

Part 3 Chapter 6: SURVEILLANCE

Rule 6.2 Access to Monitor Rooms.

Access to monitor rooms shall be limited only to those personnel who are employed exclusively for surveillance purposes and those personnel whose names appear on the monitor room access list approved by the Executive Director; such access list shall be submitted either quarterly or upon any revision.

(a) The Commissioners, the Executive Director, and their agents shall, upon presentation of proper credentials, at all times be provided immediate access to the monitor room and any other surveillance areas; and shall be provided immediate access to all documentation including, but not limited to, logs, correspondence, electronic mail, facsimile transmissions and any other reports, in any form, generated by or within the surveillance department. Confidential files maintained solely by the Director or Manager of Surveillance shall be made available upon request.

(b) Additional personnel may be granted access, with prior written approval from the Executive Director, for management purposes, or to repair, install or maintain equipment residing in the monitor room. Any person that is not employed exclusively for surveillance purposes, must, upon entry to the monitor room, enter their name, the date, the reason for their visit and the time they arrived and departed from the monitor room on a visitor's log. The visitor's log shall be maintained in the monitor room for inspection by the Executive Director and shall be retained in a format approved by the Executive Director for a period of three (3) years.

(c) Surveillance coverage reviews requested by management shall be conducted in an area separate from that which contains working monitors and/or any real-time observations and/or coverage.

(Adopted: 09/25/1991; Amended: 09/21/2000.)

Source: *Miss. Code Ann. § 75-76-33*

Rule 6.3 Surveillance Systems: General Requirements And Minimum Standards.

This regulation sets forth the minimum standards that must be followed by licensees with respect to surveillance systems and monitor rooms. The Executive Director may, in his sole discretion, require a licensee to comply with surveillance system requirements that are more stringent than those set forth in this regulation. The Director or Manager of Surveillance shall be held responsible for the licensee's compliance with each section of this regulation.

(a) Every licensee shall install, maintain and operate at all times a surveillance system either comprised of cameras, monitors, video recorders and a video printer; or an alternative system approved by the Executive Director that provides the coverage required by this regulation.

(b) The surveillance system must include date and time generators that display on each recording the date and time of the recorded events. The displayed date and time must not obstruct the recorded view and shall periodically be synchronized, at least weekly, with all other equipment in the monitor room.

(c) With exception to satellite monitoring stations approved by the Executive Director, all equipment utilized to monitor or record views of gaming operations obtained by the surveillance system must be and remain located in the monitor room. Monitor room equipment must have complete override of any satellite monitoring or recording equipment approved by this section.

The entrance to the monitor room must be located away from the view of casino employees and the general public.

(d) The monitor room must be staffed and the surveillance equipment monitored at all times by trained surveillance personnel.

1. A minimum of three (3) surveillance personnel shall staff each shift in the monitor room of licensees with 1,800 or greater gaming positions; licensees with less than 1,800 gaming positions shall staff the monitor room with a minimum of two (2) surveillance personnel.

(e) The surveillance system, monitor room and its equipment must be directly and securely wired in a way to resist tampering. An auxiliary power source must be available and capable of providing uninterrupted power to the surveillance system in the event of a power loss and provide sufficient lighting to operate the surveillance system. The auxiliary power source shall be tested quarterly, and a report maintained by the surveillance department.

(f) Each camera in the surveillance system located in public gaming areas must be placed behind a smoked glass dome, a one-way mirror or other similar material which conceals the camera from view.

(g) The surveillance system may view and record in black and white, except that pit transactions occurring at the casino cage and views of roulette tables must be viewed and recorded in color.

(h) The video printer used in the surveillance system must generate instantaneously upon command, a clear, still black and white or color copy or photograph of the images depicted in any recording made by the surveillance system.

(i) The licensee must have the capability of creating first generation copies of any recording made by the surveillance system. Copies, at a minimum, shall be one-half inch standard speed VHS format or other format approved by the Executive Director.

(j) Every licensee shall maintain equipment in the monitor room to provide an interface with the slot data and/or accounting system that shall display signals sent from each of the licensee's electronic gambling devices. At a minimum, the following signals shall be displayed on such equipment: jackpot, machine door access, drop door access, BVA door access, illegal machine access and auxiliary or compartment fill door access.

(k) Areas covered by multiplexed signals shall be limited to areas where slot machines are exposed for play.

(l) Every licensee shall maintain in the monitor room the following for inspection by the Executive Director and his agents: Current revenue drop routes; current surveillance system plans and/or schematics with a list of camera numbers, type and coverage provided; the licensee's internal controls and procedures for all gaming departments observed by the surveillance system.

(m) The individual responsible for the operation of the Surveillance Department shall not share any duties with the individual responsible for the operation of the Security Department. The duties of the Security and Surveillance departments shall be separate and distinct and neither department or individual responsible for either department shall have supervisory authority over the other.

(n) Adequate lighting shall be present in all areas of the casino floor, count rooms, and security interview rooms to enable the surveillance system to provide clear viewing and reproductions.

(Adopted: 09/25/1991; Amended: 09/21/2000; Amended: 10/27/05.)

Rule 6.4 Surveillance Systems: Count Rooms And Casino Cage.

(a) Every licensee shall install, maintain, and operate at all times a surveillance system that possesses the capability to monitor and record clear unobstructed views of all areas and transactions within:

1. The hard count room and any area where uncounted coin is stored during the drop and count process, including walls, corners, doors, scales, wrapping machines, coin sorters, vaults, safes, and general work surfaces;
2. The soft count room, and any area where uncounted currency is stored during the drop and count process, including walls, corners, doors, drop boxes, vaults, safes, and counting surfaces. All counting surfaces must be transparent; and
3. The casino cage, including customer windows, employees' windows, cash drawers, vaults, safes, counters, chip storage, and fill windows.

(b) All transactions within the hard count room and soft count room must be recorded with sufficient clarity to permit identification of each employee and his movements, and to permit identification of all currency, coins, and paperwork. The soft count room shall have audio monitoring capabilities; and soft count room audio and video recordings must be retained fourteen (14) days. Hard count video recordings must be retained for fourteen (14) days.

(c) All transactions within the casino cage, must be recorded with sufficient clarity to permit identification of each employee and his movements, and to permit identification of all currency, coins, and paperwork. The casino cage recordings must be retained for fourteen (14) days .

(d) The surveillance department shall follow and record all gaming revenue drops, including emergency drops, and all revenue counts. Start and completion times of all revenue drops and counts shall be documented in the log required by Rule 6.10(b) of this regulation. At a minimum, this shall include coverage of the removal and transport of the revenue from the gambling device to the secure location on the casino floor and transportation of the revenue to the count room. Recordings of any revenue drop must be retained for fourteen (14) days.

(Adopted: 09/25/1991; Amended: 09/21/2000; Amended: 10/27/05.)

Source: *Miss. Code Ann. § 75-76-33*

Rule 6.9 Casino Surveillance System Equipment Malfunctions.

(a) Every licensee shall establish and maintain a log, in a format approved by the Executive Director, of any and all casino surveillance system equipment malfunctions, and retain the log for a period of three years.

(b) Each malfunction of the surveillance system must be repaired within 24 hours of the malfunction. If, after 24 hours, activity in the affected area cannot be monitored, the game(s) or machine(s) shall be closed until such coverage can be provided. A record of all malfunctions shall be kept and reported to the Executive Director each day. In the event of a dedicated coverage malfunction, the licensee must immediately provide alternative camera coverage or other security measures that will protect the subject activity. If other security measures are taken, the licensee must immediately notify the Executive Director. The Executive Director may, in his discretion, determine whether the other security measures are adequate. Further, all activity in the area(s) affected by the malfunction will be suspended pending repair if adequate alternative coverage cannot be provided.

(Adopted: 09/25/1991; Amended: 09/21/2000; Amended: 10/27/05.)

Source: *Miss. Code Ann. § 75-76-33*

Rule 6.10 Surveillance System Recording Requirements.

(a) In addition to any other recording requirements that are or may be imposed by this regulation, every licensee shall record all views, activities, and locations as the Executive Director may from time to time require.

(b) Every licensee shall record and maintain a shift activity log of all specific activities observed by casino surveillance personnel, and any activities that appear unusual or irregular, or that violate or appear to violate the Mississippi Gaming Control Act, the regulations promulgated thereunder or internal control or procedure or any commonly known criminal statute of this state or the United States and notify the Executive Director by telephone immediately. The log entry shall be recognized by a unique number or identifier by the employee(s) making the entry in digital systems and signed by the employee(s) that utilize an analog system. Such log shall be maintained in a format approved by the Executive Director and retained for a period of three (3) years.

(c) Any violation of the licensee's system of internal controls observed by surveillance personnel shall be entered in the log required by Rule 6.10(b) of this regulation.

(d) All recordings produced by a surveillance system must present a clear and unobstructed view of the scene depicted thereon.

(e) Every licensee must retain all video recordings for at least fourteen (14) days after the recording is produced, unless a shorter time period is allowed by another section of this regulation, or by order of the Executive Director, the Commission or a court of competent jurisdiction.

(f) Every recording made by surveillance personnel pursuant to Rule 6.10(b), must be entered into the log required by Rule 6.10(b) of this regulation with the following information: the date, the time period of the recording, the areas covered by the recording, and the corresponding monitor and video recording number. The log shall be signed by the person who made the recording, by no later than the end of the shift during which the recording was made.

1. Recordings from dedicated camera coverage shall be detailed on a list that shall include camera number, area of coverage and the corresponding video recording number on which the recording can be found.

2. Recordings from a PTZ camera shall be detailed by listing the camera number, a description of the scene depicted therein and the corresponding video recording number on which the recording can be found.

(g) All recordings must be made in a format approved by the Executive Director.

(Adopted: 09/25/1991; Amended: 09/21/2000; Amended: 10/27/05.)

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(f) Every recording made by surveillance personnel pursuant to Rule 6.10(b), including specific activity recorded on working monitors, must be entered into the log required by ~~Section 10(b)~~Rule 6.10(b) of this regulation with the following information: the date, the time period of the recording, the areas covered by the recording, and the corresponding monitor and video recording number. The log shall be signed by the person who made the recording, by no later than the end of the shift during which the recording was made.

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