may complete the appropriate form to receive a permit to work in a licensed barber shop until the next regularly scheduled examination.

Source: Mississippi Code of 1972, 73-5-15 (9)

Rule 1.7 Attire

A. STUDENTS: Each student is to be dressed in a clean smock daily, clean pants or skirts, well-kept shoes and maintain a high standard of personal hygiene and personal appearance.

B. INSTRUCTORS: Male instructors may wear shirts and ties or smocks; female instructors may wear smocks and skirts or slacks, and shall maintain a high standard of personal appearance.

Source: Mississippi Code of 1972, 73-5-7 (9)

Rule 1.8 Equipment:

A. Every barber school and or college must be equipped with at least ten (10) hydraulic barber/styling chairs and at least 1 (one) chair designed to recline and with headrest to accommodate a patron for a shave or facial. This will permit each student to become familiar with the operation of the regular barber chair used for cutting and hair styling.

B. There shall be at least one (1) barber chair for every (1) student per shift and in good repair or fully reconditioned.
C. Barber chairs shall be spaced, laterally, not closer than 4 ½ feed on center.
D. Each chair shall have an individual tool cabinet, work stand sterilizer for sterilizer equipment, and there shall be for each student, conveniently available, at least two (2) covered receptacles, one for soiled towels and one for shave paper or other paper products.
E. Waiting chairs or benches shall be provided for customers.
F. There shall be a chalkboard not less than 12 square feet in the classroom.

Source: Mississippi Code of 1972, 73-5-7 (9)

Part 1801 Chapter 2: Regulations for Governing Sanitation of Barber shops, and Barber schools

INTRODUCTION. It is hereby ordered that the Sanitary Regulations Governing Barbering, Barber shops, Barber Colleges and Beauty Parlors, adopted by the Mississippi State Board of Health on July 15, 1930, amended May 13, 1931, and August 13, 1934 be repealed and the following regulations be adopted.(Chapter 5 of Part 14, Subpart 70 (page 10).

Rule 2.1 Enforcement:

The holder or holders of an establishment license, or the person in charge of an establishment shall be liable for the implementation and maintenance of the sanitary conditions of the establishment. Any licensed barber, instructor, or student shall be held individually responsible for the implementation and maintenance of the sanitary conditions of his/her station or equipment.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 2.2 Posting Sanitary Rules:

A copy of the Rules and Regulations governing sanitation shall be posted in a place conspicuous to the public.

Source: Mississippi Code of 1972, 73-5-7 (7)

Rule 2.3 Interior:

A. Each establishment shall be kept clean and in good repair. Floors in cutting and styling area as well as any area used for shampooing shall be covered with non-porous material that is easily cleanable.
B. All solid waste and refuse shall be kept in containers with tight fitting lids and shall be removed from the premises as frequently as necessary to prevent any unhealthy conditions or unsightliness.

C. Used towels shall be deposited in a closed container, and shall not be used again until properly laundered and sanitized. Used towels shall be laundered either by commercial laundering or by noncommercial laundering which includes a treatment in water at 160 degrees for not less than 5 minutes during the washing process. All clean towels shall be stored in a closed dust-free cabinet.

D. Instruments (expect clippers and metal instruments) shall be immersed in an approved germicidal solution before being used again.

1. Immersion in boiling water for at least 5 minutes.
2. Immersion for 10 minutes in household bleach (1 to 10). This method is highly corrosive.
3. All tools and implements, which are not likely to be in contact with blood or blood containing body fluids (e.g. combs and brushed), may be immersed in quaternary ammonium compounds (1 to 1000) for ten or more minutes. This is not a virucidal agent and it will not kill some blood-borne viruses such as Hepatitis B virus. Or(this is strongly recommended for compliance with current and future OSHA regulations) they may be disinfected by complete immersion in an EPA registered bactericidal, virucidal, fungicidal disinfectant, that is mixed and used according to the manufacturer's direction.
4. All tools and implements, which are more likely to come in contact with blood or blood containing body fluids (e.g.razor blades), must disinfected by complete immersion in an EPA registered bactericidal, fungicidal disinfectant that is mixed and used according to the manufacture's directions.
5. All tools, instruments, and supplies, which have become soiled in any manner, shall be removed from workstand, placed in a properly labeled receptacle, and shall not be on another patron until properly sanitized. All supplies that cannot be sanitized shall be immediately destroyed after use. The use of liquid or powered styptic or astringents is permissible if such product is applied by sanitized gauze or cotton.
6. No barber, instructor or student shall remove or attempt to remove moles or other blemishes by radiation, electronic, or other means of tissue destruction.
7. All creams and lotions must be kept in clean and closed containers. These should be removed by use of a spatula, and applied by means of a sanitized material.

Source: Mississippi Code of 1972, 73-5-7 (4)

Part 1801 Chapter 3: Instructors

Rule 3.1 Requirements

A. Any person to be qualified to receive a certificate of registration as a barber instructor must be twenty-one (21) years of age or older, must be of good moral and temperate habits, must be able to read, write and speak English; must possess

a high school education or equivalent; must have successfully completed not less than fifteen hundred (1500) hours at a barbering school approved by the State Board of Barber Examiners; must hold a valid certificate of registration to practice barbering; must have not less than two (2) years of active experience as a registered barber; must have successfully completed not less than six hundred (600) hours of barber instructor training at a school approved by the Board and must have passed an examination conducted by the Board to determine his fitness to practice as a barber instructor.

B. Instructors must be qualified to teach fundamentals of barbering and keep abreast of new trends and developments.

C. Faculty members must have personal characteristics conducive to effective teaching and exemplify desirable behavior (dress, habits, attitudes, and interpersonal relationships).

D. Instructor must file evidence every two years of having attended workshops, seminars, r formal classes relating to teaching or to new techniques in barbering. Continuing education of 26 hours of approved credit per year is required.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 3.2 Instructor's Course of Study:

The instructor's (600) hour course is recommended to be the following. All classes of barbering, including haircutting, must be conducted by a registered instructor.

Theory	70 hours
Facial	25 hours
Scalp treatment	25 hours
Hair styling	25 hours
Hair drying	25 hours
Shampooing	10 hours
Permanent/waving	50 hours
Hair pieces	10 hours
Desk receptionist, purchasing supplies, composing questions and grading student papers	10 hours
Salesmanship	50 hours
Chemical	80 hours
School procedures	20 hours
Lectures and demonstrations	75 hours
Floor supervision	100 hours
School records, student enrollment, collections, office work	25 hours
	600 hours

The applicant will provide the board with written evidence in the form of a diploma or similar certificate of completion before the instructor examination is given.

Source: Mississippi Code of 1972, 73-5-7 (4)

Part 1801 Chapter 4: Student Requirements

Rule 4.1 Equipment:

A. Each student shall be required to have the following equipment:
   1. 1 clipper
   2. 1 brush comb
   3. 1 razor
   4. 1 T-edger
   5. 1 (gun type) hair dryer
   6. 1 dozen combs
   7. 1 pair thinning shears
   8. 1 pair regular shears
   9. 1 regular hair brush
   10. 1 round hair brush
   11. 1 clipper brush
   12. 1 hair cloth
   13. 1 tool case
   14. 1 curling iron
   15. 1 shampoo cape

B. No student shall work on a member of the public until they have completed at least 10% of the total time required, which in no case shall be less than 150 hours, (Optional).

Source: Mississippi Code of 1972, Section 4-73-5-7

Rule 4.2 Curriculum:

A. The 1500 hour course shall include practical demonstration, written and oral testing, theoretical and practical instruction in all the common phrases of barbering.

B. The following minimum hours of instruction are required for the theory portion:

History fundamentals of barbering	5 hours
Elementary chemistry relating to sterilization (Sanitation, Bacteriology, and Hygiene)	25 hours
Barber implements, shaving, beard, haircutting, and styling	5 hours
Male hairpiece sales and service	5 hours
Hair coloring-tinting, bleaching, straightening	5 hours
Hair structure and chemicals	75 hours
Theory of massage and facial treatment	5 hours
Disorders of the skin, scalp, and hair	10 hours
Barber laws, rules, and regulations	5hours
Business management and salesmanship	10 hours
General review	20 hours

C. The following minimum hours are recommended on practical:

Hair cutting, tapered and long (male and female)	900	800
Shaving beard and mustaches	25	10
Hair coloring	70	50
Scalp and hair treatment, shampoo, etc	50	20
Facial treatments	20	5
Permanent waxing, razor cutting, and styling	50	120
Hairpieces-fitting(sales and services)	20	10
Miscellaneous	195	315
	1500	1500

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 4.3 Break in attendance/failure to apply for examination:

A. Where there is a break in attendance in a barber school:
   1. At least twelve (12) months and less than thirty-six (36) months a student shall loose 25 % of hours.
   2. At least thirty-six(36) months and less than sixty(60) months a student shall loose 50% of hours.
   3. At least sixty (60) or more a student shall loose 100% of hours.

B. Where a portion of the hours for the completion of a course of training was acquired out-of-state but the student did not complete the course in that state, the break in attendance rule will apply to the student who enrolls in a school in Mississippi for the completion of his/her training.

C. Where an individual has completed a course of training in this state, or any Other state, and has not applied for and taken the State Barber Examination within twelve (12) months of completion of such training, such individual shall be required to complete an additional 360 hours of approved course before becoming eligible to take the State Barber Examination.

D. This provision shall not apply to a person whose break in attendance, or failure to aquire licensure is due to a service in armed forces during period of war.

Source: Mississippi Code of 1972, 73-5-7 (4)

Rule 4.4 Failure to Qualify:

Any applicant failing to pass the required examination on a first attempt, must retake the portion(s) failed on a second attempt. Any applicant failing to pass the required examination on the second attempt, must retake the portion(s) failed on a third attempt. Any applicant failing to pass the required examination on the third attempt, must take 60 hours of approved training in each subject failed before retaking the examination. Any applicant taking the examination for the fourth time will be required to take the entire examination. Any applicant failing the examination on a fourth attempt must appear before the Board before being allowed to apply for reexamination.

Source: Mississippi Code of 1972, 73-5-7 (4)

Part 1804 Chapter 5: Barber Shops

Rule 5.1 Minimum Requirements for Establishment of a New Barber Shop.

A. Must have adequate supply of hot and cold running water under pressure.
B. Public sewer connections must be available.
C. Must have adequate lighting for each working chair.
D. Each working area must have proper mirrors, not less than 24 x 30, (720) inches, and cabinets for clean and soiled linen.
E. Floor must be of such surface, so they can be kept clean and maintained at all times. There shall be no carpet within four feet of a barber chair.
F. Adequate ventilation.
G. Lavatory located within reasonable distance from work chair in work area.
H. There shall be no direct connection between sleeping room and barber shop.
I. Any one of the following methods of disinfecting must be available at all times:
    1. Immersion for five minutes in 70% alcohol
    2. Barbercide solution
    3. Immersion for one minute in Metaphen(1-100)
J. No food will be allowed when work is being done.
K. No pets, except seeing-eye dogs for the blind.
L. No alcoholic beverages served in work areas during work hours.
M. Display a recognizable sign indicating that it is a barber shop or barber style shop.
N. A fee of $25.00 is set for new shops in addition to the $15.00 for a chair being used for barbering purpose.

Source: Mississippi Code of 1972, 73-5-33 (17)

Part 1801 Chapter 6: Barber Shops/Schools Regulations

Rule 6.1 The Following Rules and Regulations Must Be Displayed In Barber Shops and Barber Schools

A The Barber Board shall adopt and enforce sanitary regulations.

B. Any change of ownership and/or management will be reported to the Barber Board at once. In the event of a change of ownership, a new application for a shop license and the required fees will accompany such information.

C. Any shop in the State of Mississippi must be under the active management and control of a duly registered Barber.

D. All applications for shop license shall be submitted on the forms provided by the Barber Board and shall be accompanied by a fee of $15.00 for each chair manned by a registered barber as well as the fee of $25.00 for the new shop license. This latter fee is non-transferable and is required by law at any time a shop changes ownership or a new shop begins operation.

E. All rules and regulations of the State Board of Health of the State of Mississippi as well as of the Federal Government will pertain to barber shops and barber schools and are hereby adopted by this Barber Board and shall be adhered to by those persons practicing barbering in the State of Mississippi.

F. All barber schools shall be subject to the same inspections as barber shops. All instructors in licensed barber schools must apply for and be examined as to their qualifications for the privilege of being licensed as an instructor.

G. Every registered barber and barber instructor who continues in active practice or service shall annually on or before the anniversary date of the issuance of his certificate of registration renew the certificate by paying the required fee and meeting all applicable requirements of the State Board of Health. Every certificate of registration, which has not been renewed within thirty (30) days of its anniversary date, shall expire. A registered barber or barber instructor, whose certificate of registration has expired, may have his certificate restored immediately upon payment of the renewal fee plus the required restoration fee. After five(5) years an appropriate examination is required.

H. The Barber Board of Inspectors shall periodically inspect and grade individual shops and practitioners. Any person, partnership or corporation found to be in violation of these regulations upon a hearing as provided by law shall suffer the suspension of certificate and /or license for such period of time as the Barber Board may decide commensurate with the violation. In no event shall a suspension be less than fifteen (15) days nor more than two (2) years; however, a revocation shall be permanent, or until such time as the Barber Board may be satisfactorily shown that reinstatement would be in order.

I. Shop owners or managers must display a recognizable sign indicating that it is a barber shop or barber style shop with such sign being clearly visible at the main entrance of the shop.

J. Barbers in barber shops must be clean and neatly dressed.

K. Before the opening of any new barber college in the State of Mississippi, the Said owners must comply with specifications of the State Board of Barber Examiners. Upon request, they will be issued such specifications and required materials of

compliance. The State Board of Barber Examiners must be notified thirty (30) days prior to the opening date.

L. Students shall not have less than (1500) hours of barbering in an approved school of barbering by the State Board of Barber Examiners of Mississippi before applying for the registered barber examination. However, a licensed cosmetologist must have six hundred (600) hours of barbering in such school before so applying.

M. Any person applying for an instructor's examination shall:
   1. be twenty-one(21) years of age or older
   2. be of good moral and temperate habits
   3. be able to read, write and speak English
   4. Possess a high school education or its equivalent
   5. Have successfully completed not less than fifteen hundred (1500) hours at a barbering school approved by the State Board of Barber Examiners and hold a valid certificate of registration to practice barbering
   6. Have not less than two (2) years of active experience as a registered barber
   7. Have successfully completed not less than six hundred (600) hours of barber instructor training at a school approved by the Board and
   8. Have passed a satisfactory examination conducted by the Board to determine his fitness to practice as a barber instructor.

N. The grades used for inspecting all barber shops and barber schools are as follows: A-Excellent B-Fair C-Bad, must be improved

O. No alcoholic beverages permitted in barber shops or schools at any time.

P. There shall be no direct connection between a sleeping room and a barber shop.

Q. It shall be the duty of the head barber or manager of each barber shop or barber school to make certain that all employees know and observe these regulations.

Source: Mississippi Code of 1972, 73-5-7 (4); 73-5-8 (5); 73-5-11(7); 73-5-25(13); 73-5-29(15); 73-5-33(17); 73-5-35(18).

Part 1801 Chapter 7: Procedures for Request of Board Hearing

Rule 7.1 The purpose of this procedure is to define set rules and regulations governing 73-5-27 of the Mississippi Code of 1972. A board hearing may be granted under certain provisions which must be met in order to hear such charge or charges the board may issue against a registered barber, barber instructor, barber school or college. The Board of Barber Examiners may approve or disapprove a hearing at any time until such board feels a need to convene in relations to such charges or other business related to the barber profession.

The following procedures governing the enactment of a hearing:

A. Per or person (s) requesting a board hearing shall call or mail a typed letter to Mississippi Board of Barber Examiners, 510 George Street, Suite 400, Jackson, MS 39205.

B. After person(s) request is confirmed, Office Assistant shall mail a "Request for Hearing" form to person(s) mailing address.
C. Person(s) completes the form and mails it back to State Office.
D. Director instructs Chief Inspector to conduct an investigation into the circumstances surrounding the matter in question.
E. Chief Inspector reports findings to the Director as related to such matter.
F. Director may approve or disapprove request for hearing and if approved, person(s) will be contacted via phone call or mail to attend hearing at such time to be determined by the Board of Barber Examiners.

Source: Mississippi Code of 1972, 73-5-27 (13)