



DELBERT HOSEMANN  
Secretary of State

**ECONOMIC IMPACT STATEMENT**

An Economic Impact Statement is required for this proposed rule by Section 25-43-3.105 of the Administrative Procedures Act. An Economic Impact Statement must be attached to this Form and address the factors below. A **PDF** document containing this executed Form and the Economic Impact Statement must be filed with any proposed rule, if required by the aforementioned statute.

AGENCY NAME Mississippi State Department of Health	CONTACT PERSON Mitchell Adcock	TELEPHONE NUMBER 601-576-7847
ADDRESS 570 East Woodrow Wilson	CITY Jackson	STATE MS
EMAIL Ingrid.williams@msdh.ms.gov	ZIP 39216	
DESCRIPTIVE TITLE OF PROPOSED RULE Title 15, Part 5, Subpart 85 Public Health Statistics: Chapter 2; Subchapter 3 Certification and Service Fees		
Specific Legal Authority Authorizing the promulgation of Rule: Miss Code Ann. 41-57-1	Reference to Rules repealed, amended or suspended by the Proposed Rule: Subchapter 3, Rule 2.3.1	

SIGNATURE <i>Mitchell Adcock by IDW</i>	TITLE Mitchell Adcock, Chief Administrative Officer
DATE 8/16/16	PROPOSED EFFECTIVE DATE OF RULE 30 days after filing

- Describe the need for the proposed action:  
Approving the certification and service fee fifteen percent (15%) increase for Mississippi Vital Records will allow the Bureau to improve process efficiency by migrating manual filing of records to electronic; fund current employee salaries; and integrate and update Vital Records software.
- Describe the benefits which will likely accrue as the result of the proposed action:  
Improved business processes benefit the Vital Records customer and businesses that depend on timely accurate records.
- Describe the effect the proposed action will have on the public health, safety, and welfare:  
The proposed certification and service fees will increase by fifteen percent (15%). Fees were last increased in 2008. Since that time, business expenses have increased affecting the cost of filing, processing and certification of vital records.
- Estimate the cost to the agency and to any other state or local government entities, of implementing and enforcing the proposed action, including the estimated amount of paperwork, and any anticipated effect on state or local revenues: Estimated cost to the agency – minimal; Estimated cost to other state or local government entities - none

5. Estimate the cost or economic benefit to all persons directly affected by the proposed action:

Cost: Minimal

Economic Benefit: Moderate

6. Provide an analysis of the impact of the proposed rule on small business: See 5 above.

a. Identify and estimate the number of small businesses subject to the proposed regulation:

None

b. Provide the projected reporting, recordkeeping, and other administrative costs required for compliance with the proposed regulation, including the type of professional skills necessary for preparation of the report or record:

Administrative cost will include revising forms and vital records software.

c. State the probable effect on impacted small businesses:

None

d. Describe any less intrusive or less costly alternative methods of achieving the purpose of the proposed regulation including the following regulatory flexibility analysis:

- i. The establishment of less stringent compliance or reporting requirements for small businesses;
- ii. The establishment of less stringent schedules or deadlines for compliance or reporting requirements for small businesses;
- iii. The consolidation or simplification of compliance or reporting requirements for small businesses;
- iv. The establishment of performance standards for small businesses to replace design or operational standards required in the proposed regulation; and
- v. The exemption of some or all small businesses from all or any part of the requirements contained in the proposed regulations:

None

7. Compare the costs and benefits of the proposed rule to the probable costs and benefits of not adopting the proposed rule or significantly amending an existing rule:

The costs and benefits of amending the existing rule is minimal compared to the lack of business process efficiency and staff due to loss of revenue that will be seen if the proposed rule is not adopted.

8. Determine whether less costly methods or less intrusive methods exist for achieving the purpose of the proposed rule where reasonable alternative methods exist which are not precluded by law:

None

9. Describe reasonable alternative methods, where applicable, for achieving the purpose of the proposed action which were considered by the agency:

No alternative method identified.

10. State reasons for rejecting alternative methods that were described in #9 above:

11. Provide a detailed statement of the data and methodology used in making estimates required by this subsection:

MSDH Vital Records evaluated current business practices, reviewed FY 2016 “point of sale transactions”, business expenses and revenue collected. This information was used in making the recommendations of the proposed action and completing this form.