

Mississippi Secretary of State
700 North Street P. O. Box 136, Jackson, MS 39205-0136

ADMINISTRATIVE PROCEDURES NOTICE FILING

AGENCY NAME Mississippi Department of Human Services		CONTACT PERSON Earl Scales, Esq.	TELEPHONE NUMBER 601-359-4237	
ADDRESS 750 N. State Street		CITY Jackson	STATE MS	ZIP 39202
EMAIL escal@ago.state.ms.us	SUBMIT DATE 10/23/13	Name or number of rule(s): MDHS, CSE, Vol. VI, Chap. 1 (Requires Economic Impact Statement) Volume VI, Chapters 2, 3, 4, 5, & 7		

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: MDHS will utilize a vendor to operate the Central Receipting and Disbursement Unit, providing access to innovative technologies and resources, increasing the efficiency of receipting and distributing child support payments. Chapters 1,2,3,4,5&& 7 were amended extensively. MDHS has made the Specific legal authority authorizing the promulgation of rule: Mississippi Code Section 43-1-2, 43-1-3. decision to file the manual List all rules repealed, amended, or suspended by the proposed rule: MDHS, CSE, Vol. VI, Chap. 1 without a mark-up copy. All remaining chapters, except 6 and 8, have been revised to incorporate policy changes not reflected in current manual on file.

ORAL PROCEEDING:

An oral proceeding is scheduled for this rule on Date: November 11, 2013 Time: 11:00 a.m. Place: Central Mississippi Research and Extension Center, 1735 Wilson Blvd. Jackson, MS 39204

Presently, an oral proceeding is not scheduled on this rule.

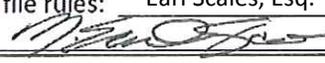
If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

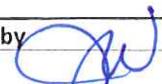
ECONOMIC IMPACT STATEMENT:

Economic impact statement not required for this rule. Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
<input type="checkbox"/> Original filing <input type="checkbox"/> Renewal of effectiveness To be in effect in _____ days Effective date: <input type="checkbox"/> Immediately upon filing <input type="checkbox"/> Other (specify): _____	Action proposed: <input type="checkbox"/> New rule(s) <input checked="" type="checkbox"/> Amendment to existing rule(s) <input type="checkbox"/> Repeal of existing rule(s) <input type="checkbox"/> Adoption by reference Proposed final effective date: <input type="checkbox"/> 30 days after filing <input checked="" type="checkbox"/> Other (specify): <u>January 6, 2014</u>	Date Proposed Rule Filed: _____ Action taken: <input type="checkbox"/> Adopted with no changes in text <input type="checkbox"/> Adopted with changes <input type="checkbox"/> Adopted by reference <input type="checkbox"/> Withdrawn <input type="checkbox"/> Repeal adopted as proposed Effective date: <input type="checkbox"/> 30 days after filing <input type="checkbox"/> Other (specify): _____

Printed name and Title of person authorized to file rules: Earl Scales, Esq.

Signature of person authorized to file rules: 

OFFICIAL FILING STAMP	DO NOT WRITE BELOW THIS LINE OFFICIAL FILING STAMP	OFFICIAL FILING STAMP
		
Accepted for filing by _____	Accepted for filing by <u>20106</u> 	Accepted for filing by _____

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.



DELBERT HOSEMANN
Secretary of State

CONCISE SUMMARY OF ECONOMIC IMPACT STATEMENT

An Economic Impact Statement is required for this proposed rule by Section 25-43-3.105 of the Administrative Procedures Act. This is a Concise Summary of the Economic Impact Statement which must be filed with the Secretary of State's Office.

AGENCY NAME Mississippi Department of Human Services	CONTACT PERSON Earl Scales, Esq.	TELEPHONE NUMBER 601-359-5794
ADDRESS 750 N. State Street	CITY Jackson	STATE MS
EMAIL escal@ago.state.ms.us	DESCRIPTIVE TITLE OF PROPOSED RULE MDHS, CSE, Vol. VI, Chap. 1	
Specific Legal Authority Authorizing the promulgation of Rule: Mississippi Code Section 43-1-2, 43-1-3	Reference to Rules repealed, amended or suspended by the Proposed Rule: MDHS, CSE, Vol. VI, Chap. 1	

A. Estimated Costs and Benefits

1. Briefly summarize the benefits that may result from this regulation and who will benefit: This regulation will provide for the utilization of innovative technology and resources, increasing the efficiency of child support payment receipting and disbursement for custodial and non-custodial parents.
2. Briefly describe the need for the proposed rule: The payment and disbursement process involves increasingly high volumes of daily transactions, both hands-on and electronic, requiring an ongoing need to update equipment, introduce new technology to the current process, and increase security measures.
3. Briefly describe the effect the proposed action will have on the public health, safety, and welfare: The proposed action will allow the custodial parent to better provide for the needs of their children through regular, uninterrupted support payments.
4. Estimated Cost of implementing proposed action:
 - a. To the agency
 Nothing Minimal Moderate Substantial Excessive
 - b. To other state or local government entities
 Nothing Minimal Moderate Substantial Excessive
5. Estimated Cost and/or economic benefit to all persons directly affected by the proposed rule:
 - c. Cost:
 Nothing Minimal Moderate Substantial Excessive
 - d. Economic Benefit:
 Nothing Minimal Moderate Substantial Excessive

6. Estimated impact on small businesses:
 Nothing Minimal Moderate Substantial Excessive
- a. Estimate of the number of small businesses subject to the proposed regulation:
N/A
- b. Projected costs for small businesses to comply: \$0.00
- c. Statement of probable effect on impacted small businesses: MDHS expects a substantial impact on small business because of the benefit they will receive from using Electronic Fund Transfers as opposed to paper checks.
7. The cost of adopting the rule compared to not adopting the rule or significantly amending the existing rule (check option):
 substantially less than moderately less than minimally less than
 the same as minimally more than moderately more than
 substantially more than excessively more than
8. The benefit of adopting the rule compared to not adopting the rule or significantly amending the existing rule (check option):
 substantially less than moderately less than minimally less than
 the same as minimally more than moderately more than
 substantially more than excessively more than

B. Reasonable Alternative Methods

1. Other than adopting this rule, are there less costly or less intrusive methods for achieving the purpose of the proposed rule?
 yes no
2. If yes, please briefly describe available, reasonable alternative(s) and the reasons for rejecting those alternatives in favor of the proposed rule. (Please see §25-43-4.104 for factors you must consider.)

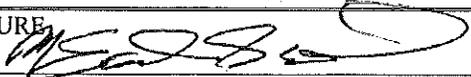
C. Data and Methodology

1. Please briefly describe the data and methodology you used in making the estimates required by this form. Estimated costs to MDHS were calculated by studying State Disbursement Units of 15 different states, their costs and what services were provided. MDHS also reviewed its current costs and potential savings utilized by eliminating certain expenses. The estimated amount of paperwork was determined by reviewing what amounts could be eliminated through increased use of technology. MDHS reviewed all persons affected by the proposed action and what costs they incur, as well as what potential benefits to expect from the vendor.

D. Public Notice

1. Where, when, and how may someone present their views on the proposed rule and request an oral proceeding on the proposed rule if one is not already scheduled? consumer.services@mdhs.ms.gov is available 24 hours for

comments or questions to be submitted. 1-800-345-6347 may also be contacted Monday through Friday, 8:00 a.m.-5:00 p.m.

SIGNATURE 	TITLE
DATE 10/23/2013	PROPOSED EFFECTIVE DATE OF RULE January 6, 2014