Title 7: Education K-12

Part 4

Licensure Guidelines K-12

Office of Educator Licensure
Mississippi Department of Education
359 North West Street
Jackson, Mississippi 39201

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INTRODUCTION

The Commission on Teacher and Administrator Education, Certification and Licensure and Development was created under the Mississippi Education Reform Act of 1982 and is charged with the responsibility of making recommendations to the State Board of Education regarding standards for the preparation, licensure, and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of the State of Mississippi. In compliance with §37-3-2, Mississippi Code 1972, Annotated, as amended by Mississippi Laws 1997, Ch. 545, the Commission on Teacher and Administrator Education, Certification and Licensure and Development and the State Board of Education have approved guidelines for licensure.

This manual contains information necessary to understand the licensure processes, levels of licensure, and routes to licensure. Proper use of this manual should provide answers to most, if not all, general and specific questions relating to licensure in the State of Mississippi.

NOTE: The full document may be accessed and downloaded through the Internet at the following address:
http://www.mde.k12.ms.us/educator-licensure

Office of Educator Licensure

Driving Instructions: Take the High St. exit off I-55. Go to Lamar St. (eighth red light). Turn left onto Lamar St. and go to Griffith St. (second red light). Central High School is located on the corner. The office is on second floor in Suite 201.

Office Hours: 8:00 to 5:00 Monday through Friday.

Phone: 601-359-3483 **Fax:** 601-359-2778

Web: www.mde.k12.ms.us
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GENERAL GUIDELINES

MISSISSIPPI EDUCATOR LICENSURE

Validity Periods

Licenses will be valid from the day the completed application packet is received and validated by the Office of Educator Licensure. All licenses expire on June 30th of the year of expiration. A five year license issued at any time during the school year shall be valid for five (5) school years including the school year in which it is granted. A school year is from July 1 to June 30.

- *For example, a standard license issued October, 2011, (2011-2012 school year), would be valid from the date the completed packet is received until June 30, 2016. The remainder of the 2011-2012 school year is considered a full year.*

Renewal of License

Only a five year, standard license is eligible for renewal. Current requirements for renewal of a five-year standard license for each class are as follows:

Class A:

Ten (10) continuing education units (CEUs) in content or job/skill related area

or

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

or

Six (6) semester hours in content or job/skill related area

or

Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:

Three (3) semester hours in content or job/skill related area

or

Five (5) continuing education units (CEUs) in content or job/skill related area

or

Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:

Seventy (70) School Executive Management Institute (SEMI) credits

or

Six (6) hours of coursework

or

35 SEMI credits AND 3 hours coursework

or

Completion of a specialist or doctoral degree in educational administration/leadership

When **all** requirements are completed, college transcripts and/or continuing education unit (CEU) certificates may be submitted for license renewal. The college credit courses may be completed on the undergraduate or graduate level with a grade of "C" or higher at

regionally/nationally accredited senior colleges, universities, or community colleges. Official transcripts must be submitted in sealed envelope(s) or e-Scrip bearing the seal or signature of the registrar. **The license may be renewed for one five-year period beyond the present expiration date. Only credits earned from one expiration date to the next may be used for renewal**. Renewal requirements referencing content area courses refer to the area of endorsement (e.g., mathematics, science, special education, etc.). References to job/skill related area include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.). **Only one renewal method may be utilized during a five-year period.** For a list of CEU providers, go to: **http://www.mde.k12.ms.us/docs/educator-licensure/resource-list-of-classes-and-ceu's-for-educator-license-renewal.pdf?sfvrsn=0**

The Mississippi Department of Education no longer approves programs for CEU credit. School districts, organizations, or individuals wishing to prepare and offer a program for CEU credit must submit an application to an accredited CEU granting agency. Any Continuing Education Office at a college, university, or community/junior college is an accredited CEU granting agency. Once programs are approved, they may be offered and certificates will be issued to successful participants by the approving agency. **Ten contact hours of professional development is equal to one CEU credit. The Office of Educator Licensure does not accept CEU certificates for less than .5 CEUs or five contact hours**. Official verification of CEU credit(s) must be submitted to document completion of CEU credit(s).

Through the Educator Licensure Management System (ELMS), educators currently employed by a Mississippi public school district can renew electronically online. CEUs, coursework or National Board used for renewal can be verified by the district administrator. For instructions on this process, go to: http://www.mde.k12.ms.us/docs/career-and-technical-education/elms-online-renewal-process.pdf?sfvrsn=0

SPECIAL NOTE

A grade of "C" or higher must be obtained on all coursework taken for renewal of license, reinstatement of license or the adding of supplemental endorsements. This includes all coursework outlined on planned programs required to convert a special license to a standard license.

Acceptable Degrees or Coursework for Licensure

The Office of Educator Licensure accepts degrees or coursework from any nationally or regionally accredited institution. Accreditation can be checked from the United States Department of Education website (http://www.ope.ed.gov/accreditation/) or the Council on Higher Education Accreditation website (http://www.chea.org/search/default.asp). Section 37-3-2 of the Mississippi Code authorizes the Certification Commission and State Board of Education to approve all teacher preparation programs for any license in MS. The Commission does not approve programs completed in other states. If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the Office of Educator Licensure documentation that the out of state program is approved for licensure in that state. An "Institutional Program Verification" form can be accepted as documentation and can be found in the "Paper License Application" packet at

(http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12).

Applicants from Foreign Countries

It is the responsibility of the applicant to have all correspondence and foreign transcripts translated and evaluated by an evaluation agency prior to submission of application to the Mississippi Department of Education. (Access evaluation agencies at www.naces.org and click on "Current Members" for contact information.) All applicants must have a Social Security number. Foreign applicants will apply for licensure through reciprocity guidelines. http://www.mde.k12.ms.us/educator-licensure/foreign-applicants

Name or Address Change

It is the responsibility of the educator to make name or address changes with the Office of Educator Licensure. To do so, the educator can log into the Educator Licensure Management System (ELMS) at: https://sso.mde.ms.gov/Login/Login.aspx and edit personal information as needed. Name or address changes can also be submitted in writing and mailed to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. If a copy of the license with the new updated information is desired, the applicant must apply for a duplicate license following the process outlined below.

Duplicate License

An individual may request a duplicate copy of a license by applying online and paying with a debit or credit card or by submitting a completed Licensure Application and a $5 money order (**Personal checks not accepted**) to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. Download the Licensure Application Packet at: http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12 or file an online application through the Educator Licensure Management System (ELMS) at: https://sso.mde.ms.gov/Login/Login.aspx.

Use of Non-licensed Personnel – "The Expert Citizen License"

MS Code 37-3-2 (6)(e) allows for the utilization of local business or other professional personnel, a non-licensed person, to teach a maximum of three (3) periods per teaching day. The use of non-licensed personnel may be requested ONLY by the superintendent of a local school district. The applicant shall submit to the superintendent a transcript and/or other documents of education and related experience, which substantiate preparation for the subject to be taught. The superintendent shall submit a letter of justification with the supporting documents to the Office of Educator Licensure for consideration. *(Note: In no case, shall any local school board hire non-licensed personnel in excess of five percent of the total number of licensed personnel in any single school.)*

Denial, Revocation, or Suspension

According to MS Code 37-2-2 (11) an application for licensure may be **denied** for one or more of the following reasons:

- Lack of qualifications which are prescribed by law or regulations adopted by the State Board of Education;

- The applicant has a physical, emotional or mental disability that renders the applicant unfit to perform the duties authorized by the license, as certified by a licensed psychologist or psychiatrist;
- The applicant is actively addicted to or actively dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effect, at the time of application for a license;
- Revocation of an applicant's certificate or license by another state;
- Fraud or deceit committed by the applicant in securing or attempting to secure such certification and license;
- Failing or refusing to furnish reasonable evidence of identification;
- The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- or The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense as defined by federal or state law.

According to MS Code 37-3-2 (12), teachers' or administrators' licenses may be **suspended** or **revoked** for a specified period of time for one or more of the following reasons:

- Breach of contract or abandonment of employment may result in the suspension of the license for one (1) school year as provided in Section 37-9-57;
- Obtaining a license by fraudulent means shall result in immediate suspension and continued suspension for one (1) year after correction is made;
- Suspension or revocation of a certificate or license by another state shall result in immediate suspension or revocation and shall continue until records in the prior state have been cleared;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a felony, as defined by federal or state law;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a sex offense, as defined by federal or state law; or
- The license holder knowingly and willfully committing any of the acts affecting validity of mandatory uniform test results as provided in Section 37-16-4 (1).
- The license holder has engaged in unethical conduct relating to an educator/student relationship as identified by the State Board of Education in its rules;
- The license holder has fondled a student as described in Section 97-5-23, had any type of sexual involvement with a student as described in Section 97-3-95;
- The license holder has failed to report sexual involvement of a school employee with a student as required by Section 97-5-24.

Dismissal of a licensed employee by a local school board may result in suspension or revocation of a license for a length of time, which shall be determined by the Commission and based upon the severity of the offense. Any offense committed or attempted in any other state shall result in the same penalty as if committed or attempted in this state.

A person may voluntarily surrender a license. The surrender of such license may result in the Commission's recommendation of any of the above penalties without the necessity of a hearing. However, any such license, which has voluntarily been surrendered by a licensed employee may be reinstated by a unanimous vote of all members of the Commission.

Any person, whose license has been suspended on any grounds, may apply for reinstatement of the license after one (1) year from the date of suspension, or after one half (1/2) of the suspension time has lapsed, whichever is greater. A license revoked on criminal grounds may be reinstated upon petition to the Commission filed after expiration of the sentence, parole, or probationary period imposed upon conviction, whichever is shorter. The Commission may require an applicant for reinstatement to furnish evidence satisfactory to the Commission of good character; good mental, emotional, and physical health; and such other evidence as the commission may deem necessary to establish the applicant's fitness to perform the duties authorized by the license.

Class Levels of Mississippi Licenses

Class A = Bachelor's level license
Class AA = Master's degree level license
Class AAA = Specialist degree level license
Class AAAA = Doctorate degree level license

Note: To upgrade a standard license to a higher class level, the degree earned must be from a regionally or nationally accredited college or university. To verify an institution's accreditation, an educator can search the database found on the website for the Council of Higher Education Accreditation at: http://www.chea.org/search/default.asp.

APPLICATION PROCESS

1. Read Licensure Instructions and Checklist (located with the paper application) to locate the license for which you are applying.

2. Download a Licensure Application Packet or apply online at: http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12. (The Office of Educator Licensure cannot, by law, take action against any license without a license application request by the educator.)

3. Whether completing a paper or online application, mail in all supporting documents required in your license category to the Mississippi Department of Education, Office of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771.

MISSISSIPPI LICENSES

Candidates for Mississippi educator or administrator license(s) may request one of the following licenses *(see table of contents for page numbers).*

Teacher Education Route License
Five Year Educator License

Alternate Route Licenses
MS Alternate Path to Quality Educators/ *One Year Alternate Route License*
Teach MS Institute/*One Year License*
Masters of Arts in Teaching/*Three Year License*
American Board Certification
Five Year Alternate Route License

Special Subject Five Year Educator Licenses
Audiologist
Child Development
Dyslexia Therapy
Early Oral Intervention Hearing Impaired B-K
Emotional Disability
Guidance and Counseling
Library Media
Performing Arts
Psychometrist
School Psychologist
Speech/Language Clinician
Speech/Language Therapist
Special Education Birth-Kindergarten
Special Education Mild/Moderate Disability K-12

Career Technical Educator Licenses
Career Technical Non-Education Degree (Associate's Degree)/*Three Year License*
Career Technical Non-Education Degree (Bachelor's Degree)/*Three Year License*
Career Technical Educator License Non-Degree or Non-Education Degree/*Five Year License*

Licenses by District Request Only
JROTC
One-Year License for Veteran Teachers
Expert Citizen

Reciprocity
Two Year License
Five Year License

Administrator License
Non-practicing
Entry Level
Career Level
Alternate Route
Athletic Administrator
School District Business Administrator

Title 7: Education K-12

Part 4

FIVE YEAR EDUCATOR LICENSE – TRADITIONAL TEACHER EDUCATION ROUTE ***A five year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) approved teacher education program from a regionally/nationally accredited institution of higher learning.***			
License	**Requirements**	**Validity**	**Renewal**
Class A	1. Bachelor's degree or higher in Teacher Education from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 2. Praxis II (Principles of Learning and Teaching Test) 3. Praxis II (Specialty Area Test) in Degree program	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	1. Meet the requirements for a Five Year Class A License 2. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	1. Meet the requirements for a Five Year Class A License 2. Specialist degree in the endorsement area in which the license is requested **OR** Specialist of Education Degree	5 years	Same as for AA

Class AAAA	1. Meet the requirements for a Five Year Class A License 2. Doctoral degree in the endorsement area in which license is requested **OR** Doctor of Education Degree	5 years	Same as for AA

FIVE YEAR ADMINISTRATOR LICENSE

APPROVED PROGRAM ROUTE

The Non-Practicing Administrator License is issued to an educator NOT currently employed in an administrative position. The Entry Level Administrator License is issued upon request to an educator employed as a beginning administrator. The Standard Career Level Administrator License is issued to a practicing administrator who has completed all requirements for conversion to Career Level.

License	Requirements	Validity	Renewal
Non-practicing Administrator License Class AA, AAA, or AAAA	1. Holds Five-year standard educator license 2. Verification of three years education experience 3. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state-approved or regionally/nationally accredited institution of higher learning 4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.	5 years **OR** Based upon validity period of standard license currently held	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Entry Level Administrator License Class AA, AAA, or AAAA	1. Holds Five-year standard educator license 2. Verification of three years education experience 3. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning 4. Successful completion of School Leaders Licensure Assessment (SLLA) by Educational Testing Service (ETS) 5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning. 6. Application for Entry Level license upon obtaining first job as administrator. 7. Letter from District stating the administrative position and date of administrative employment.	5 years	NON-RENEWABLE *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* 1. Completion of School Executive Management Institute (SEMI) entry level requirements For current requirements, visit: http://www.mde.k12.ms.us/docs/educator-licensure/k-12-administrator-licensure-renewal.pdf?sfvrsn=0.

Standard Career Level Administrator License Class AA, AAA, or AAAA	**Completion of School Executive Management Institute (SEMI) entry level requirements (Orientation to School Leadership- OSL)**	5 years **OR** Based upon validity period of standard license currently held	Seventy (70) School Executive Management Institute (SEMI) credits **OR** Six (6) hours of coursework **OR** 35 SEMI credits plus 3 hours coursework **OR** Completion of a specialist or doctoral degree in educational administration/leadership ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)***

FIVE YEAR ADMINISTRATOR LICENSE – ALTERNATE ROUTE

Business Track

<u>Alternate Route Entry Level Administrator License</u> is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals or assistant coordinators.

License	Requirements	Validity	Renewal
Class AA **Alternate Route Entry Level Administrator License**	1. Completion of one of the following: Master of Business Administration (MBA) Master of Public Administration (MPA) Master of Public Planning and Policy (MPP) 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) 3. Five (5) years administrative/supervisory experience***** 4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 5. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program 6. Successful completion of alternate route training ****NOTE: Administrative/supervisory experience is defined as direct supervision of individuals and/or programs within a business, industry, and/or organization.***	5 years	NON-RENEWABLE *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* Completion of School Executive Management Institute (SEMI) entry level requirements Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program ***(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance.)***

ADMINISTRATOR LICENSE – ALTERNATE ROUTE

Education Track

<u>Alternate Route Administrator License</u> is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.

License	Requirements	Validity	Renewal
One year Alternate Route Administrator License Class AA	1. Completion of Masters of Education (MED) or higher education degree 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) 3. Three (3) years teaching experience for MED 4. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program 5. Successful completion of alternate route training	1 year	To convert to Five (5) year Entry Level Alternate Route Administrator License – Must: 1. Complete Alternate Route program 2. School Leaders Licensure Assessment (SLLA) - Educational Testing Service
Five year Entry Level Alternate Route Administrator License Class AA	1. Completion of Masters of Education (MED) or higher education degree 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 3. Three (3) years teaching experience for MED 4. Successful completion of alternate route training 5. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program	5 years	**NON-RENEWABLE** *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* 1. Completion of School Executive Management Institute (SEMI) entry level requirements 2. Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program ***(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance)***

Standard Career Level Alternate Route Administrator License Class AA, AAA, AAAA	1. Completion of Masters of Education (MED) or higher education degree 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 3. Three (3) years teaching experience for MED 4. Completion of School Executive Management Institute (SEMI) entry-level requirements.	5 years	Seventy (70) School Executive Management Institute (SEMI) credits **OR** Six (6) hours of coursework **OR** 35 SEMI credits plus 3 hours coursework **OR** Completion of a specialist or doctoral degree in educational administration/leadership ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant.)***

FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE

APPROVED PROGRAM ROUTE (495)

This license is only issued for athletic administration. It cannot be used for any other administrative positions.

License	Requirements	Validity	Renewal
Non-practicing Athletic Administrator License Class AA	1. Holds five-year standard Mississippi educator license 2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Standard Athletic Administrator License Class AA	1. Holds five-year standard Mississippi educator license 2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	70 SEMI credits **OR** 6 semester hours of college/university courses* **OR** 35 SEMI credits and 3 semester hours college/university courses* ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)***

*** Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable.**

NOTE: This program is not currently being offered at any MS Institutions of Higher Learning

ONE YEAR ALTERNATE ROUTE LICENSE

MISSISSIPPI ALTERNATE PATH TO QUALITY TEACHERS (MAPQT)

***Areas available*: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Special Education**

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	1. Hold a bachelor's degree from a regionally/nationally accredited institution of higher learning 2. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Pass Praxis II Specialty Area Test 4. Acquire admission to the MAPQT Program. *(See Appendix H or www.mde.k12.ms.us_licensure/alternate_path.html)* Complete 90 clock hours of training. *(Times and dates determined by offering colleges.)* 5. Secure a teaching position 6. *Apply for the One Year Educator License-Alternate route	1 year	1. Complete New Teacher Practicum (Saturdays during first year of teaching) 2. Pass evaluation by local school district after first year of teaching 3. Complete a local school district mentoring program during first year of teaching 4. Apply for a Five Year Alternate Route License

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

ONE YEAR ALTERNATE ROUTE LICENSE

TEACH MISSISSIPPI INSTITUTE

Areas available: Biology, Business, Chemistry, English, French, German, Home Economics, Marketing, Math, Physics, Social Studies, Spanish, Speech Communications, Special Education

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 2. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Pass Praxis II Specialty Area Test 4. Acquire admission to the Teach MS Institute Program *(See Appendix H or www.mde.k.12.ms.us/ed_licensure/alternate_path.html)* 5. Complete an eight week training session (*see Note*) or 8-week online program. *(Times and dates determined by offering colleges/universities)* 6. *Apply for the One Year Educator License – Alternate Route	1 year	1. Completion of one year internship period with mentoring and induction program in local school district. 2. Secure recommendation by school district for continued licensure 3. Apply for a Five Year Alternate Route License *Note: This program requires 12 hours of coursework which may be applied toward completing a master's degree.*

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

THREE YEAR ALTERNATE ROUTE LICENSE

MASTER OF ARTS IN TEACHING

Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Elementary Ed. (4-6 grades)

License	Requirements	Validity	To Convert to a Five Year Alternate Route License
Class A	1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 2. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Pass Praxis II Specialty Area Test 4. Apply for entrance into MAT Program *(See Appendix H for information)* 5. Complete 6 hours of pre-teaching courses in an approved MAT Program 6. *Secure Verification of Program Completion 7. Apply for a Three Year Educator License – Alternate Route	3 years	1. Secure a teaching position. 2. Complete 6 additional hours of coursework to include supervised internship 3. Secure Verification of Program Completion 4. Apply for a Five Year Alternate Route License

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

ONE YEAR ALTERNATE ROUTE LICENSE

AMERICAN BOARD CERTIFICATION

Areas available: Biology, Chemistry, English, Math, Physics

License	Requirements	Validity	To Convert to a Five Year Alternate Route License
Class A	1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 2. Enroll in ABCTE program 3. Pretesting assessment, assign advisor 4. ABCTE Passport to Teaching exam 5. Apply for 1-year license	1 year	1. Secure a teaching position, complete 1-year internship with mentor 2. Complete one of the following: * 6 hours of MAT coursework * 3-week MAPQT summer program * MDE online professional development

FIVE YEAR EDUCATOR LICENSE - ALTERNATE ROUTE

A five year educator license is granted to applicants who hold a minimum of a bachelor's degree from a regionally/nationally accredited institution of higher learning and who have met all requirements in one of the Mississippi Alternate Route Programs.

License	Requirements	Validity	Renewal

Class A	1. Bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Specialty Area Test 4. Successful completion of a one or three year alternate route program. (See Appendix H for information on these Programs or www.mde.k12.ms.us/ed_licensure/alternate_path.html) 5. Application for a five year educator license **OR** 1. Hold a bachelor's degree (with a minor or concentration in secondary education). 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Specialty Area Test 4. Documentation of completion of student teaching from a state or NCATE approved program.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA Class AAA Class AAAA	1. Meet the requirements for a Class A License Master's, Specialist, or Doctoral degree in the endorsement area in which license is requested **OR** Master of Education Degree, Specialist of Education Degree, **OR** Doctor of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

RECIPROCITY

TWO YEAR EDUCATOR LICENSE – RECIPROCITY

Any applicant with a valid credential that is less than a standard license or certificate from another state may apply for a two-year educator license through the Reciprocity Route.

License	Requirements	Validity	Renewal
Class A	1. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.) 2. Sealed copy of all college transcripts	Current teaching year plus one (1) additional school year to expire on June 30	Non-Renewable Applicant must complete the requirements for a Five Year Mississippi License

FIVE YEAR EDUCATOR LICENSE

RECIPROCITY

A five year license is granted to applicants who hold a valid standard out of state license (K-12) in an area in which Mississippi issues an endorsement if it meets Mississippi's minimum license requirements or equivalent.

License	Requirements	Validity	Renewal

Class A	1. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.) 2. Sealed copy of all college transcripts 3. Documentation must be provided to show a passing score on a core subject test required for certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA or Class AAA or Class AAAA	1. Meet the requirements for a Class A License 2. Original valid out-of-state Standard Class AA (master's degree); Class AAA (specialist degree); or Class AAAA (doctoral degree) License in a Mississippi endorsement area	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

DISTRICT REQUESTED LICENSES

THREE YEAR EDUCATOR LICENSE

JROTC INSTRUCTOR

The JROTC Instructor License must be approved by the appropriate branch of the military and may be used to teach JROTC/Military Science only. No other endorsements may be added to this license and districts may not use instructors with this license to teach other courses as "out of field" teachers.

License	Requirements	Validity	Renewal

Class A Class AA Class AAA Class AAAA	REQUESTED BY LOCAL SCHOOL DISTRICT 1. Letter of request from the local school district 2. Completed licensure application 3. Verification of approval from military 4. Transcript(s)	3 years	May be renewed only through written request from the local school district which must include letter from military and submission of completed licensure application.

ONE-YEAR CERTIFICATION

FOR VETERAN TEACHERS TEACHING OUT-OF-FIELD

(obtained by district request only)

This license is for a teacher who has documented teaching experience. Evidence of progress in completing the necessary requirements for adding the designated endorsement to become Highly Qualified must be documented in order to renew this license. Obtained by district request only.

License	Requirements	Validity	Renewal
Class A	1. Requested by local district superintendent using "Local District Request Packet" www.mde.k12.ms.us 2. Completed application for One-Year Certification 3. Plan of action from school district showing process by which the needed endorsement will be permanently added to current license 4. Transcripts, test scores and/or other specified documents necessary for endorsement 5. Documentation of utilization of MS Teacher Center's recruitment services	1 year	Renewable up to 3 years (District must show progress toward licensure as specified in Plan of Action for license to be renewed.)

Note: This license is referred to as the 1 year Emergency Certificate (EC).

SPECIAL LICENSES

FIVE YEAR EDUCATOR LICENSE CHILD DEVELOPMENT (PreK – K) (153)			
License	**Requirements**	**Validity**	**Renewal**
Class A	1. Bachelor's degree or higher with child development emphasis from a regionally/nationally accredited institution of higher learning 2. Official verification of program accreditation by the American Association of Family and Consumer Sciences or National Association for Education of Young Children (Form #OEL 02-04 E) 3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood 4. Praxis II (Specialty Area Test) **OR** 1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 2. Complete an approved supplemental endorsement program in PreK-K **OR** 1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 2. Praxis II (Specialty Area Test)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area
Class AA	1. Meet the requirements for a Five Year Class A License in Child Development 2. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Five Year Class A License in Child Development 2. Specialist degree in the endorsement area in which license is requested **OR** Specialist of Education Degree	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class A License in Child Development 2. Doctoral degree in the endorsement area in which license is requested **OR** Doctor of Education Degree	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE GUIDANCE AND COUNSELING (436)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**Either** 1. Hold a five year educator license 2. Complete a master's degree program in guidance and counseling 3. Praxis II (Specialty Area Test for Guidance Counselor) **OR** 1. Complete an approved master's degree program for guidance and counseling which includes a full year internship 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Specialty Area Test for Guidance Counselor) **OR** 1. Hold National Certified School Counselor (NCSC) credential issued by National Board of Certified Counselors (NBCC)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Certified Counselors (NBCC) process for National Certified School Counselor (NCSC)
Class AAA	1. Meet the requirements for a Class AA License 2. Hold a specialist degree in guidance and counseling	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units

Class AAAA	1. Meet the requirements for a Class AA License 2. Doctoral degree in guidance and counseling	5 years	(CEUs) in content or job/skill related area

FIVE YEAR LICENSE

LIBRARY/MEDIA (440)

License	Requirements	Validity	Renewal
Class A	**EITHER** 1. Complete a bachelor's degree program or higher in Library/Media 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Principles of Learning and Teaching) 4. Praxis II (Specialty Area for Library/Media) **OR** 1. Hold a five year educator license 2. Complete an approved Library/Media program **OR** 1. Hold a five year educator license 2. Praxis II (Specialty Area for Library/Media)	5 years	Ten (10) continuing education units(CEUS) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Standards process
Class AA, AAA, or AAAA	1. Meet requirements for a Five Year Class A license 2. Completion of an approved master's, specialist, or doctorate in library/media from a state approved or regionally/nationally accredited institution of higher learning	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing

			education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

Five Year Educator License- Performing Arts **(Dance 121, Drama 123, Music 125, or Visual Arts 127)**			
License	**Requirements**	**Validity**	**Renewal**
Class A For dance, drama, music, or visual art(s)	**EITHER** 1. Complete a bachelor's degree program or higher in the performing arts 2. Praxis I (Pre-Professional Skills Test – PPST) or CORE(Core Academic Skills for Educators) 3. Praxis II (Principles of Learning and Teaching) **OR** 1. Have at least a bachelor's degree 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Validate artistic competency by one of the following methods: * Certificate of Completion from a recognized performing arts school, school of fine arts, or conservatory **OR** * A record of inclusion in a regional and/or national completion with a listing of awards or placement in completion **OR** * At least two (2) years of active membership in a performing arts company in the area for which performing arts is being considered **OR** * At least two (2) years of full-time teaching experience in a specific art form at an elementary school, secondary school, performing arts school, school of fine arts conservatory, or college or university 4. Praxis II (Principles of Learning and Teaching Test)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

Class AA For dance, drama, music, or visual art(s)	1. Meet the requirements for a Five Year Class A License 2. Master's degree in the endorsement area in which license is requested	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA For dance, drama, music, or visual art(s)	1. Meet the requirements for a Five Year Class A License 2. Specialist degree or Doctoral degree in the endorsement area in which license is requested	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – PSYCHOMETRIST (213)

License	Requirements	Validity	Renewal
Class AA	**EITHER** 1. Hold a five year teaching license 2. Complete a master's degree program in psychometry **OR** Hold a master's degree in another area and complete an approved program for psychometry **OR** 1. Complete an approved master's degree program in psychometry 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

FIVE YEAR EDUCATOR LICENSE

SCHOOL PSYCHOLOGIST (451)

License	Requirements	Validity	Renewal

Class AAA	1. Complete an approved specialist degree or equivalent program in school psychology approved by the National Association of School Psychologist – NASP 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Specialty Area for School Psychology)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAAA	1. Meet the requirements for a Five Year Class AAA License 2. Doctoral degree in psychology	5 years	Same as for AAA

FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE CLINICIAN (215)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	1. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA) 3. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 4. Praxis II (Specialty Area for Speech Pathologist) **OR** 1. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association ASHA) 2. Original ASHA Membership Card	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Five Year Class AA License 2. Specialist degree in speech pathology	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in speech pathology	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE THERAPIST(216)

This is a five-year license issued on the bachelor's level for Speech Pathology. The bachelor's level Speech/Language Therapist would be limited to the type of services that they could provide to students. A bachelor's level Speech Teacher could provide Articulation therapy, articulation testing, write IEP's and provide speech therapy. They could not provide language therapy, language assessments, voice or fluency or their corresponding assessments and they could not chair any type of eligibility determination committee. The bachelor's level Speech/Language Therapist must be supervised by a master's level fully certified Speech/Language Clinician.

License	**Requirements**	**Validity**	**Renewal**

Class A	1. Licensure application 2. Complete an approved bachelor's degree program from an accredited institution in Speech Pathology, Communication Disorders or Speech and Hearing Sciences 3. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

FIVE YEAR EDUCATOR LICENSE – BUSINESS ADMINISTRATOR

Each school district is required by Mississippi Public School Accountability Standards to employ one individual whose qualifications meet the criteria established by the Mississippi Department of Education and whose primary job responsibilities are conducting, supervising, and/or directing the financial affairs and operations of the school district. No other endorsements may be added to this license. If an applicant desires to be licensed to teach academic subjects, they must meet standard approved testing and licensure requirements. This license cannot be used as a substitute for the School Administrator license. If an applicant desires to be licensed as a School Administrator, they must meet all requirements for that license.

License	Requirements	Validity	Renewal
Class A Provisional	1. Completed licensure application 2. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy	3 years	Non-renewable

Class A Standard	1. Completed licensure application 2. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy 3. Holds the required certificate of training from the Office of School Financial Services, or provides documentation in the form of a letter from the individual's superintendent that the individual has been satisfactorily performing as a school district business manager for a minimum of four (4) calendar years in a Mississippi Public School District. Individuals with less than four (4) calendar years of service as a school business manager at the time a provisional license is issued are required to obtain the required certificate of training from the Office of School Financial Services.	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in local, state, regional or national school business related conferences, courses or workshops.

FIVE YEAR EDUCATOR LICENSE **SPECIAL EDUCATION/BIRTH to KINDERGARTEN (211) (Early Intervention)**			
License	**Requirements**	**Validity**	**Renewal**

Class A	1. Bachelor's degree in Special Education/Birth to Kindergarten from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 2. Praxis I (Pre-Professional Skills Test, PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Principles of Learning & Teaching test 0622 or 5622	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	**Either** 1. Hold a five year educator license 2. Complete a master's degree program in Special Education/ Birth to Kindergarten **OR** Master of Education **OR** Hold a master's degree in another area and complete an approved program for Special Education/Birth to Kindergarten **OR** 1. Complete an approved master's program for a degree in Special Education/Birth to Kindergarten 2. Praxis I (Pre-Professional Skills Test, PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Principles of Learning & Teaching test 0622 or 5622	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	1. Meet the requirements for a Five Year Class AA License 2. Specialist degree in Special Education/Birth to Kindergarten	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in Special Education/Birth to Kindergarten	5 years	Same as for AA
Note: There are currently no MS colleges or universities offering this program.			

FIVE YEAR EDUCATOR LICENSE

SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)

License	Requirements	Validity	Renewal
Class A	1. Bachelor's degree in Special Education - Mild/Moderate Disability from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 2. Praxis II (Principles of Learning and Teaching Test) 3. Praxis II (Specialty Area Test 0354 or 5354) **OR** 1. Hold a valid five-year license 2. Praxis II (Specialty Area Test 0354 or 5354)	5 Years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	**EITHER** 1. Meet the requirements for a Five Year Class A License 2. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree **OR** 1. Complete an approved master's program for a degree in Special Education - Mild/Moderate Disability that includes a minimum of 18 semester hours in Special Education course work from a regionally/nationally accredited institution of higher learning 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Principles of Learning and Teaching Test) 4. Praxis II (Specialty Area Test code 0354 or 5354)	5 Years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	1. Meet the requirements for a Five Year A or AA License 2. Specialist Degree in Special Education **OR** Specialist of Education Degree	5 Years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class A or AA license 2. Doctoral degree in Special Education **OR** Doctor of Education Degree	5 Years	Same as for AA

FIVE YEAR EDUCATOR LICENSE

EMOTIONAL DISABILITY (206)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year educator license 2. Complete a master's degree program in special education - emotional disability **OR** Hold a master's degree in another area and complete an approved program for special education - emotional disability **OR** 1. Complete an approved master's program for a degree in special education - emotional disability 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Principles of Learning and Teaching) 4. Praxis II (Specialty Area for Emotional Disability)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Five Year Class AA License 2. Specialist degree in emotional disability	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in emotional disability	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – DYSLEXIA THERAPY (203)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year teaching license 2. Complete a master's degree program in dyslexia therapy **OR** 1. Hold a five year teaching license 2. Hold a master's degree in another area and complete an approved program in dyslexia therapy	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

FIVE YEAR EDUCATOR LICENSE – AUDIOLOGIST (202)

License	Requirements	Validity	Renewal
Class AA	**EITHER** 1. Hold a five year educator license 2. Complete a master's degree program in audiology **OR** 1. Hold a master's degree in another area and complete an approved program for audiology. 2. Praxis II (Specialty Area for Audiologist) **OR** 1. Complete an approved master's degree program for audiology 2. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Specialty Area for Audiology)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Class AA License 2. Specialist degree in audiology	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Class AA License 2. Doctoral degree in audiology	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – EARLY ORAL INTERVENTION (209) **(Birth to Kindergarten Hearing Impaired)**			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year teaching license 2. Complete a master's degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten **OR** 1. Complete an approved master's degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE FOR NON-EDUCATION DEGREE APPLICANTS (Applicants with an associate degree but less than a bachelor's degree)			
License	**Requirements**	**Validity**	**Renewal**
Class A Career Technical License	1. Associate degree 2. Two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03.) 3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	*Complete the following requirements to convert to a Five Year Class A License:* 1. Complete 1st available Best Practices workshop during 1st year of employment 2. Validate Occupational Competency during the 3-year validation period of license by attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation program during the three year validity period.
The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested. **** Academic endorsements may not be added to the initial 3-year Career Technical Education license***			

THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE FOR NON-EDUCATION DEGREE APPLICANTS (Applicants with a bachelor's degree)			
License	**Requirements**	**Validity**	**Non-Renewable**
Class A Career Technical License	1. Bachelor's degree or higher degree ***See note*** 2. One year of verifiable appropriate occupational experience in past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03). 3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) Program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	*Complete the following requirements to convert to a Five Year Class A License:* 1. Complete 1st available Best Practices workshop during 1st year of employment 2. Validate Occupational Competency during the during the 3-year validation period of the license by **EITHER** Holding a bachelor's degree in the specific area to be taught **OR** Attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation Program during the three year validity period.

Note: The following areas of endorsement require a bachelor's degree specific to the license requested:

- ***Career Technical Agriculture-Related Program (7-12)***
- ***Career Technical Agriculture Occupations (7-12)***
- ***Lodging and Hospitality (7-12)***
- ***Career Technical Family and Consumer Science (7-12)***

**The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

* Academic endorsements may not be added to the initial 3-year Career Technical Education

license.

FIVE YEAR CAREER TECHNICAL LICENSE FOR NON-EDUCATION DEGREE APPLICANTS			
License	**Requirements**	**Validity**	**Renewal**
Five Year Class A Career Technical License	Satisfy all requirements to convert the Three Year Career Technical License to a Five Year Class A Career Technical License	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Two hundred forty (240) hours of related work experience* **OR** Three (3) semester hours in related area and one hundred twenty (120) hours of related work experience* **OR** Five (5) CEUs and one-hundred-twenty (120) hours of related work experience
Five Year Class AA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Master's degree in the area of endorsement or Career Technical education	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** One hundred twenty (120) hours of related work experience)*
Five Year Class AAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Specialist degree in the area of endorsement or Career Technical education	5 years	Same as for Class AA
Five Year Class AAAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Doctoral degree in the area of endorsement or Career Technical education	5 years	Same as Class for AA

The related work experience requirements must be approved by the Superintendent, Principal

or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.

FIVE YEAR LICENSE – REINSTATEMENT *Mississippi educators may reinstate an expired five-year standard license with one of the following options:*		
	Requirements	**Validity**
One-year Reinstatement (Issued at Class level of last five-year license)	1. Completed application requesting reinstatement *(During the 1-year license, the educator must meet approved five-year renewal requirements with CEUs or coursework appropriate for the Class level of the standard license. CEUs or coursework for renewal must be completed within the last five-years. When renewal requirements are met, educators must reapply for the remaining four years of a standard five-year license).*	1 year (non-renewable)
Reinstatement By Reciprocity	1. Completed application requesting reinstatement 2. Valid out-of-state license	5 years
Reinstatement By Coursework	1. Completed application requesting reinstatement 2. Six (6) semester hours of course work (with a grade of "C" or higher) in content or job/skill related area* completed within the last five years.	5 years
Reinstatement of Retired educator from Mississippi public schools	1. Completed application requesting reinstatement 2. Official documentation of retirement from service in Mississippi public schools *(MS Retirement System may be contacted by calling 1-800-444-7377)*	5 years

Current requirements for Renewal of a five-year standard license:

Class A:

Ten (10) continuing education units (CEUs) in content or job/skill related area

OR

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

OR

Six (6) semester hours in content or job/skill related area

OR

Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:

Three (3) semester hours in content or job/skill related area

OR

Five (5) continuing education units (CEUs) in content or job/skill related area

OR

Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:

Seventy (70) School Executive Management Institute (SEMI) credits

OR

Six (6) hours of coursework

OR

35 SEMI credits AND 3 hours coursework

OR

Completion of a specialist or doctoral degree in educational administration/leadership

**Licenses that have been revoked, suspended, or surrendered may only be reinstated by order of the Certification Commission after a disciplinary hearing.*

SUPPLEMENTAL ENDORSEMENTS ***(See Appendix A for Supplemental Endorsement Areas that may be added.)***			
License	**Requirements**	**Validity**	**Renewal**

SUPPLEMENTAL ENDORSEMENT AREAS ADDED TO A STANDARD OR THREE YEAR EDUCATOR LICENSE **Note:** Supplemental endorsements may not be added to a one year educator license, two year reciprocity license, JROTC License, or an expert citizen license. **Note:** Academic endorsements may not be added to the initial 3-year Career Technical Education license.	1. Hold a bachelor's degree and a valid standard or three year Mississippi license. 2. A minimum of 21 semester hours in a content area (with a grade of "C" or higher) **OR** Institutional Program Verification documenting completion of a program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning **OR** Meet the minimum score on the Praxis II Specialty Area Test **OR** Complete MDE approved coursework at Mississippi State University ***See Appendix A for specific information.**	Based upon validity period of standard license currently held	*Five Year Class A License Renewal:* Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area *Five Year Class AA or Higher License Renewal:* Three (3) hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) or equivalent in content or job/skill related area ***(Completion of these renewal requirements will also renew all existing five year educator licenses)***

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE

Supplemental Endorsements Added By Praxis II Specialty Area Test

CODE	AREA
102	Art Education
181	Biology Education
105	Business
185	Chemistry
193	Economics
119	English
130	French
132	Chinese
134	German
143	Health Education
208	Hearing Disability K-12
322	Home Economics
135	Latin
440	Library/Media
318	Marketing
154	Mathematics
901	Math 7-8
902	Language Arts 7-8
903	Social Studies 7-8
904	Science 7-8
166	Music Education
144	Physical Education
182	Physical Science
189	Physics
192	Social Studies
140	Spanish
221	Special Ed *(Mild/Mod K-12)*
910	Special Education Fundamental Subjects
196	Speech Communications
218	Visually Impaired K-12

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICNESE
continued

Supplemental Endorsements Added by Completion of Approved Program
(Institutional Program Verification required)

CODE	AREA
111	Computer Applications
114	Driver Education
117	Elementary Education (4-6)
143	Health Education
150	Nursery-Grade 1 (N-1)
152	Elementary Education (K-4)
174	Reading
177	English as a Second Language
182	Physical Science
193	Economics
207	Gifted
208	Hearing Impaired (K-12)
218	Visually Impaired (K-12)
221	Mild/Moderate Disability (K-12)
222	Severe Disability (K-12) added to 221 only
223	Mild/Moderate Disability (K-8) added to elem. only
224	Mild/Moderate Disability (7-12) added to secondary or special subject license only
314	Career Technical Guidance (added only to 436)
317	Cooperative Education (added to Career Technical license only)
328	Child Care (only added to 322 or 321—Home Economics)
329	Aging Services (only added to 322 or 321-Home Economics)
330	Clothing (only added to 322 or 321—Home Economics)
331	Food Production, Management, and Services (only added to 322 or 321-Home Economics)
440	Library/Media

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE
continued

Supplemental Endorsements Added with 21 Hours of Coursework in Subject
(Course work must have a grade of "C" or higher)

CODE	AREA
102	Art Education
104	Bible
105	Business Education
119	English
123	Drama (Performing Arts)
130	French
132	Chinese
134	German
135	Latin
136	Italian
139	Russian
140	Spanish
144	Physical Education
149	Journalism
154	Mathematics
165	Music Education Instrumental
166	Music Education Vocal
171	Psychology
181	Biology
185	Chemistry
188	General Science
189	Physics
192	Social Studies
193	Economics
196	Speech Communications
302	Agriculture
318	Marketing
322	Home Economics

Added by Completion of MDE Approved Math & Science Partnerships

Added to Elementary or Special Education licenses only:

901 or 905	Math 7-8
904 or 908	Science 7-8

Career Technical Education Endorsements Added by Completion of CTE Training at Mississippi State University Research and Curriculum Unit (RCU) ***(See Appendix E for list.)***
Advanced Placement endorsements are added by completion of College Board Approved AP Training ***(see Appendix E for list)***

APPENDIX B:
PRAXIS II EXAMINATION SCORES REQUIRED BY MISSISSIPPI

SPECIALTY AREA TEST CODE	SCALED SCORE
Art Education (0134 or 5134)	158
Audiology (0342 or 5342*) *THIS TEST WILL BE ON COMPUTER 12/1/2013	170
Biology (0235 or 5235)	150
Braille Proficiency (0631) – Visually Impaired (0282) is also required.	158
Business Education (0101 or 5101)	153
Chemistry (0245 or 5245)	151
Chinese Mandarin (5665)	164
Economics (0911)	150
Education of Young Children (5024)	160
Elementary Education (K-6) (0011 or 5011)	158
Elementary Education (4-6) (0014 or 5014) Alternate Route Only	153
Emotionally Disturbed/Behavior Disorders (0372 or 5372)	154
English Language and Literature (5038)	167
French (5174)	153
German (5183)	154
Professional School Counselor (0421 or 5421)	156
Health Education (5551)	149
Hearing Disability (0272 or 5272)	160
Home Economics/Family & Consumer Science (0121 or 5121)	153
Latin (0601)	152
Library Media Specialist (0311 or 5311)	143
Marketing (0561)	151
Mathematics (5161)	160
Middle Grade Math (5169) supplemental *only*	165
Middle Grade Language Arts (5047) supplemental *only*	164
Middle Grade Social Studies (0089 or 5089) supplemental *only*	149
Middle Grade Science (0439) supplemental *only*	144
Music Education (5113)	161
Physical Education (0091 or 5091)	145
Physical Science (0481)	147
Physics (0265 or 5265)	139
School Leaders Licensure Assessment (6011)	169
School Psychologist (0401)	154
Social Studies (0081 or 5081)	150
Spanish (5195)	160
Special Education (0354 or 5354)	152
Special Education Fundamental Subjects HQ (5511)	142
Speech Communication (0221 or 5221)	143
Speech-Language Pathology (5331)	162
Technology Education (0051 or 5051)	159
Visually Impaired (0282) – Braille Proficiency (0631) is also required.	163

APPENDIX C:

PRAXIS I, CORE, & PRAXIS II PLT SCORES

PRAXIS I REQUIREMENTS FOR EDUCATOR LICENSURE

CORE ACADEMIC SKILLS FOR EDUCATORS (CORE)	PASSING SCORE
Reading (**5712 or 0712**)	156
Writing (**5722 or 0722**)	162
Mathematics (**5732 or 0732**)	150

PRAXIS II REQUIREMENTS FOR EDUCATOR LICENSURE

(For Approved Teacher Education Program Candidates only)

PRINCIPLES OF LEARNING AND TEACHING (PLT)	PASSING SCORE
Grade Level Pre-K – K (**0621 or 5621**)	157
Grade Level K-6 (**0622 or 5622**)	160
Grade Level 4-6 (**0623 or 5623**)	160
Grade Level 7-12 (**0624 or 5624**)	157

*Increase in previously required score approved by State Board of Education, ***effective 9/1/12***.

APPENDIX D:

PRAXIS INFORMATION

Schedules, Registration, Locations, Preparations

From Educational Testing Service (ETS)

See **PRAXIS SERIES REGISTRATION BULLETIN** for information about test dates, test center locations, fees, test codes, registration, study materials, and procedures, The Bulletin is available from ETS, colleges of education offices, university test centers, and district offices of education, **OR** access it at **PRAXIS SERIES WEBSITE - www.ets.org/praxis.**

NOTE: ***For licensure, test scores must be submitted to MDE as originals. Take into account 4 to 6 weeks for scores to be reported. Even though you may ask the testing company to send your scores to MS Department of Education, please include your original score report with your application. Your scores will be returned to you.***

TELEPHONE

Recorded information is available 24 hours a day by touch-tone phone. 1-**609-771-7395**

Customer service representatives are available Monday-Friday. **1-800-772-9476**

Test takers who are deaf or hard-of-hearing can call **TTY 1-609-771-7714.**

FAX **609-530-0581 or 609-771-7906**

MAIL

ETS-The Praxis Series
P. O. Box 6051
Princeton, NJ 08541-051
Ewing, NJ 08628-7435

OVERNIGHT MAIL/FEDERAL EXPRESS

ETS – The Praxis Series
Distribution and Receiving Center
225 Phillips Boulevard

COMPUTERIZED PRAXIS TESTS

In addition to the paper/pencil versions of the tests, Praxis I (Pre-Professional Skills Test, PPST) or CORE (and a limited selection of Praxis II tests) may be taken by appointment on the computer. The following centers offer computerized testing:

Prometric Testing Center	**Flowood**	**601-664-9960** **1-800-967-1100 (Testing Hot Line)**
Meridian Community College	**Meridian**	**601-484-8724**
Mississippi State University	**Starkville**	**662-325-6610**
University of Southern Mississippi	**Hattiesburg**	**601-266-6123**
Prometric Testing Center **1-800-967-1100 (Testing Hot Line)**	**Tupelo**	**662-844-2998**
University of MS	**Oxford**	**662-915-6501**

APPENDIX E:

Mississippi State Board Approved License Endorsement Codes

AP Courses and Licensure Endorsement Codes

Advanced Placement endorsements can only be added as a supplemental endorsement to a standard 5-year license. This endorsement cannot be renewed with CEUs or coursework. It must be renewed every 5 years with additional AP training.

Mathematics

- 609 - Calculus AB, Advanced Placement
- 610 - Calculus BC, Advanced Placement
- 611 - Statistics, Advanced Placement

Computer Science

- 612 - Computer Science A, Advanced Placement
- 613 - Computer Science AB, Advanced Placement

English

- 614 - English Language and Composition, Advanced Placement
- 615 - English Literature and Composition, Advanced Placement

Foreign Language

- 616 - Chinese Language and Culture, Advanced Placement
- 617 - French Language, Advanced Placement
- 618 - French Literature, Advanced Placement
- 619 - German Language, Advanced Placement
- 620 - Italian Language and Culture, Advanced Placement
- 621 - Japanese Language and Culture, Advanced Placement
- 622 - Latin Literature, Advanced Placement
- 623 - Latin: Vergil, Advanced Placement
- 624 - Spanish Language, Advanced Placement
- 625 - Spanish Literature, Advanced Placement

Science

- 626 - Biology, Advanced Placement
- 627 - Chemistry, Advanced Placement
- 628 - Environmental Science, Advanced Placement
- 629 - Physics B, Advanced Placement
- 630 - Physics C: Electricity and Magnetism, Advanced Placement
- 631 - Physics C: Mechanics, Advanced Placement

Social Studies

- 632 - European History, Advanced Placement
- 633 - Government and Politics: Comparative, Advanced Placement
- 634 - Government and Politics: United States, Advanced Placement
- 635 - Human Geography, Advanced Placement
- 636 - Macroeconomics, Advanced Placement
- 637 - Microeconomics, Advanced Placement
- 638 - United States History, Advanced Placement
- 639 - World History, Advanced Placement

Visual and Performing Art

- 640 - Art History, Advanced Placement
- 641 - Music Theory, Advanced Placement
- 642 - Studio Art: 2-D Design, Advanced Placement
- 643 - Studio Art: 3-D Design, Advanced Placement
- 644 - Studio Art: Drawing, Advanced Placement Psychology
- 645 - Psychology, Advanced Placement

Appendix E: Career Technical Education (CTE) – Related Educator Licenses

Endorsement Code	Subject or Program Area	Expiration Date
301	Career Technical Agriculture-Related Program	
302	Agriculture	
305	Agripower and Equipment	June 2015
306	Aquaculture	
307	Forestry	June 2015
309	Special Populations Personnel	
311	Lodging and Hospitality	June 2014
314	Career and Technical Counselor	
321	Career Technical Family and Consumer Sciences	June 2014
322	Home Economics	June 2014
340	Electronic Communication Production	
348	Cosmetology	
349	Custodial Services	
373	Small Gas Engines	June 2015
377	Food Production (Meat)	June 2015
405	Business Management	
411	Business Technology	
506	Special Populations Personnel	
533	Tech Prep Coordinator	
911	Career and Technical Education Administrator	
912	Career Pathway: Law and Public Safety	
913	Career Pathway: Energy Technology	
914	Career Pathway: Forestry (effective 7/1/14)	
915	Entrepreneurship	
916	Keystone (effective 7/1/14)	
917	Career Pathway Experience	
925	Career Pathway: Food Products (Meats) (effective 7/1/14)	
948	Home Economics/Family and Consumer Science (replaces 321 effective 7/1/14)	
949	Home Economics/Family and Consumer Science (replaces 322 effective 7/1/14)	
952	Career Pathway: Finance and Accounting	
953	Career Pathway: Lodging, Hospitality, and Tourism Management (effective 7/1/14)	
954	Career Pathway: Information Technology	
955	Career Pathway: Business Management	
956	Career Pathway: Marketing	
961	Career Pathway: Health Sciences and Healthcare and Clinical Services	
962	Career Pathway: Sports Medicine (effective 7/1/14)	
963	Career Pathway: Dental Assisting (effective 7/1/14)	
965	Career Pathway: Transportation Logistics	
966	Career Pathway: Automotive Service Technician	

967 Career Pathway: Collision Repair Technician
968 Career Pathway: Diesel Service Technician
969 Career Pathway: Precision Machining
970 Career Pathway: Early Childhood Education
971 Career Pathway: Teacher Academy
972 Career Pathway: Culinary Arts
973 Career Pathway: Industrial Maintenance
974 Career Pathway: Heating, Ventilation, Air Conditioning
975 Career Pathway: Welding
976 Career Pathway: Metal Fabrication
977 Career Pathway: Carpentry
978 Career Pathway: Electrical
979 Career Pathway: Masonry
980 Career Pathway: Plumbing
981 Information & Communications Technology 1
982 Information & Communications Technology 2
983 Science, Technology, Engineering and Mathematics
984 Technology Foundations
985 Career Pathway: Engineering
986 Career Pathway: Architecture and Drafting
987 Career Pathway: Digital Media Technology
988 Career Pathway: Simulation and Animation Design and Development
989 Career Pathway: Polymer Science
990 Career Pathway: Agriculture and Natural Resources
991 Career Pathway: Horticulture
992 Career Pathway: Agriculture & Environment Science and Technology (AEST)
993 Career Pathway: Agriculture Power and Machinery (effective 7/1/14)
994 Technology Applications
995 Career Pathway: Horticulture

Note: Endorsements marked with a strike –through line are no longer issued.

APPENDIX F

Departments of Education

MISSISSIPPI COLLEGES AND UNIVERSITIES

STATE SUPPORTED FOUR YEAR INSTITUTIONS

Dr. Robert Carr, Dean Alcorn State University School of Education and Psychology 1000 ASU Drive, #480 Lorman, MS 39096 Phone: (601) 877-6149 rcarr@alcorn.edu	**Dr. Richard Blackbourn, Dean** Mississippi State University College of Education Box 9710, 309 Allen Hall Mississippi State, MS 39762-9710 Phone: (662) 325-3717 rblackbourn@colled.msstate.edu	**Dr. David Rock, Dean** University of Mississippi School of Education Room 164 University, MS 38677 Phone: (662) 915-7063 drock@olemiss.edu
Dr. Leslie Griffin, Dean Delta State University College of Education P. O. Box 3121 Cleveland, MS 38733 Phone: (662) 846-4400 lgriffin@deltastate.edu	**Dr. Sue Jolly-Smith, Dean** Mississippi University for Women College of Education & Human Sci. P.O. Box W-1637 Columbus, MS 39701 Phone: (662) 329-7175 sjolly@edhs.muw.edu	**Dr. Ann Blackwell, Dean** University of Southern Mississippi College of Education and Psychology Southern Station, Box 5023 Hattiesburg, MS 39406 Phone: (601) 266-4568 ann.blackwell@usm.edu
Dr. Daniel Watkins, Dean Jackson State University School of Education P. O. Box 18829 Jackson, MS 39217 Phone: (601) 979-2433 daniel.watkins@jsums.edu	**Dr. Mary Alice Jennings, Chair** Mississippi Valley State University College of Professional Studies and Education 1400 Hwy 82 W, Box 7243 Itta Bena, MS 38941-1400 Phone: (662) 254-3719 mjennings@mvsu.edu	

INDEPENDENT FOUR YEAR INSTITUTIONS

Dr. Jenetta Waddell**, Chair** Dept. of Education Blue Mountain College Blue Mountain, MS 38610 Phone: (662) 685-4771 jwaddell@bmc.edu **Dr. Marlys Vaughn, Chair** Department of Education Millsaps College, 1701 N. State Street Jackson, MS 39210 Phone: (601) 974-1353 vaughmt@millsaps.edu **Dr. Don Locke, Dean** School of Education MS College P.O. Box 4009 Clinton, MS 39058 Phone: (601) 925-3250 or 3226 Locke@mc.edu	**Dr. Pamela Russ, Dean** Tougaloo College Telephone: 601-977-7757 Fax: 601-977-6165 **Email: pruss@tougaloo.edu** **Dr. Leon Howard, Chair** College of Education Rust College Holly Springs, MS 38635 Phone: (662) 252-8000 Ext. 4053 lhoward@rustcollege.edu	**Dr. Tammie Brown, Dean** School of Education William Carey College, Box 3 Hattiesburg, MS 39401 Phone: (601) 318-6587 Coast Office: (228) 702-1842 tbrown@wmcarey.edu **Dr. Sandra Rasberry, Dean** School of Education Belhaven University, Box 315 Jackson, MS 39202 Phone: (601) 968-8703 srasberry@belhaven.edu

APPENDIX G

Guidelines for "Highly Qualified" status

NEW TEACHERS

The "No Child Left Behind Act" of 2001 (NCLB Act) mandates that teachers *new* to the profession (employed for the first time in a Mississippi public school after the first day of school 2002-2003) meet the following "highly qualified" status:

New Elementary K-6

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for elementary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route to certification program (4-6 only)
- Pass designated Praxis tests

New Secondary 7-12

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

VETERAN TEACHERS

The "No Child Left Behind Act" of 2001 (NCLB Act) mandates that teachers *not new* to the

profession (employed in a Mississippi public school before or on the first day of school, 2002-2003) have until the end of the 2005-2006 school year to meet the following "highly qualified" status:

Veteran Elementary K-6

- Hold at least a bachelor's degree
- Pass the Praxis II (specialty-area assessment)
- Hold at least a valid Class A Educator License
- Teach in a grade covered by that license

Veteran Secondary School 7-12

- Hold at least a bachelor's degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

Options for "Highly Qualified" Status for Secondary School 7-12:

- Pass the Praxis II (specialty-area assessment), **OR**
- Pass Praxis II (specialty-area assessment for middle school available 9/04), **OR**
- Hold a master's degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of "C" or higher for each core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

Note: For more clarification of "Highly Qualified" definition visit
http://www.mde.k12.ms.us/educator-licensure/highly-qualified-teacher

APPENDIX H

ALTERNATE ROUTE LICENSES

Master of Arts in Teaching	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English- 5038, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math--5161, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Elementary Education (4-6)-0014 or 5014
Program Entrance Requirements	1. Bachelor's degree from a regionally/nationally accredited institution of higher learning 2. Praxis I (Pre-Professional Skills Test PPST) or Core Academic Skills for Educators (CORE) 3. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	1. Complete six (6) hours pre-teaching course requirements from an approved Master of Arts in Teaching program 2. Program Completion Verification **MAT Program offers a three year alternate route license.*
Location and Contact Information	Alcorn State University Belhaven College Delta State University Jackson State University Mississippi College Mississippi Valley State University University of Mississippi *(Grades 4-6 not offered)* William Carey College Mississippi State University University of Southern Mississippi *(Grades 4-6 not offered)* Mississippi University for Women *(Grades 4-6 not offered)* ***For contact information see Appendix F***
Requirements for Five Year Alternate Route License	Complete six semester hours including the internship prescribed by the participating institution
Fees	Colleges charge normal fees for 12 semester hours

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H

ALTERNATE ROUTE TEACHING LICENSES continued

MS Alternate Path to Quality Teachers	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-5038, French-5174, German-5183, Home Economics-0121 or 5121, Music- 5113, Marketing-0561, Math- 5161, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Special Education (7-12)-0354 or 5354
Program Entrance Requirements	1. Bachelor's degree from a regionally/nationally accredited institution of higher learning 2. GPA of 2.0 overall if graduated more than 7 years. Less than 7 years must have 2.5 GPA or 2.75 in major area 3. Praxis I (Pre-Professional Skills Test PPST) or (CORE) Core Academic Skills for Educators 4. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	Training Program consisting of 90 clock hours. (Time and dates determined by offering colleges.) **MAPQT offers a one year alternate route license*
Location and Contact Information	**Mississippi Community College Foundation** **601-321-3902** **E-mail: mapqt@mccfms.org** Site Locations: Itawamba Community College – Tupelo Hinds Community College – Raymond MS Delta Community College – Indianola Pearl River Community College – Hattiesburg Northwest Community College – Senatobia East Central Community College – Philadelphia MS Gulf Coast Community College - Gautier
Requirements for Five Year Alternate Route License	1. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQT 2. Documentation of District Evaluation/Mentoring Program
Fees	Fee to be determined each year depending on funding

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H

ALTERNATE ROUTE TEACHING LICENSES continued	
Teach Mississippi Institute	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-5038, French-5174, German-5183, Home Economics-0121 or 5121, Marketing-0561, Math- 5161, Physics-0265 or 5265, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Special Education (7-12)-0354 or 5354
Program Entrance Requirements	1. Bachelor's degree (non-education from a regionally/nationally accredited institution of higher learning 2. Praxis I (Pre-Professional Skills Test PPST) or (CORE) Core Academic Skills for Educators 3. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	Eight Week Training Session in the summer - (Times and dates determined by offering colleges/universities) **OR** TMI Online program through University of Mississippi Continuing Education **TMI offers a one year alternate route license*
Location and Contact Information	Delta State University - summer graduate program Mississippi State University - summer graduate program University of Southern Mississippi - summer graduate program University of Mississippi - online program only - 1-877-915-7313 **Dr. Susan Lee 601-432-6522** **Institutions of Higher Learning** **E-mail: slee@ihl.state.ms.us**
Requirements for Five Year Alternate Route License	1. Completion of one year internship period with mentoring and induction program in local school district 2. Recommendation by local school district
Fees	Fee to be determined by the offering university

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H ALTERNATE ROUTE FOR TEACHERS continued	
American Board Certification for Teacher Excellence Passport to Teaching	
Subject Areas of Licensure	Biology, Chemistry, English, Math, Physics (7-12)
Program Entrance Requirements	Bachelor's degree from a regionally/nationally accredited institution of higher learning Fee paid *(includes background check)* Assessments in subject area and pedagogy Assignment of advisor and prescribed individual study profile
Requirements for Initial One-Year Alternate Route License	1. ABCTE Passport to Teaching Certificate 2. Letter from school district stating commitment to employ
Location and Contact Information	**American Board Certification for Teacher Excellence** **1225 19th St. NW, Suite 400** **Washington, D.C. 20036** **Website: www.abcte.org** **E-mail: contact@abcte.org** **Phone: 1-877-669-2228**
Requirements for Five Year Alternate Route License	1. One-year teaching internship with mentoring *(mentoring must be by National Board Certified teacher or MDE trained mentor certified in same subject area or mentor can complete the ABCTE approved mentor training)* 2. Must complete training in one of the following: • MAPQT 3-week summer training • MS Public Broadcasting (MPB) E-Learning online professional development course • MAT 6 hours of initial graduate university courses *(can be applied to masters degree)*
Fees	Fee to ABCTE for initial assessment and exam Fee for mentor Fee for training varies per selection

APPENDIX H ALTERNATE ROUTE for ADMINISTRATORS	
MS Alternate Path to Quality School Leadership	
Program Entrance Requirements	2 tracks: Education track: • Masters degree in any endorsable field of Education • Five-year educator license • 3 years of teaching experience • Priority for admittance given to applicants with Superintendent/School District Recommendation Business track: • Masters of Business Administration (MBA), Masters of Public Administration (MPA), Masters of Public Policy (MPP) • 5 years of documented supervisory experience • Passing scores on Praxis I (Pre-Professional Skills Test, PPST) or CORE, Praxis II: Principles of Learning and Teaching and SLLA (School Leadership Licensure Assessment) exam • Priority for admittance given to applicants with Superintendent/School District recommendation
Requirements for One-Year Alternate Route Assistant Administrator License	1. Certificate of completion from Summer Training Program consisting of 90 clock hours 2. Letter of commitment from school district of an administrative position
Location and Contact Information	**Mississippi Community College Foundation** **601-321-3903** **Email: mapqsl@mccfms.org** Site Locations: Itawamba Community College – Fulton Hinds Community College – Raymond Pearl River Community College – Hattiesburg
Requirements for Five Year Entry Level Alternate Route Administrator License	1. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQSL 2. Documentation of District Evaluation/Mentoring Program 3. Passing score on SLLA exam
Fees	Fee to be determined each year

NOTE: Contact the MS Community College Foundation for enrollment information, application deadlines,

fees.

APPENDIX I
GLOSSARY

Administrative/Supervisory Experience - Direct supervision of individuals and/or programs within a business, industry, and/or organization.

Approved Teacher Education Institution - In the state of Mississippi is an institution of higher education which includes teacher preparation in its curriculum and whose curriculum, program of study, training of personnel, and directed teaching procedures have been reviewed and officially approved by the State Board of Education.

Approved Teacher Education Program - A program within a teacher education institution which prepares students to enter a specific area of education and includes student teaching. (e.g., math education, special education, science education, etc.).

Approved Program - Courses of study approved by the Mississippi Department of Education leading to a five year license or a supplemental endorsement. (Requires Verification of Approved Program [side 2] of Licensure Application.)

Content Area Courses - Refers to course work in the area of endorsement (e.g., mathematics, science, special education, etc.).

Continuing Education Unit (CEU) - Unit of educational credit offered through an approved CEU granting agency. One CEU is earned through ten (10) contact hours of instruction/training.

Endorsements - Areas in which educators are licensed.

Job/Skill Related Areas - Include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.).

Supplemental Teaching Endorsement - Areas of endorsement added to a valid five year or three year license by (1) completing 21 hours in an endorsement area with all course work having a grade of "C" of higher, **OR** (2) by completing an approved program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning, **OR** (3) by meeting the minimum score on the Praxis II Specialty Area Test in the endorsement area, **OR** (4) by completing a Mississippi Department of Education Competency Based Training course at Mississippi State University.

Subject Area - A division or field of organized knowledge for which state curriculum guidelines have been prepared.

Teaching Experience - Experience accrued by a properly licensed staff member in a grade or subject under legal contract to an accredited public, private, elementary, or secondary (N-12) school; or teaching/administrative experience accrued at a state approved or regionally/nationally accredited Community/Junior College or Institution of Higher Learning.

Source: *Miss. Code Ann. § 37-3-2*

Licensure Guidelines K-12

Office of Educator Licensure
Mississippi Department of Education
359 North West Street
Jackson, Mississippi 39201

Dr. Carey Wright, Ed.D., State Superintendent of Education

Daphne L. Buckley, Ph.D., Deputy State Superintendent
Quality Professionals and Special Schools

Cerissa Neal, Bureau Director
Office of Educator Licensure

Revised October 2013

INTRODUCTION

The Commission on Teacher and Administrator Education, Certification and Licensure and Development was created under the Mississippi Education Reform Act of 1982 and is charged with the responsibility of making recommendations to the State Board of Education regarding standards for the preparation, licensure, and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of the State of Mississippi. In compliance with §37-3-2, Mississippi Code 1972, Annotated, as amended by Mississippi Laws 1997, Ch. 545, the Commission on Teacher and Administrator Education, Certification and Licensure and Development and the State Board of Education have approved guidelines for licensure.

This manual contains information necessary to understand the licensure processes, levels of licensure, and routes to licensure. Proper use of this manual should provide answers to most, if not all, general and specific questions relating to licensure in the State of Mississippi.

NOTE: The full document may be accessed and downloaded through the Internet at the following address:
http://www.mde.k12.ms.us/educator-licensure

Office of Educator Licensure

Driving Instructions: Take the High St. exit off I-55. Go to Lamar St. (eighth red light). Turn left onto Lamar St. and go to Griffith St. (second red light). Central High School is located on the corner. The office is on second floor in Suite 201.

Office Hours: 8:00 to 5:00 Monday through Friday.

Phone: 601-359-3483 **Fax:** 601-359-2778

Web: www.mde.k12.ms.us
Email: teachersupport@mde.k12.ms.us
Mail: Office of Educator Licensure
P. O. Box 771
Jackson, MS 39205-0771

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GENERAL GUIDELINES

MISSISSIPPI EDUCATOR LICENSURE

Validity Periods

Licenses will be valid from the day the completed application packet is received and validated by the Office of Educator Licensure. All licenses expire on June 30th of the year of expiration. A five year license issued at any time during the school year shall be valid for five (5) school years including the school year in which it is granted. A school year is from July 1 to June 30.

- *For example, a standard license issued October, 2011, (2011-2012 school year), would be valid from the date the completed packet is received until June 30, 2016. The remainder of the 2011-2012 school year is considered a full year.*

Renewal of License

Only a five year, standard license is eligible for renewal. Current requirements for renewal of a five-year standard license for each class are as follows:

Class A:

Ten (10) continuing education units (CEUs) in content or job/skill related area

or

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

or

Six (6) semester hours in content or job/skill related area

or

Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:

Three (3) semester hours in content or job/skill related area

or

Five (5) continuing education units (CEUs) in content or job/skill related area

or

Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:

Seventy (70) School Executive Management Institute (SEMI) credits

or

Six (6) hours of coursework

or

35 SEMI credits AND 3 hours coursework

or

Completion of a specialist or doctoral degree in educational administration/leadership

When **all** requirements are completed, college transcripts and/or continuing education unit (CEU) certificates may be submitted for license renewal. The college credit courses may be completed on the undergraduate or graduate level with a grade of "C" or higher at

regionally/nationally accredited senior colleges, universities, or community colleges. Official transcripts must be submitted in sealed envelope(s) or e-Scrip bearing the seal or signature of the registrar. **The license may be renewed for one five-year period beyond the present expiration date. Only credits earned from one expiration date to the next may be used for renewal**. Renewal requirements referencing content area courses refer to the area of endorsement (e.g., mathematics, science, special education, etc.). References to job/skill related area include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.). **Only one renewal method may be utilized during a five-year period.** For a list of CEU providers, go to: **http://www.mde.k12.ms.us/docs/educator-licensure/resource-list-of-classes-and-ceu's-for-educator-license-renewal.pdf?sfvrsn=0**

The Mississippi Department of Education no longer approves programs for CEU credit. School districts, organizations, or individuals wishing to prepare and offer a program for CEU credit must submit an application to an accredited CEU granting agency. Any Continuing Education Office at a college, university, or community/junior college is an accredited CEU granting agency. Once programs are approved, they may be offered and certificates will be issued to successful participants by the approving agency. **Ten contact hours of professional development is equal to one CEU credit. The Office of Educator Licensure does not accept CEU certificates for less than .5 CEUs or five contact hours**. Official verification of CEU credit(s) must be submitted to document completion of CEU credit(s).

Through the Educator Licensure Management System (ELMS), educators currently employed by a Mississippi public school district can renew electronically online. CEUs, coursework or National Board used for renewal can be verified by the district administrator. For instructions on this process, go to: http://www.mde.k12.ms.us/docs/career-and-technical-education/elms-online-renewal-process.pdf?sfvrsn=0

SPECIAL NOTE

A grade of "C" or higher must be obtained on all coursework taken for renewal of license, reinstatement of license or the adding of supplemental endorsements. This includes all coursework outlined on planned programs required to convert a special license to a standard license.

Acceptable Degrees or Coursework for Licensure

The Office of Educator Licensure accepts degrees or coursework from any nationally or regionally accredited institution. Accreditation can be checked from the United States Department of Education website (http://www.ope.ed.gov/accreditation/) or the Council on Higher Education Accreditation website (http://www.chea.org/search/default.asp). Section 37-3-2 of the Mississippi Code authorizes the Certification Commission and State Board of Education to approve all teacher preparation programs for any license in MS. The Commission does not approve programs completed in other states. If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the Office of Educator Licensure documentation that the out of state program is approved for licensure in that state. An "Institutional Program Verification" form can be accepted as documentation and can be found in the "Paper License Application" packet at

(http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12).

Applicants from Foreign Countries

It is the responsibility of the applicant to have all correspondence and foreign transcripts translated and evaluated by an evaluation agency prior to submission of application to the Mississippi Department of Education. (Access evaluation agencies at www.naces.org and click on "Current Members" for contact information.) All applicants must have a Social Security number. Foreign applicants will apply for licensure through reciprocity guidelines. http://www.mde.k12.ms.us/educator-licensure/foreign-applicants

Name or Address Change

It is the responsibility of the educator to make name or address changes with the Office of Educator Licensure. To do so, the educator can log into the Educator Licensure Management System (ELMS) at: https://sso.mde.ms.gov/Login/Login.aspx and edit personal information as needed. Name or address changes can also be submitted in writing and mailed to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. If a copy of the license with the new updated information is desired, the applicant must apply for a duplicate license following the process outlined below.

Duplicate License

An individual may request a duplicate copy of a license by applying online and paying with a debit or credit card or by submitting a completed Licensure Application and a $5 money order (**Personal checks not accepted**) to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. Download the Licensure Application Packet at: http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12 or file an online application through the Educator Licensure Management System (ELMS) at: https://sso.mde.ms.gov/Login/Login.aspx.

Use of Non-licensed Personnel – "The Expert Citizen License"

MS Code 37-3-2 (6)(e) allows for the utilization of local business or other professional personnel, a non-licensed person, to teach a maximum of three (3) periods per teaching day. The use of non-licensed personnel may be requested ONLY by the superintendent of a local school district. The applicant shall submit to the superintendent a transcript and/or other documents of education and related experience, which substantiate preparation for the subject to be taught. The superintendent shall submit a letter of justification with the supporting documents to the Office of Educator Licensure for consideration. *(Note: In no case, shall any local school board hire non-licensed personnel in excess of five percent of the total number of licensed personnel in any single school.)*

Denial, Revocation, or Suspension

According to MS Code 37-2-2 (11) an application for licensure may be **denied** for one or more of the following reasons:

- Lack of qualifications which are prescribed by law or regulations adopted by the State Board of Education;

- The applicant has a physical, emotional or mental disability that renders the applicant unfit to perform the duties authorized by the license, as certified by a licensed psychologist or psychiatrist;
- The applicant is actively addicted to or actively dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effect, at the time of application for a license;
- Revocation of an applicant's certificate or license by another state;
- Fraud or deceit committed by the applicant in securing or attempting to secure such certification and license;
- Failing or refusing to furnish reasonable evidence of identification;
- The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- or The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense as defined by federal or state law.

According to MS Code 37-3-2 (12), teachers' or administrators' licenses may be **suspended** or **revoked** for a specified period of time for one or more of the following reasons:

- Breach of contract or abandonment of employment may result in the suspension of the license for one (1) school year as provided in Section 37-9-57;
- Obtaining a license by fraudulent means shall result in immediate suspension and continued suspension for one (1) year after correction is made;
- Suspension or revocation of a certificate or license by another state shall result in immediate suspension or revocation and shall continue until records in the prior state have been cleared;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a felony, as defined by federal or state law;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a sex offense, as defined by federal or state law; or
- The license holder knowingly and willfully committing any of the acts affecting validity of mandatory uniform test results as provided in Section 37-16-4 (1).
- The license holder has engaged in unethical conduct relating to an educator/student relationship as identified by the State Board of Education in its rules;
- The license holder has fondled a student as described in Section 97-5-23, had any type of sexual involvement with a student as described in Section 97-3-95;
- The license holder has failed to report sexual involvement of a school employee with a student as required by Section 97-5-24.

Dismissal of a licensed employee by a local school board may result in suspension or revocation of a license for a length of time, which shall be determined by the Commission and based upon the severity of the offense. Any offense committed or attempted in any other state shall result in the same penalty as if committed or attempted in this state.

A person may voluntarily surrender a license. The surrender of such license may result in the Commission's recommendation of any of the above penalties without the necessity of a hearing. However, any such license, which has voluntarily been surrendered by a licensed employee may be reinstated by a unanimous vote of all members of the Commission.

Any person, whose license has been suspended on any grounds, may apply for reinstatement of the license after one (1) year from the date of suspension, or after one half (1/2) of the suspension time has lapsed, whichever is greater. A license revoked on criminal grounds may be reinstated upon petition to the Commission filed after expiration of the sentence, parole, or probationary period imposed upon conviction, whichever is shorter. The Commission may require an applicant for reinstatement to furnish evidence satisfactory to the Commission of good character; good mental, emotional, and physical health; and such other evidence as the commission may deem necessary to establish the applicant's fitness to perform the duties authorized by the license.

Class Levels of Mississippi Licenses

Class A = Bachelor's level license
Class AA = Master's degree level license
Class AAA = Specialist degree level license
Class AAAA = Doctorate degree level license

Note: To upgrade a standard license to a higher class level, the degree earned must be from a regionally or nationally accredited college or university. To verify an institution's accreditation, an educator can search the database found on the website for the Council of Higher Education Accreditation at: http://www.chea.org/search/default.asp.

APPLICATION PROCESS

1. Read Licensure Instructions and Checklist (located with the paper application) to locate the license for which you are applying.

2. Download a Licensure Application Packet or apply online at: http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12. (The Office of Educator Licensure cannot, by law, take action against any license without a license application request by the educator.)

3. Whether completing a paper or online application, mail in all supporting documents required in your license category to the Mississippi Department of Education, Office of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771.

MISSISSIPPI LICENSES

Candidates for Mississippi educator or administrator license(s) may request one of the following licenses *(see table of contents for page numbers).*

Teacher Education Route License
Five Year Educator License

Alternate Route Licenses
MS Alternate Path to Quality Educators/ *One Year Alternate Route License*
Teach MS Institute/*One Year License*
Masters of Arts in Teaching/*Three Year License*
American Board Certification
Five Year Alternate Route License

Special Subject Five Year Educator Licenses
Audiologist
Child Development
Dyslexia Therapy
Early Oral Intervention Hearing Impaired B-K
Emotional Disability
Guidance and Counseling
Library Media
Performing Arts
Psychometrist
School Psychologist
Speech/Language Clinician
Speech/Language Therapist
Special Education Birth-Kindergarten
Special Education Mild/Moderate Disability K-12

Career Technical Educator Licenses
Career Technical Non-Education Degree (Associate's Degree)/*Three Year License*
Career Technical Non-Education Degree (Bachelor's Degree)/*Three Year License*
Career Technical Educator License Non-Degree or Non-Education Degree/*Five Year License*

Licenses by District Request Only
JROTC
One-Year License for Veteran Teachers
Expert Citizen

Reciprocity
Two Year License
Five Year License

Administrator License
Non-practicing
Entry Level
Career Level
Alternate Route
Athletic Administrator
School District Business Administrator

FIVE YEAR EDUCATOR LICENSE – TRADITIONAL TEACHER EDUCATION ROUTE ***A five year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) approved teacher education program from a regionally/nationally accredited institution of higher learning.***			
License	**Requirements**	**Validity**	**Renewal**
Class A	4. Bachelor's degree or higher in Teacher Education from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 5. Praxis II (Principles of Learning and Teaching Test) 6. Praxis II (Specialty Area Test) in Degree program	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	3. Meet the requirements for a Five Year Class A License 4. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	3. Meet the requirements for a Five Year Class A License 4. Specialist degree in the endorsement area in which the license is requested **OR** Specialist of Education Degree	5 years	Same as for AA
Class AAAA	3. Meet the requirements for a Five Year Class A License 4. Doctoral degree in the endorsement area in which license is requested **OR** Doctor of Education Degree	5 years	Same as for AA

FIVE YEAR ADMINISTRATOR LICENSE

APPROVED PROGRAM ROUTE

The Non-Practicing Administrator License is issued to an educator NOT currently employed in an administrative position. The Entry Level Administrator License is issued upon request to an educator employed as a beginning administrator. The Standard Career Level Administrator License is issued to a practicing administrator who has completed all requirements for conversion to Career Level.

License	Requirements	Validity	Renewal
Non-practicing Administrator License Class AA, AAA, or AAAA	6. Holds Five-year standard educator license 7. Verification of three years education experience 8. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state-approved or regionally/nationally accredited institution of higher learning 9. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 10. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.	5 years **OR** Based upon validity period of standard license currently held	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Entry Level Administrator License Class AA, AAA, or AAAA	7. Holds Five-year standard educator license 8. Verification of three years education experience 9. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning 10. Successful completion of School Leaders Licensure Assessment (SLLA) by Educational Testing Service (ETS) 11. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning. 12. Application for Entry Level license upon obtaining first job as administrator. 7. Letter from District stating the administrative position and date of administrative employment.	5 years	NON-RENEWABLE *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* 2. Completion of School Executive Management Institute (SEMI) entry level requirements For current requirements, visit: http://www.mde.k12.ms.us/docs/educator-licensure/k-12-administrator-licensure-renewal.pdf?sfvrsn=0.

Standard Career Level Administrator License Class AA, AAA, or AAAA	**Completion of School Executive Management Institute (SEMI) entry level requirements (Orientation to School Leadership- OSL)**	5 years **OR** Based upon validity period of standard license currently held	Seventy (70) School Executive Management Institute (SEMI) credits **OR** Six (6) hours of coursework **OR** 35 SEMI credits plus 3 hours coursework **OR** Completion of a specialist or doctoral degree in educational administration/leadership ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)***

FIVE YEAR ADMINISTRATOR LICENSE – ALTERNATE ROUTE Business Track ***<u>Alternate Route Entry Level Administrator License</u> is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals or assistant coordinators*.**			
License	**Requirements**	**Validity**	**Renewal**
Class AA **Alternate Route Entry Level Administrator License**	7. Completion of one of the following: Master of Business Administration (MBA) Master of Public Administration (MPA) Master of Public Planning and Policy (MPP) 8. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) 9. Five (5) years administrative/supervisory experience***** 10. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 11. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program 12. Successful completion of alternate route training ****NOTE: Administrative/supervisory experience is defined as direct supervision of individuals and/or programs within a business, industry, and/or organization.***	5 years	NON-RENEWABLE *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* Completion of School Executive Management Institute (SEMI) entry level requirements Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program ***(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance.)***

ADMINISTRATOR LICENSE – ALTERNATE ROUTE

Education Track

***Alternate Route Administrator License* is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.**

License	Requirements	Validity	Renewal
One year Alternate Route Administrator License Class AA	6. Completion of Masters of Education (MED) or higher education degree 7. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) 8. Three (3) years teaching experience for MED 9. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program 10. Successful completion of alternate route training	1 year	To convert to Five (5) year Entry Level Alternate Route Administrator License – Must: 3. Complete Alternate Route program 4. School Leaders Licensure Assessment (SLLA) - Educational Testing Service
Five year Entry Level Alternate Route Administrator License Class AA	6. Completion of Masters of Education (MED) or higher education degree 7. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 8. Three (3) years teaching experience for MED 9. Successful completion of alternate route training 10. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program	5 years	**NON-RENEWABLE** *Five (5) years to complete requirements to convert to Career Level Standard License which include the following:* 3. Completion of School Executive Management Institute (SEMI) entry level requirements 4. Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program ***(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance)***
Standard Career Level Alternate Route Administrator License Class AA, AAA, AAAA	5. Completion of Masters of Education (MED) or higher education degree 6. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) and Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service 7. Three (3) years teaching experience for MED 8. Completion of School Executive Management Institute (SEMI) entry-level requirements.	5 years	Seventy (70) School Executive Management Institute (SEMI) credits **OR** Six (6) hours of coursework **OR** 35 SEMI credits plus 3 hours coursework **OR** Completion of a specialist or doctoral degree in educational administration/leadership ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant.)***

FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE

APPROVED PROGRAM ROUTE (495)

This license is only issued for athletic administration. It cannot be used for any other administrative positions.

License	Requirements	Validity	Renewal
Non-practicing Athletic Administrator License Class AA	3. Holds five-year standard Mississippi educator license 4. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Standard Athletic Administrator License Class AA	3. Holds five-year standard Mississippi educator license 4. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	70 SEMI credits **OR** 6 semester hours of college/university courses* **OR** 35 SEMI credits and 3 semester hours college/university courses* ***(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)***

*** Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable.**

NOTE: This program is not currently being offered at any MS Institutions of Higher Learning

ONE YEAR ALTERNATE ROUTE LICENSE

MISSISSIPPI ALTERNATE PATH TO QUALITY TEACHERS (MAPQT)

Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Special Education

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	2. Hold a bachelor's degree from a regionally/nationally accredited institution of higher learning 7. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 8. Pass Praxis II Specialty Area Test 9. Acquire admission to the MAPQT Program. *(See Appendix H or www.mde.k12.ms.us_licensure/alternate_path.html)* Complete 90 clock hours of training. *(Times and dates determined by offering colleges.)* 10. Secure a teaching position 11. *Apply for the One Year Educator License-Alternate route	1 year	5. Complete New Teacher Practicum (Saturdays during first year of teaching) 6. Pass evaluation by local school district after first year of teaching 7. Complete a local school district mentoring program during first year of teaching 8. Apply for a Five Year Alternate Route License

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

ONE YEAR ALTERNATE ROUTE LICENSE

TEACH MISSISSIPPI INSTITUTE

Areas available: Biology, Business, Chemistry, English, French, German, Home Economics, Marketing, Math, Physics, Social Studies, Spanish, Speech Communications, Special Education

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	7. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 8. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 9. Pass Praxis II Specialty Area Test 10. Acquire admission to the Teach MS Institute Program *(See Appendix H or www.mde.k.12.ms.us/ed_licensure/alternate_path.html)* *11.* Complete an eight week training session (*see Note*) or 8-week online program. *(Times and dates determined by offering colleges/universities)* 12. *Apply for the One Year Educator License – Alternate Route	1 year	4. Completion of one year internship period with mentoring and induction program in local school district. 5. Secure recommendation by school district for continued licensure 6. Apply for a Five Year Alternate Route License *Note: This program requires 12 hours of coursework which may be applied toward completing a master's degree.*

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

THREE YEAR ALTERNATE ROUTE LICENSE

MASTER OF ARTS IN TEACHING

Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Elementary Ed. (4-6 grades)

License	Requirements	Validity	To Convert to a Five Year Alternate Route License
Class A	2. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 8. Pass Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 9. Pass Praxis II Specialty Area Test 10. Apply for entrance into MAT Program *(See Appendix H for information)* 11. Complete 6 hours of pre-teaching courses in an approved MAT Program 12. *Secure Verification of Program Completion 13. Apply for a Three Year Educator License – Alternate Route	3 years	5. Secure a teaching position. 6. Complete 6 additional hours of coursework to include supervised internship 7. Secure Verification of Program Completion 8. Apply for a Five Year Alternate Route License

***This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

ONE YEAR ALTERNATE ROUTE LICENSE **AMERICAN BOARD CERTIFICATION** ***Areas available*: Biology, Chemistry, English, Math, Physics**			
License	**Requirements**	**Validity**	**To Convert to a Five Year Alternate Route License**
Class A	6. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 7. Enroll in ABCTE program 8. Pretesting assessment, assign advisor 9. ABCTE Passport to Teaching exam 10. Apply for 1-year license	1 year	2. Secure a teaching position, complete 1-year internship with mentor 2. Complete one of the following: * 6 hours of MAT coursework * 3-week MAPQT summer program * MDE online professional development

FIVE YEAR EDUCATOR LICENSE - ALTERNATE ROUTE ***A five year educator license is granted to applicants who hold a minimum of a bachelor's degree from a regionally/nationally accredited institution of higher learning and who have met all requirements in one of the Mississippi Alternate Route Programs.***			
License	**Requirements**	**Validity**	**Renewal**
Class A	5. Bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning 6. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 7. Praxis II Specialty Area Test 8. Successful completion of a one or three year alternate route program. (See Appendix H for information on these Programs or www.mde.k12.ms.us/ed_licensure/alternate_path.html) 9. Application for a five year educator license **OR** 10. Hold a bachelor's degree (with a minor or concentration in secondary education). 11. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 12. Praxis II Specialty Area Test 13. Documentation of completion of student teaching from a state or NCATE approved program.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA Class AAA Class AAAA	2. Meet the requirements for a Class A License Master's, Specialist, or Doctoral degree in the endorsement area in which license is requested **OR** Master of Education Degree, Specialist of Education Degree, **OR** Doctor of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

RECIPROCITY

TWO YEAR EDUCATOR LICENSE – RECIPROCITY ***Any applicant with a valid credential that is less than a standard license or certificate from another state may apply for a two-year educator license through the Reciprocity Route.***			
License	**Requirements**	**Validity**	**Renewal**
Class A	3. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.) 4. Sealed copy of all college transcripts	Current teaching year plus one (1) additional school year to expire on June 30	Non-Renewable Applicant must complete the requirements for a Five Year Mississippi License

FIVE YEAR EDUCATOR LICENSE RECIPROCITY ***A five year license is granted to applicants who hold a valid standard out of state license (K-12) in an area in which Mississippi issues an endorsement if it meets Mississippi's minimum license requirements or equivalent.***			
License	**Requirements**	**Validity**	**Renewal**
Class A	4. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.) 5. Sealed copy of all college transcripts 6. Documentation must be provided to show a passing score on a core subject test required for certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

Class AA or Class AAA or Class AAAA	3. Meet the requirements for a Class A License 4. Original valid out-of-state Standard Class AA (master's degree); Class AAA (specialist degree); or Class AAAA (doctoral degree) License in a Mississippi endorsement area	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

DISTRICT REQUESTED LICENSES

THREE YEAR EDUCATOR LICENSE

JROTC INSTRUCTOR

The JROTC Instructor License must be approved by the appropriate branch of the military and may be used to teach JROTC/Military Science only. No other endorsements may be added to this license and districts may not use instructors with this license to teach other courses as "out of field" teachers.

License	Requirements	Validity	Renewal
Class A Class AA Class AAA Class AAAA	REQUESTED BY LOCAL SCHOOL DISTRICT 5. Letter of request from the local school district 6. Completed licensure application 7. Verification of approval from military 8. Transcript(s)	3 years	May be renewed only through written request from the local school district which must include letter from military and submission of completed licensure application.

ONE-YEAR CERTIFICATION

FOR VETERAN TEACHERS TEACHING OUT-OF-FIELD

(obtained by district request only)

This license is for a teacher who has documented teaching experience. Evidence of progress in completing the necessary requirements for adding the designated endorsement to become Highly Qualified must be documented in order to renew this license. Obtained by district request only.

License	Requirements	Validity	Renewal
Class A	6. Requested by local district superintendent using "Local District Request Packet" www.mde.k12.ms.us 7. Completed application for One-Year Certification 8. Plan of action from school district showing process by which the needed endorsement will be permanently added to current license 9. Transcripts, test scores and/or other specified documents necessary for endorsement 10. Documentation of utilization of MS Teacher Center's recruitment services	1 year	Renewable up to 3 years (District must show progress toward licensure as specified in Plan of Action for license to be renewed.)
Note: This license is referred to as the 1 year Emergency Certificate (EC).			

SPECIAL LICENSES

FIVE YEAR EDUCATOR LICENSE CHILD DEVELOPMENT (PreK – K) (153)			
License	**Requirements**	**Validity**	**Renewal**
Class A	2. Bachelor's degree or higher with child development emphasis from a regionally/nationally accredited institution of higher learning 5. Official verification of program accreditation by the American Association of Family and Consumer Sciences or National Association for Education of Young Children (Form #OEL 02-04 E) 6. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood 7. Praxis II (Specialty Area Test) **OR** 3. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 4. Complete an approved supplemental endorsement program in PreK-K **OR** 3. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 4. Praxis II (Specialty Area Test)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area

Class AA	3. Meet the requirements for a Five Year Class A License in Child Development 4. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	3. Meet the requirements for a Five Year Class A License in Child Development 4. Specialist degree in the endorsement area in which license is requested **OR** Specialist of Education Degree	5 years	Same as for AA
Class AAAA	3. Meet the requirements for a Five Year Class A License in Child Development 4. Doctoral degree in the endorsement area in which license is requested **OR** Doctor of Education Degree	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE **GUIDANCE AND COUNSELING (436)**			
License	**Requirements**	**Validity**	**Renewal**

Class AA	**Either** 4. Hold a five year educator license 5. Complete a master's degree program in guidance and counseling 6. Praxis II (Specialty Area Test for Guidance Counselor) **OR** 4. Complete an approved master's degree program for guidance and counseling which includes a full year internship 5. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 6. Praxis II (Specialty Area Test for Guidance Counselor) **OR** 2. Hold National Certified School Counselor (NCSC) credential issued by National Board of Certified Counselors (NBCC)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Certified Counselors (NBCC) process for National Certified School Counselor (NCSC)
Class AAA	2. Meet the requirements for a Class AA License 2. Hold a specialist degree in guidance and counseling	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAAA	2. Meet the requirements for a Class AA License 2. Doctoral degree in guidance and counseling	5 years	

FIVE YEAR LICENSE LIBRARY/MEDIA (440)			
License	**Requirements**	**Validity**	**Renewal**
Class A	**EITHER** 5. Complete a bachelor's degree program or higher in Library/Media 6. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 7. Praxis II (Principles of Learning and Teaching) 8. Praxis II (Specialty Area for Library/Media) **OR** 3. Hold a five year educator license 4. Complete an approved Library/Media program **OR** 3. Hold a five year educator license 4. Praxis II (Specialty Area for Library/Media)	5 years	Ten (10) continuing education units(CEUS) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Standards process
Class AA, AAA, or AAAA	3. Meet requirements for a Five Year Class A license 4. Completion of an approved master's, specialist, or doctorate in library/media from a state approved or regionally/nationally accredited institution of higher learning	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

Five Year Educator License- Performing Arts (Dance 121, Drama 123, Music 125, or Visual Arts 127)			
License	**Requirements**	**Validity**	**Renewal**
Class A For dance, drama, music, or visual art(s)	**EITHER** 4. Complete a bachelor's degree program or higher in the performing arts 5. Praxis I (Pre-Professional Skills Test – PPST) or CORE(Core Academic Skills for Educators) 6. Praxis II (Principles of Learning and Teaching) **OR** 5. Have at least a bachelor's degree 6. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 7. Validate artistic competency by one of the following methods: * Certificate of Completion from a recognized performing arts school, school of fine arts, or conservatory **OR** * A record of inclusion in a regional and/or national completion with a listing of awards or placement in completion **OR** * At least two (2) years of active membership in a performing arts company in the area for which performing arts is being considered **OR** * At least two (2) years of full-time teaching experience in a specific art form at an elementary school, secondary school, performing arts school, school of fine arts conservatory, or college or university 8. Praxis II (Principles of Learning and Teaching Test)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA For dance, drama, music, or visual art(s)	3. Meet the requirements for a Five Year Class A License 4. Master's degree in the endorsement area in which license is requested	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA For dance, drama, music, or visual art(s)	3. Meet the requirements for a Five Year Class A License 4. Specialist degree or Doctoral degree in the endorsement area in which license is requested	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – PSYCHOMETRIST (213)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 2. Hold a five year teaching license 2. Complete a master's degree program in psychometry **OR** Hold a master's degree in another area and complete an approved program for psychometry **OR** 3. Complete an approved master's degree program in psychometry 4. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

FIVE YEAR EDUCATOR LICENSE SCHOOL PSYCHOLOGIST (451)			
License	**Requirements**	**Validity**	**Renewal**
Class AAA	3. Complete an approved specialist degree or equivalent program in school psychology approved by the National Association of School Psychologist – NASP 4. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Specialty Area for School Psychology)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAAA	2. Meet the requirements for a Five Year Class AAA License 2. Doctoral degree in psychology	5 years	Same as for AAA

FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE CLINICIAN (215)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	2. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA) 5. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 6. Praxis II (Specialty Area for Speech Pathologist) **OR** 7. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association ASHA) 8. Original ASHA Membership Card	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	2. Meet the requirements for a Five Year Class AA License 2. Specialist degree in speech pathology	5 years	Same as for AA
Class AAAA	2. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in speech pathology	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE THERAPIST(216)

This is a five-year license issued on the bachelor's level for Speech Pathology. The bachelor's level Speech/Language Therapist would be limited to the type of services that they could provide to students. A bachelor's level Speech Teacher could provide Articulation therapy, articulation testing, write IEP's and provide speech therapy. They could not provide language therapy, language assessments, voice or fluency or their corresponding assessments and they could not chair any type of eligibility determination committee. The bachelor's level Speech/Language Therapist must be supervised by a master's level fully certified Speech/Language Clinician.

License	Requirements	Validity	Renewal
Class A	3. Licensure application 4. Complete an approved bachelor's degree program from an accredited institution in Speech Pathology, Communication Disorders or Speech and Hearing Sciences 3. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process

FIVE YEAR EDUCATOR LICENSE – BUSINESS ADMINISTRATOR

Each school district is required by Mississippi Public School Accountability Standards to employ one individual whose qualifications meet the criteria established by the Mississippi Department of Education and whose primary job responsibilities are conducting, supervising, and/or directing the financial affairs and operations of the school district. No other endorsements may be added to this license. If an applicant desires to be licensed to teach academic subjects, they must meet standard approved testing and licensure requirements. This license cannot be used as a substitute for the School Administrator license. If an applicant desires to be licensed as a School Administrator, they must meet all requirements for that license.

License	Requirements	Validity	Renewal
Class A Provisional	3. Completed licensure application 4. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy	3 years	Non-renewable
Class A Standard	4. Completed licensure application 5. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy 6. Holds the required certificate of training from the Office of School Financial Services, or provides documentation in the form of a letter from the individual's superintendent that the individual has been satisfactorily performing as a school district business manager for a minimum of four (4) calendar years in a Mississippi Public School District. Individuals with less than four (4) calendar years of service as a school business manager at the time a provisional license is issued are required to obtain the required certificate of training from the Office of School Financial Services.	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in local, state, regional or national school business related conferences, courses or workshops.

FIVE YEAR EDUCATOR LICENSE SPECIAL EDUCATION/BIRTH to KINDERGARTEN (211) (Early Intervention)			
License	**Requirements**	**Validity**	**Renewal**
Class A	4. Bachelor's degree in Special Education/Birth to Kindergarten from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 5. Praxis I (Pre-Professional Skills Test, PPST) or CORE (Core Academic Skills for Educators) 6. Praxis II Principles of Learning & Teaching test 0622 or 5622	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	**Either** 2. Hold a five year educator license 2. Complete a master's degree program in Special Education/ Birth to Kindergarten **OR** Master of Education **OR** Hold a master's degree in another area and complete an approved program for Special Education/Birth to Kindergarten **OR** 3. Complete an approved master's program for a degree in Special Education/Birth to Kindergarten 4. Praxis I (Pre-Professional Skills Test, PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Principles of Learning & Teaching test 0622 or 5622	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	2. Meet the requirements for a Five Year Class AA License 2. Specialist degree in Special Education/Birth to Kindergarten	5 years	Same as for AA
Class AAAA	3. Meet the requirements for a Five Year Class AA License 4. Doctoral degree in Special Education/Birth to Kindergarten	5 years	Same as for AA
Note: There are currently no MS colleges or universities offering this program.			

FIVE YEAR EDUCATOR LICENSE SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)			
License	**Requirements**	**Validity**	**Renewal**
Class A	4. Bachelor's degree in Special Education - Mild/Moderate Disability from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 5. Praxis II (Principles of Learning and Teaching Test) 6. Praxis II (Specialty Area Test 0354 or 5354) **OR** 3. Hold a valid five-year license 4. Praxis II (Specialty Area Test 0354 or 5354)	5 Years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AA	**EITHER** 3. Meet the requirements for a Five Year Class A License 4. Master's degree in the endorsement area in which license is requested **OR** Master of Education Degree **OR** 5. Complete an approved master's program for a degree in Special Education - Mild/Moderate Disability that includes a minimum of 18 semester hours in Special Education course work from a regionally/nationally accredited institution of higher learning 6. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 7. Praxis II (Principles of Learning and Teaching Test) 8. Praxis II (Specialty Area Test code 0354 or 5354)	5 Years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Completion of the National Board of Professional Teaching Standards process
Class AAA	3. Meet the requirements for a Five Year A or AA License 4. Specialist Degree in Special Education **OR** Specialist of Education Degree	5 Years	Same as for AA
Class AAAA	3. Meet the requirements for a Five Year Class A or AA license 4. Doctoral degree in Special Education **OR** Doctor of Education Degree	5 Years	Same as for AA

FIVE YEAR EDUCATOR LICENSE EMOTIONAL DISABILITY (206)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year educator license 2. Complete a master's degree program in special education - emotional disability **OR** Hold a master's degree in another area and complete an approved program for special education - emotional disability **OR** 1. Complete an approved master's program for a degree in special education - emotional disability 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II (Principles of Learning and Teaching) 4. Praxis II (Specialty Area for Emotional Disability)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Five Year Class AA License 2. Specialist degree in emotional disability	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in emotional disability	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – DYSLEXIA THERAPY (203)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year teaching license 2. Complete a master's degree program in dyslexia therapy **OR** 3. Hold a five year teaching license 4. Hold a master's degree in another area and complete an approved program in dyslexia therapy	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

FIVE YEAR EDUCATOR LICENSE – AUDIOLOGIST (202)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year educator license 2. Complete a master's degree program in audiology **OR** 3. Hold a master's degree in another area and complete an approved program for audiology. 4. Praxis II (Specialty Area for Audiologist) **OR** 4. Complete an approved master's degree program for audiology 5. Praxis I (Pre-Professional Skills Test-PPST) or CORE (Core Academic Skills for Educators) 6. Praxis II (Specialty Area for Audiology)	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	1. Meet the requirements for a Class AA License 2. Specialist degree in audiology	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Class AA License 2. Doctoral degree in audiology	5 years	Same as for AA

FIVE YEAR EDUCATOR LICENSE – EARLY ORAL INTERVENTION (209) (Birth to Kindergarten Hearing Impaired)			
License	**Requirements**	**Validity**	**Renewal**
Class AA	**EITHER** 1. Hold a five year teaching license 2. Complete a master's degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten **OR** 2. Complete an approved master's degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten 2. Praxis I (Pre-Professional Skills Test PPST) or CORE (Core Academic Skills for Educators) 3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area

THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE FOR NON-EDUCATION DEGREE APPLICANTS (Applicants with an associate degree but less than a bachelor's degree)			
License	**Requirements**	**Validity**	**Renewal**
Class A Career Technical License	4. Associate degree 5. Two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03.) 6. Verification of enrollment in the Career Technical Instructor Preparation (VIP) program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	*Complete the following requirements to convert to a Five Year Class A License:* 1. Complete 1st available Best Practices workshop during 1st year of employment 2. Validate Occupational Competency during the 3-year validation period of license by attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation program during the three year validity period.
The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested. **** Academic endorsements may not be added to the initial 3-year Career Technical Education license***			

THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE FOR NON-EDUCATION DEGREE APPLICANTS (Applicants with a bachelor's degree)			
License	**Requirements**	**Validity**	**Non-Renewable**
Class A Career Technical License	4. Bachelor's degree or higher degree ***See note*** 5. One year of verifiable appropriate occupational experience in past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03). 6. Verification of enrollment in the Career Technical Instructor Preparation (VIP) Program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	*Complete the following requirements to convert to a Five Year Class A License:* 1. Complete 1st available Best Practices workshop during 1st year of employment 2. Validate Occupational Competency during the during the 3-year validation period of the license by **EITHER** Holding a bachelor's degree in the specific area to be taught **OR** Attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation Program during the three year validity period.

Note: The following areas of endorsement require a bachelor's degree specific to the license requested:

- ***Career Technical Agriculture-Related Program (7-12)***
- ***Career Technical Agriculture Occupations (7-12)***
- ***Lodging and Hospitality (7-12)***
- ***Career Technical Family and Consumer Science (7-12)***

**The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

* Academic endorsements may not be added to the initial 3-year Career Technical Education license.

FIVE YEAR CAREER TECHNICAL LICENSE FOR NON-EDUCATION DEGREE APPLICANTS			
License	**Requirements**	**Validity**	**Renewal**
Five Year Class A Career Technical License	Satisfy all requirements to convert the Three Year Career Technical License to a Five Year Class A Career Technical License	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area **OR** Two hundred forty (240) hours of related work experience* **OR** Three (3) semester hours in related area and one hundred twenty (120) hours of related work experience* **OR** Five (5) CEUs and one-hundred-twenty (120) hours of related work experience
Five Year Class AA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Master's degree in the area of endorsement or Career Technical education	5 years	Three (3) semester hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** One hundred twenty (120) hours of related work experience)*
Five Year Class AAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Specialist degree in the area of endorsement or Career Technical education	5 years	Same as for Class AA
Five Year Class AAAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Doctoral degree in the area of endorsement or Career Technical education	5 years	Same as Class for AA

The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of

these activities to be submitted in the application packet when renewal is requested.

FIVE YEAR LICENSE – REINSTATEMENT *Mississippi educators may reinstate an expired five-year standard license with one of the following options:*		
	Requirements	**Validity**
One-year Reinstatement (Issued at Class level of last five-year license)	1. Completed application requesting reinstatement *(During the 1-year license, the educator must meet approved five-year renewal requirements with CEUs or coursework appropriate for the Class level of the standard license. CEUs or coursework for renewal must be completed within the last five-years. When renewal requirements are met, educators must reapply for the remaining four years of a standard five-year license).*	1 year (non-renewable)
Reinstatement By Reciprocity	1. Completed application requesting reinstatement 2. Valid out-of-state license	5 years
Reinstatement By Coursework	1. Completed application requesting reinstatement 2. Six (6) semester hours of course work (with a grade of "C" or higher) in content or job/skill related area* completed within the last five years.	5 years
Reinstatement of Retired educator from Mississippi public schools	1. Completed application requesting reinstatement 2. Official documentation of retirement from service in Mississippi public schools *(MS Retirement System may be contacted by calling 1-800-444-7377)*	5 years

Current requirements for Renewal of a five-year standard license:

Class A:

Ten (10) continuing education units (CEUs) in content or job/skill related area

OR

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

OR

Six (6) semester hours in content or job/skill related area

OR

Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:

Three (3) semester hours in content or job/skill related area

OR

Five (5) continuing education units (CEUs) in content or job/skill related area

OR

Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:

Seventy (70) School Executive Management Institute (SEMI) credits

OR

Six (6) hours of coursework

OR

35 SEMI credits AND 3 hours coursework

OR

Completion of a specialist or doctoral degree in educational administration/leadership

**Licenses that have been revoked, suspended, or surrendered may only be reinstated by order of the Certification Commission after a disciplinary hearing.*

SUPPLEMENTAL ENDORSEMENTS ***(See Appendix A for Supplemental Endorsement Areas that may be added.)***			
License	**Requirements**	**Validity**	**Renewal**

SUPPLEMENTAL ENDORSEMENT AREAS ADDED TO A STANDARD OR THREE YEAR EDUCATOR LICENSE **Note:** Supplemental endorsements may not be added to a one year educator license, two year reciprocity license, JROTC License, or an expert citizen license. **Note:** Academic endorsements may not be added to the initial 3-year Career Technical Education license.	3. Hold a bachelor's degree and a valid standard or three year Mississippi license. 4. A minimum of 21 semester hours in a content area (with a grade of "C" or higher) **OR** Institutional Program Verification documenting completion of a program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning **OR** Meet the minimum score on the Praxis II Specialty Area Test **OR** Complete MDE approved coursework at Mississippi State University ***See Appendix A for specific information.**	Based upon validity period of standard license currently held	*Five Year Class A License Renewal:* Ten (10) continuing education units (CEUs) in content or job/skill related area **OR** Three (3) semester hours in content or job/skill related area **AND** Five (5) continuing education units (CEUs) in content or job/skill related area **OR** Six (6) semester hours in content or job/skill related area *Five Year Class AA or Higher License Renewal:* Three (3) hours in content or job/skill related area **OR** Five (5) continuing education units (CEUs) or equivalent in content or job/skill related area ***(Completion of these renewal requirements will also renew all existing five year educator licenses)***

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE

Supplemental Endorsements Added By Praxis II Specialty Area Test

CODE	AREA
102	Art Education
181	Biology Education
105	Business
186	Chemistry
193	Economics
119	English
131	French
132	Chinese
134	German
143	Health Education
208	Hearing Disability K-12
323	Home Economics
135	Latin
441	Library/Media
318	Marketing
154	Mathematics
901	Math 7-8
902	Language Arts 7-8
903	Social Studies 7-8
904	Science 7-8
166	Music Education
144	Physical Education
182	Physical Science
189	Physics
192	Social Studies
140	Spanish
221	Special Ed *(Mild/Mod K-12)*
910	Special Education Fundamental Subjects
197	Speech Communications
218	Visually Impaired K-12

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICNESE
continued

Supplemental Endorsements Added by Completion of Approved Program
(Institutional Program Verification required)

CODE	AREA
111	Computer Applications
114	Driver Education
117	Elementary Education (4-6)
143	Health Education
150	Nursery-Grade 1 (N-1)
152	Elementary Education (K-4)
174	Reading
177	English as a Second Language
182	Physical Science
193	Economics
207	Gifted
208	Hearing Impaired (K-12)
218	Visually Impaired (K-12)
221	Mild/Moderate Disability (K-12)
222	Severe Disability (K-12) added to 221 only
223	Mild/Moderate Disability (K-8) added to elem. only
224	Mild/Moderate Disability (7-12) added to secondary or special subject license only
314	Career Technical Guidance (added only to 436)
317	Cooperative Education (added to Career Technical license only)
328	Child Care (only added to 322 or 321—Home Economics)
329	Aging Services (only added to 322 or 321-Home Economics)
330	Clothing (only added to 322 or 321—Home Economics)
331	Food Production, Management, and Services (only added to 322 or 321-Home Economics)
440	Library/Media

APPENDIX A:
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE
continued

Supplemental Endorsements Added with 21 Hours of Coursework in Subject
(Course work must have a grade of "C" or higher)

CODE	AREA
102	Art Education
104	Bible
105	Business Education
119	English
123	Drama (Performing Arts)
130	French
132	Chinese
134	German
135	Latin
136	Italian
139	Russian
140	Spanish
144	Physical Education
149	Journalism
154	Mathematics
165	Music Education Instrumental
166	Music Education Vocal
171	Psychology
181	Biology
185	Chemistry
188	General Science
189	Physics
192	Social Studies
193	Economics
196	Speech Communications
302	Agriculture
318	Marketing
322	Home Economics

Added by Completion of MDE Approved Math & Science Partnerships

Added to Elementary or Special Education licenses only:

901 or 905	Math 7-8
904 or 908	Science 7-8

Career Technical Education Endorsements Added by Completion of CTE Training at Mississippi State University Research and Curriculum Unit (RCU) ***(See Appendix E for list.)***

Advanced Placement endorsements are added by completion of College Board Approved AP Training ***(see Appendix E for list)***

APPENDIX B:
PRAXIS II EXAMINATION SCORES REQUIRED BY MISSISSIPPI

SPECIALTY AREA TEST CODE	SCALED SCORE
Art Education (0134 or 5134)	158
Audiology (0342 or 5342*) *THIS TEST WILL BE ON COMPUTER 12/1/2013	170
Biology (0235 or 5235)	150
Braille Proficiency (0631) – Visually Impaired (0282) is also required.	158
Business Education (0101 or 5101)	153
Chemistry (0245 or 5245)	151
Chinese Mandarin (5665)	164
~~Early Childhood Education (Child Development Pre-K and K only) (0021 or 5021)~~	~~165~~
Economics (0911)	150
Education of Young Children (5024)	160
Elementary Education (K-6) (0011 or 5011)	158
Elementary Education (4-6) (0014 or 5014) Alternate Route Only	153
Emotionally Disturbed/Behavior Disorders (0372 or 5372)	154
English Language and Literature (5038)	167
French (5174)	153
German (5183)	154
Professional School Counselor (0421 or 5421)	156
Health Education (5551)	149
Hearing Disability (0272 or 5272)	160
Home Economics/Family & Consumer Science (0121 or 5121)	153
Latin (0601)	152
Library Media Specialist (0311 or 5311)	143
Marketing (0561)	151
Mathematics (5161)	160
Middle Grade Math (5169) supplemental *only*	165
Middle Grade Language Arts (5047) supplemental *only*	164
Middle Grade Social Studies (0089 or 5089) supplemental *only*	149
Middle Grade Science (0439) supplemental *only*	144
Music Education (5113)	161
Physical Education (0091 or 5091)	145
Physical Science (0481)	147
Physics (0265 or 5265)	139
School Leaders Licensure Assessment (6011)	169
School Psychologist (0401)	154
Social Studies (0081 or 5081)	150
Spanish (5195)	160
Special Education (0354 or 5354)	152
Special Education Fundamental Subjects HQ (5511)	142
Speech Communication (0221 or 5221)	143
~~Speech/Language Pathology (0330 or 5330)~~	~~600~~
Speech-Language Pathology (5331)	162
Technology Education (0051 or 5051)	159
Visually Impaired (0282) – Braille Proficiency (0631) is also required.	163

APPENDIX C:

PRAXIS I, CORE, & PRAXIS II PLT SCORES

PRAXIS I REQUIREMENTS FOR EDUCATOR LICENSURE

CORE ACADEMIC SKILLS FOR EDUCATORS (CORE)	PASSING SCORE
Reading (**5712 or 0712**)	156
Writing (**5722 or 0722**)	162
Mathematics (**5732 or 0732**)	150

PRAXIS II REQUIREMENTS FOR EDUCATOR LICENSURE

(For Approved Teacher Education Program Candidates only)

PRINCIPLES OF LEARNING AND TEACHING (PLT)	PASSING SCORE
Grade Level Pre-K – K (**0621 or 5621**)	157
Grade Level K-6 (**0622 or 5622**)	160
Grade Level 4-6 (**0623 or 5623**)	160
Grade Level 7-12 (**0624 or 5624**)	157

*Increase in previously required score approved by State Board of Education, ***effective 9/1/12***.

APPENDIX D:

PRAXIS INFORMATION

Schedules, Registration, Locations, Preparations

From Educational Testing Service (ETS)

See **PRAXIS SERIES REGISTRATION BULLETIN** for information about test dates, test center locations, fees, test codes, registration, study materials, and procedures, The Bulletin is available from ETS, colleges of education offices, university test centers, and district offices of education, **OR** access it at **PRAXIS SERIES WEBSITE - www.ets.org/praxis.**

NOTE: ***For licensure, test scores must be submitted to MDE as originals. Take into account 4 to 6 weeks for scores to be reported. Even though you may ask the testing company to send your scores to MS Department of Education, please include your original score report with your application. Your scores will be returned to you.***

TELEPHONE

Recorded information is available 24 hours a day by touch-tone phone. 1-**609-771-7395**

Customer service representatives are available Monday-Friday. **1-800-772-9476**

Test takers who are deaf or hard-of-hearing can call **TTY 1-609-771-7714.**

FAX **609-530-0581 or 609-771-7906**

MAIL

ETS-The Praxis Series
P. O. Box 6051
Princeton, NJ 08541-051
Ewing, NJ 08628-7435

OVERNIGHT MAIL/FEDERAL EXPRESS

ETS – The Praxis Series
Distribution and Receiving Center
225 Phillips Boulevard

COMPUTERIZED PRAXIS TESTS

In addition to the paper/pencil versions of the tests, Praxis I (Pre-Professional Skills Test, PPST) or CORE (and a limited selection of Praxis II tests) may be taken by appointment on the computer. The following centers offer computerized testing:

Prometric Testing Center	**Flowood**	**601-664-9960** **1-800-967-1100 (Testing Hot Line)**
Meridian Community College	**Meridian**	**601-484-8724**
Mississippi State University	**Starkville**	**662-325-6610**
University of Southern Mississippi	**Hattiesburg**	**601-266-6123**
Prometric Testing Center **1-800-967-1100 (Testing Hot Line)**	**Tupelo**	**662-844-2998**
University of MS	**Oxford**	**662-915-6501**

APPENDIX E:

Mississippi State Board Approved License Endorsement Codes

AP Courses and Licensure Endorsement Codes

Advanced Placement endorsements can only be added as a supplemental endorsement to a standard 5-year license. This endorsement cannot be renewed with CEUs or coursework. It must be renewed every 5 years with additional AP training.

Mathematics

- 609 - Calculus AB, Advanced Placement
- 610 - Calculus BC, Advanced Placement
- 611 - Statistics, Advanced Placement

Computer Science

- 612 - Computer Science A, Advanced Placement
- 613 - Computer Science AB, Advanced Placement

English

- 614 - English Language and Composition, Advanced Placement
- 615 - English Literature and Composition, Advanced Placement

Foreign Language

- 616 - Chinese Language and Culture, Advanced Placement
- 617 - French Language, Advanced Placement
- 618 - French Literature, Advanced Placement
- 619 - German Language, Advanced Placement
- 620 - Italian Language and Culture, Advanced Placement
- 621 - Japanese Language and Culture, Advanced Placement
- 622 - Latin Literature, Advanced Placement
- 623 - Latin: Vergil, Advanced Placement
- 624 - Spanish Language, Advanced Placement
- 625 - Spanish Literature, Advanced Placement

Science

- 626 - Biology, Advanced Placement
- 627 - Chemistry, Advanced Placement
- 628 - Environmental Science, Advanced Placement
- 629 - Physics B, Advanced Placement
- 630 - Physics C: Electricity and Magnetism, Advanced Placement
- 631 - Physics C: Mechanics, Advanced Placement

Social Studies

- 632 - European History, Advanced Placement
- 633 - Government and Politics: Comparative, Advanced Placement
- 634 - Government and Politics: United States, Advanced Placement
- 635 - Human Geography, Advanced Placement
- 636 - Macroeconomics, Advanced Placement
- 637 - Microeconomics, Advanced Placement
- 638 - United States History, Advanced Placement
- 639 - World History, Advanced Placement

Visual and Performing Art

- 640 - Art History, Advanced Placement
- 641 - Music Theory, Advanced Placement

- 642 - Studio Art: 2-D Design, Advanced Placement
- 643 - Studio Art: 3-D Design, Advanced Placement
- 644 - Studio Art: Drawing, Advanced Placement Psychology
- 645 - Psychology, Advanced Placement

Appendix E: Career Technical Education (CTE) – Related Educator Licenses

Endorsement Code	Subject or Program Area	Expiration Date

301	Career Technical Agriculture-Related Program	
302	Agriculture	
305	Agripower and Equipment	June 2015
306	Aquaculture	
307	Forestry	June 2015
309	Special Populations Personnel	
311	Lodging and Hospitality	June 2014
314	Career and Technical Counselor	
321	Career Technical Family and Consumer Sciences	June 2014
322	Home Economics	June 2014
340	Electronic Communication Production	
348	Cosmetology	
349	Custodial Services	
373	Small Gas Engines	June 2015
377	Food Production (Meat)	June 2015
405	Business Management	
411	Business Technology	
506	Special Populations Personnel	
533	Tech Prep Coordinator	
911	Career and Technical Education Administrator	
912	Career Pathway: Law and Public Safety	
913	Career Pathway: Energy Technology	
914	Career Pathway: Forestry (effective 7/1/14)	
915	Entrepreneurship	
916	Keystone (effective 7/1/14)	
917	Career Pathway Experience	
925	Career Pathway: Food Products (Meats) (effective 7/1/14)	
948	Home Economics/Family and Consumer Science (replaces 321 effective 7/1/14)	
949	Home Economics/Family and Consumer Science (replaces 322 effective 7/1/14)	
952	Career Pathway: Finance and Accounting	
953	Career Pathway: Lodging, Hospitality, and Tourism Management (effective 7/1/14)	
954	Career Pathway: Information Technology	
955	Career Pathway: Business Management	
956	Career Pathway: Marketing	
961	Career Pathway: Health Sciences and Healthcare and Clinical Services	
962	Career Pathway: Sports Medicine (effective 7/1/14)	
963	Career Pathway: Dental Assisting (effective 7/1/14)	
965	Career Pathway: Transportation Logistics	
966	Career Pathway: Automotive Service Technician	
967	Career Pathway: Collision Repair Technician	
968	Career Pathway: Diesel Service Technician	
969	Career Pathway: Precision Machining	
970	Career Pathway: Early Childhood Education	
971	Career Pathway: Teacher Academy	
972	Career Pathway: Culinary Arts	

973 Career Pathway: Industrial Maintenance
974 Career Pathway: Heating, Ventilation, Air Conditioning
975 Career Pathway: Welding
976 Career Pathway: Metal Fabrication
977 Career Pathway: Carpentry
978 Career Pathway: Electrical
979 Career Pathway: Masonry
980 Career Pathway: Plumbing
981 Information & Communications Technology 1
982 Information & Communications Technology 2
983 Science, Technology, Engineering and Mathematics
984 Technology Foundations
985 Career Pathway: Engineering
986 Career Pathway: Architecture and Drafting
987 Career Pathway: Digital Media Technology
988 Career Pathway: Simulation and Animation Design and Development
989 Career Pathway: Polymer Science
990 Career Pathway: Agriculture and Natural Resources
991 Career Pathway: Horticulture
992 Career Pathway: Agriculture & Environment Science and Technology (AEST)
993 Career Pathway: Agriculture Power and Machinery (effective 7/1/14)
994 Technology Applications
995 Career Pathway: Horticulture

Note: Endorsements marked with a strike –through line are no longer issued.

APPENDIX F

Departments of Education

MISSISSIPPI COLLEGES AND UNIVERSITIES

STATE SUPPORTED FOUR YEAR INSTITUTIONS

Dr. Robert Carr, Dean Alcorn State University School of Education and Psychology 1000 ASU Drive, #480 Lorman, MS 39096 Phone: (601) 877-6149 rcarr@alcorn.edu	**Dr. Richard Blackbourn, Dean** Mississippi State University College of Education Box 9710, 309 Allen Hall Mississippi State, MS 39762-9710 Phone: (662) 325-3717 rblackbourn@colled.msstate.edu	**Dr. David Rock, Dean** University of Mississippi School of Education Room 164 University, MS 38677 Phone: (662) 915-7063 drock@olemiss.edu
Dr. Leslie Griffin, Dean Delta State University College of Education P. O. Box 3121 Cleveland, MS 38733 Phone: (662) 846-4400 lgriffin@deltastate.edu	**Dr. Sue Jolly-Smith, Dean** Mississippi University for Women College of Education & Human Sci. P.O. Box W-1637 Columbus, MS 39701 Phone: (662) 329-7175 sjolly@edhs.muw.edu	**Dr. Ann Blackwell, Dean** University of Southern Mississippi College of Education and Psychology Southern Station, Box 5023 Hattiesburg, MS 39406 Phone: (601) 266-4568 ann.blackwell@usm.edu
Dr. Daniel Watkins, Dean Jackson State University School of Education P. O. Box 18829 Jackson, MS 39217 Phone: (601) 979-2433 daniel.watkins@jsums.edu	**Dr. Mary Alice Jennings, Chair** Mississippi Valley State University College of Professional Studies and Education 1400 Hwy 82 W, Box 7243 Itta Bena, MS 38941-1400 Phone: (662) 254-3719 mjennings@mvsu.edu	

INDEPENDENT FOUR YEAR INSTITUTIONS

Dr. Jenetta Waddell**, Chair** Dept. of Education Blue Mountain College Blue Mountain, MS 38610 Phone: (662) 685-4771 jwaddell@bmc.edu **Dr. Marlys Vaughn, Chair** Department of Education Millsaps College, 1701 N. State Street Jackson, MS 39210 Phone: (601) 974-1353 vaughmt@millsaps.edu **Dr. Don Locke, Dean** School of Education MS College P.O. Box 4009 Clinton, MS 39058 Phone: (601) 925-3250 or 3226 Locke@mc.edu	**Dr. Pamela Russ, Dean** Tougaloo College Telephone: 601-977-7757 Fax: 601-977-6165 **Email: pruss@tougaloo.edu** **Dr. Leon Howard, Chair** College of Education Rust College Holly Springs, MS 38635 Phone: (662) 252-8000 Ext. 4053 lhoward@rustcollege.edu	**Dr. Tammie Brown, Dean** School of Education William Carey College, Box 3 Hattiesburg, MS 39401 Phone: (601) 318-6587 Coast Office: (228) 702-1842 tbrown@wmcarey.edu **Dr. Sandra Rasberry, Dean** School of Education Belhaven University, Box 315 Jackson, MS 39202 Phone: (601) 968-8703 srasberry@belhaven.edu

APPENDIX G

Guidelines for "Highly Qualified" status

NEW TEACHERS

The "No Child Left Behind Act" of 2001 (NCLB Act) mandates that teachers *new* to the profession (employed for the first time in a Mississippi public school after the first day of school 2002-2003) meet the following "highly qualified" status:

New Elementary K-6

- Hold a baccalaureate degree
- Complete one of the following:
  3. an approved pre-service teacher preparation program for elementary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  4. an approved alternate route to certification program (4-6 only)
- Pass designated Praxis tests

New Secondary 7-12

- Hold a baccalaureate degree
- Complete one of the following:
  3. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  4. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

VETERAN TEACHERS

The "No Child Left Behind Act" of 2001 (NCLB Act) mandates that teachers *not new* to the profession (employed in a Mississippi public school before or on the first day of school, 2002-2003) have until the end of the 2005-2006 school year to meet the following "highly

qualified" status:

Veteran Elementary K-6

- Hold at least a bachelor's degree
- Pass the Praxis II (specialty-area assessment)
- Hold at least a valid Class A Educator License
- Teach in a grade covered by that license

Veteran Secondary School 7-12

- Hold at least a bachelor's degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

Options for "Highly Qualified" Status for Secondary School 7-12:

- Pass the Praxis II (specialty-area assessment), **OR**
- Pass Praxis II (specialty-area assessment for middle school available 9/04), **OR**
- Hold a master's degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of "C" or higher for each core academic subject taught *(English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography)*

Note: For more clarification of "Highly Qualified" definition visit
http://www.mde.k12.ms.us/educator-licensure/highly-qualified-teacher

APPENDIX H

ALTERNATE ROUTE LICENSES

Master of Arts in Teaching	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English- 5038, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math--5161, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Elementary Education (4-6)-0014 or 5014
Program Entrance Requirements	4. Bachelor's degree from a regionally/nationally accredited institution of higher learning 5. Praxis I (Pre-Professional Skills Test PPST) or Core Academic Skills for Educators (CORE) 6. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	3. Complete six (6) hours pre-teaching course requirements from an approved Master of Arts in Teaching program 4. Program Completion Verification **MAT Program offers a three year alternate route license.*
Location and Contact Information	Alcorn State University Belhaven College Delta State University Jackson State University Mississippi College Mississippi Valley State University University of Mississippi *(Grades 4-6 not offered)* William Carey College Mississippi State University University of Southern Mississippi *(Grades 4-6 not offered)* Mississippi University for Women *(Grades 4-6 not offered)* ***For contact information see Appendix F***
Requirements for Five Year Alternate Route License	Complete six semester hours including the internship prescribed by the participating institution
Fees	Colleges charge normal fees for 12 semester hours

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H

ALTERNATE ROUTE TEACHING LICENSES continued

MS Alternate Path to Quality Teachers	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-5038, French-5174, German-5183, Home Economics-0121 or 5121, Music- 5113, Marketing-0561, Math- 5161, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Special Education (7-12)-0354 or 5354
Program Entrance Requirements	5. Bachelor's degree from a regionally/nationally accredited institution of higher learning 6. GPA of 2.0 overall if graduated more than 7 years. Less than 7 years must have 2.5 GPA or 2.75 in major area 7. Praxis I (Pre-Professional Skills Test PPST) or (CORE) Core Academic Skills for Educators 8. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	Training Program consisting of 90 clock hours. (Time and dates determined by offering colleges.) **MAPQT offers a one year alternate route license*
Location and Contact Information	**Mississippi Community College Foundation** **601-321-3902** **E-mail: mapqt@mccfms.org** Site Locations: Itawamba Community College – Tupelo Hinds Community College – Raymond MS Delta Community College – Indianola Pearl River Community College – Hattiesburg Northwest Community College – Senatobia East Central Community College – Philadelphia MS Gulf Coast Community College - Gautier
Requirements for Five Year Alternate Route License	3. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQT 4. Documentation of District Evaluation/Mentoring Program
Fees	Fee to be determined each year depending on funding

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H

ALTERNATE ROUTE TEACHING LICENSES continued

Teach Mississippi Institute	
Subject Areas of Licensure & Praxis II Specialty Area Test Codes	Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-5038, French-5174, German-5183, Home Economics-0121 or 5121, Marketing-0561, Math- 5161, Physics-0265 or 5265, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221 or 5221, Special Education (7-12)-0354 or 5354
Program Entrance Requirements	4. Bachelor's degree (non-education from a regionally/nationally accredited institution of higher learning 5. Praxis I (Pre-Professional Skills Test PPST) or (CORE) Core Academic Skills for Educators 6. Praxis II (Specialty Area Test)
Requirements for Alternate Route License*	Eight Week Training Session in the summer - (Times and dates determined by offering colleges/universities) **OR** TMI Online program through University of Mississippi Continuing Education **TMI offers a one year alternate route license*
Location and Contact Information	Delta State University - summer graduate program Mississippi State University - summer graduate program University of Southern Mississippi - summer graduate program University of Mississippi - online program only - 1-877-915-7313 **Dr. Susan Lee 601-432-6522** **Institutions of Higher Learning** **E-mail: slee@ihl.state.ms.us**
Requirements for Five Year Alternate Route License	3. Completion of one year internship period with mentoring and induction program in local school district 4. Recommendation by local school district
Fees	Fee to be determined by the offering university

NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

APPENDIX H

ALTERNATE ROUTE FOR TEACHERS continued

American Board Certification for Teacher Excellence Passport to Teaching	
Subject Areas of Licensure	Biology, Chemistry, English, Math, Physics (7-12)
Program Entrance Requirements	Bachelor's degree from a regionally/nationally accredited institution of higher learning Fee paid *(includes background check)* Assessments in subject area and pedagogy Assignment of advisor and prescribed individual study profile
Requirements for Initial One-Year Alternate Route License	3. ABCTE Passport to Teaching Certificate 4. Letter from school district stating commitment to employ
Location and Contact Information	**American Board Certification for Teacher Excellence** **1225 19th St. NW, Suite 400** **Washington, D.C. 20036** **Website: www.abcte.org** **E-mail: contact@abcte.org** **Phone: 1-877-669-2228**
Requirements for Five Year Alternate Route License	1. One-year teaching internship with mentoring *(mentoring must be by National Board Certified teacher or MDE trained mentor certified in same subject area or mentor can complete the ABCTE approved mentor training)* 2. Must complete training in one of the following: • MAPQT 3-week summer training • MS Public Broadcasting (MPB) E-Learning online professional development course • MAT 6 hours of initial graduate university courses *(can be applied to masters degree)*
Fees	Fee to ABCTE for initial assessment and exam Fee for mentor Fee for training varies per selection

APPENDIX H

ALTERNATE ROUTE for ADMINISTRATORS

MS Alternate Path to Quality School Leadership	
Program Entrance Requirements	2 tracks: Education track: • Masters degree in any endorsable field of Education • Five-year educator license • 3 years of teaching experience • Priority for admittance given to applicants with Superintendent/School District Recommendation Business track: • Masters of Business Administration (MBA), Masters of Public Administration (MPA), Masters of Public Policy (MPP) • 5 years of documented supervisory experience • Passing scores on Praxis I (Pre-Professional Skills Test, PPST) or CORE, Praxis II: Principles of Learning and Teaching and SLLA (School Leadership Licensure Assessment) exam • Priority for admittance given to applicants with Superintendent/School District recommendation
Requirements for One-Year Alternate Route Assistant Administrator License	3. Certificate of completion from Summer Training Program consisting of 90 clock hours 4. Letter of commitment from school district of an administrative position
Location and Contact Information	**Mississippi Community College Foundation** **601-321-3903** **Email: mapqsl@mccfms.org** Site Locations: Itawamba Community College – Fulton Hinds Community College – Raymond Pearl River Community College – Hattiesburg
Requirements for Five Year Entry Level Alternate Route Administrator License	4. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQSL 5. Documentation of District Evaluation/Mentoring Program 6. Passing score on SLLA exam
Fees	Fee to be determined each year

NOTE: Contact the MS Community College Foundation for enrollment information, application deadlines, fees.

APPENDIX I
GLOSSARY

Administrative/Supervisory Experience - Direct supervision of individuals and/or programs within a business, industry, and/or organization.

Approved Teacher Education Institution - In the state of Mississippi is an institution of higher education which includes teacher preparation in its curriculum and whose curriculum, program of study, training of personnel, and directed teaching procedures have been reviewed and officially approved by the State Board of Education.

Approved Teacher Education Program - A program within a teacher education institution which prepares students to enter a specific area of education and includes student teaching. (e.g., math education, special education, science education, etc.).

Approved Program - Courses of study approved by the Mississippi Department of Education leading to a five year license or a supplemental endorsement. (Requires Verification of Approved Program [side 2] of Licensure Application.)

Content Area Courses - Refers to course work in the area of endorsement (e.g., mathematics, science, special education, etc.).

Continuing Education Unit (CEU) - Unit of educational credit offered through an approved CEU granting agency. One CEU is earned through ten (10) contact hours of instruction/training.

Endorsements - Areas in which educators are licensed.

Job/Skill Related Areas - Include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.).

Supplemental Teaching Endorsement - Areas of endorsement added to a valid five year or three year license by (1) completing 21 hours in an endorsement area with all course work having a grade of "C" of higher, **OR** (2) by completing an approved program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning, **OR** (3) by meeting the minimum score on the Praxis II Specialty Area Test in the endorsement area, **OR** (4) by completing a Mississippi Department of Education Competency Based Training course at Mississippi State University.

Subject Area - A division or field of organized knowledge for which state curriculum guidelines have been prepared.

Teaching Experience - Experience accrued by a properly licensed staff member in a grade or subject under legal contract to an accredited public, private, elementary, or secondary (N-12) school; or teaching/administrative experience accrued at a state approved or regionally/nationally accredited Community/Junior College or Institution of Higher Learning.

Source: *Miss. Code Ann. § 37-3-2*